

REGULAR MEETING OF COUNCIL, THURSDAY, MARCH 27, 2025

A Regular Meeting of the Municipal District of Provost No. 52 was held in the Council Chambers of the Municipal Administration Building, 4504 – 53 Avenue, Provost, Alberta on Thursday, March 27, 2025, and was called to order by Reeve Murray at 8:58 a.m.

TO ORDER AT  
8:58 A.M.

PRESENT

Present: Councillors L. Almberg, D.L. Motley, A.G. Murray, L.D. Kozlinski, and G. Vetter.

ALSO  
PRESENT

Also Present: Wendy Trenerry, Finance Officer  
Carly Wilkes, Director of Legislative Services  
Len Fossen, Operations Manager  
Marty Biro, Operations Manager

ABSENT

Absent: Councillor M.R. Angeltvedt, B.N. Olson, and Administrator Tyler Lawrason.

ADDITIONS/DELETIONS TO THE AGENDA  
2. PUBLIC WORKS REPORT

- Public Works Report – Appendix “A”
  - Gravel Reports
  - Project Plan and Implementation Timeline 2025
  - Weekly Grader Activity Reports
    - March 16-22, 2025

4. ADMINISTRATION

- C. Administration Personnel
  - Administrator Notes
  - Development Officer Report

7. NEW BUSINESS

REMUNERATION CLAIMS

- Division 2
- Division 5
- Division 6

Appendix “B”

10. CORRESPONDENCE

- News Release: Collaborating on Overdue Oil and Gas Taxes
- Fire Advisory- Special Areas Board

AGENDA

25/74. Moved by Cr. Kozlinski to accept the agenda with additions as presented. (Carried)

APPENDIX “A” –  
PUBLIC WORKS  
REPORT

Appendix “A” – Public Works Report was reviewed.

ABSENT  
9:13 A.M.

Len Fossen, and Marty Biro absent.

MINUTES  
REGULAR MEETING

25/75. Moved by Cr. Vetter to approve the minutes of the March 13, 2025 Regular Meeting as presented. (Carried)

STATEMENT OF  
ACCUMULATED  
SURPLUS TO  
JANUARY 31, 2025

25/76. Moved by Cr. Almborg to accept the Statement of Accumulated Surplus to January 31, 2025, as presented. (Carried)

ADMINISTRATOR'S  
NOTES

The Administrator's Notes were reviewed.

DEPARTMENT HEAD  
REPORTS

The following Department Head Reports were reviewed:

- ASB Report
- Development Officer Report
- Utilities Officer Report
- Asst. Development Officer Report
- Safety Officer Report
- Peace Officer Report
- Fines Distribution

REMUNERATION  
CLAIMS

25/77. Moved by Cr. Vetter to approve the Councillor Remuneration Claims for February to March 2025, as presented. (Carried)

TAX SALE  
PROPERTIES

25/78. Moved by Cr. Vetter to set the reserve bids for the above property as presented. (Carried)

DAMAGE  
COMPENSATION

25/79. Moved by Cr. Kozlinski to accept the request for compensation, as presented. (Carried)

LEASE TRANSFER  
REQUEST

25/80. Moved by Cr. Motley to deny the request for a lease transfer, as presented. (Carried)  
A discussion relative to the RMA Spring Convention ensued.

APPENDIX "B"

25/81. Moved by Cr. Motley to accept Appendix "B" according to the recommendations of the Development Officer. (Carried)

BYLAW 2330 –  
MEETING THROUGH  
ELECTRONIC  
COMMUNICATIONS

25/82. Moved by Cr. Almborg that Bylaw No. 2330 which authorizes members of Council to attend meetings via electronic communication be given first reading. (Carried)

25/83. Moved by Cr. Kozlinski that Bylaw No. 2330 be given second reading. (Carried)

25/84. Moved by Cr. Vetter that Bylaw No. 2330 be presented for third reading. (Carried)

25/85. Moved by Cr. Kozlinski that Bylaw No. 2330 be given third reading. (Carried)

RECESS  
10:00 A.M.

Cr. Murray recessed the Regular Meeting for the Public Hearing for Bylaw No. 2329 which close RGE RD 32 within N.E. 15-37-3-W4M.

RECONVENE  
10:15 A.M.

Cr. Murray reconvened the meeting.



BYLAW 2331 – UTILITY  
RATES

25/86. Moved by Cr. Vetter that Bylaw No. 2331 which would set the utility rates within the M.D. be given first reading. (Carried)

25/87. Moved by Cr. Almberg that Bylaw No. 2331 be given second reading. (Carried)

25/88. Moved by Cr. Kozlinski that Bylaw No. 2331 be presented for third reading. (Carried)

25/89. Moved by Cr. Vetter that Bylaw No. 2331 be given third reading. (Carried)

APPENDIX “D”

25/90. Moved by Cr. Vetter to accept the accounts as listed on Appendix “D” for information. (Carried)

COMMITTEE REPORTS

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Provost & District Regional Recreation Board

West Recreation Board

Cr. Vetter provided an update for the Committee.

Shorncliffe Lake Association

Cr. Vetter provided an update for the Committee.

Capt Ayre Lake Association

Cr. Almberg provided an update for the Committee.

Hillcrest Lodge

Cr. Motley and Cr. Vetter provided an update for the Committee.

Waste Management Authority

Cr. Motley provided an update for the Committee.

Library Board

Cr. Motley provided an update for the Committee.

Provost & District Health Services Foundation

Cr. Murray provided an update for the Committee.

Provost Cooperative Seed Cleaning Plant

Cr. Murray provided an update for the Committee.

Health Professionals Recruitment & Retention

Cr. Murray provided an update for the Committee.

ADJOURN  
10:31 A.M.

25/91. Moved by Cr. Murray to adjourn the meeting. (Carried)

  
REEVE

  
ADMINISTRATOR

