

REGULAR MEETING OF COUNCIL, THURSDAY, DECEMBER 12, 2024

**TO ORDER AT
9:00 A.M.**

A Regular Meeting of the Municipal District of Provost No. 52 was held in the Council Chambers of the Municipal Administration Building, 4504 – 53 Avenue, Provost, Alberta on Thursday, December 12, 2024, and was called to order by Reeve Murray at 9:00 a.m.

PRESENT

PRESENT

Present: Councillors L. Almberg, L.D. Kozlinski, M.R. Angelqvist, D.L. Motley, A.G. Murray, B.N. Olson and G. Vetter.

**ALSO
PRESENT**

Also Present: Administrator Tyler Lawrason
Carly Wilkes, Director of Legislative Services
Len Fossen, Operations Manager
Marty Biro, Operations Manager

**ADDITIONS/DELETIONS TO THE AGENDA
2. PUBLIC WORKS REPORT**

- Public Works Report – Appendix “A”
- GIS Grader Report- December 9-10, 2024
- Gravel Reports
- Grader Activity Weekly Reports
December 1-7, 2024

4. ADMINISTRATION
C. Administration Personnel
- Administrator Notes

**7. NEW BUSINESS
DECISION ITEMS**

- 2025 Gravel Road Rehabilitation RFP
- 2025 Fencing Tender
- 2025 Provost Medical Centre Budget
- Water Access Compensation

10. CORRESPONDENCE

- Email RE: RCMP

11. MUNICIPAL PLANNING COMMISSION

- Extension Request for File No. 55/380- Greg & Linda Gilbertson

The Administrator, Tyler Lawrason, presented an item, Acting Ag Fieldman Appointment, for addition to the agenda.

AGENDA

24/361. Moved by Cr. Kozlinski to accept the agenda with the additions as presented. (Carried)

**ABSENT
9:01 A.M.**

Carly Wilkes absent.

**PRESENT
9:03 A.M.**

Carly Wilkes present.

**APPENDIX “A” –
PUBLIC WORKS
REPORT**

Appendix “A” – Public Works Report was reviewed.



A discussion relative to the M.D.'s level of service ensued.

A discussion relative to the 2025 Gravel Road Rehab RFP ensued.

A discussion relative to the 2025 Fencing RFP ensued.

A discussion relative to water compensation ensued.

ABSENT
9:30 A.M.

Len Fossen Marty Biro absent.

MINUTES
REGULAR MEETING

24/362. Moved by Cr. Angeltvedt to approve the minutes of the November 28, 2024 Regular Meeting as presented. (Carried)

BANK
RECONCILIATION
TO NOVEMBER 30,
2024

24/363. Moved by Cr. Vetter accept the Bank Reconciliation to November 30, 2024, as presented. (Carried)

ABSENT
9:33 A.M.

Cr. Motley absent.

ADMINISTRATOR'S
NOTES

The Administrator's Notes were reviewed.

PRESENT
9:34 A.M.

Cr. Motley present.

ABSENT
9:45 A.M.

Cr. Angeltvedt absent.

PRESENT
9:49 A.M.

Cr. Angeltvedt present.

ABSENT
9:53 A.M.

Carly Wilkes absent.

PRESENT
9:56 A.M.

Carly Wilkes present.

SDAB MEMBER
APPOINTMENT

24/364. Moved by Cr. Vetter to appoint Mark Wight as a member of the M.D. of Provost Subdivision & Development Appeal Board for a term of 3 years. (Carried)

RETURNING OFFICER
APPOINTMENT

24/365. Moved by Cr. Motley to appoint the Director of Legislative Services as the Returning Officer and the Administrator as the Substitute Returning Officer for the 2025 Municipal Election. (Carried)

DECEMBER 26th
REGULAR COUNCIL
MEETING

24/366. Moved by Cr. Motley to cancel the December 26th Regular Meeting of Council. (Carried)



MUNICIPAL
ACQUISITION OF
UNSOLD TAX SALE
PROPERTIES

24/367. Moved by Cr. Angeltvedt to request the Registrar of Land Titles to cancel the existing certificates of titles on the following properties and issue new certificates in the name of the Municipal District of Provost No. 52, under Section 424(1) of the Municipal Government Act:

- Roll #100065 – Plan 5201E.O. Lot 8&9, Block 1, Hamlet of Bodo.
- Roll #300087 – Plan 8522230 Lot 4, Block 10, Hamlet of Cadogan. (Carried)

FOX MEADOWS WIND
PROJECT WRITTEN
EVIDENCE
SUBMISSION

24/368. Moved by Cr. Almberg to approve the written evidence submission of the Municipal District of Provost No.52 to the Alberta Utilities Commission as presented, regarding the Fox Meadow Wind Project, Proceeding 29226, Applications 29226-A001 – 29226-A003. (Carried)

EAST FIRE
EQUIPMENT
PURCHASE AND
REPAIR

24/369. Moved by Cr. Angeltvedt to transfer \$375,000.00 out of reserves for the purchase of the replacement water truck and to increase the cost of the replacement water truck from \$400,000.00 to \$420,000.00 to accommodate the cost of repairs and the cost of the decaling and kit. (Carried)

ABSENT
10:09 A.M.

Tyler Lawrason, Cr. Vetter, Cr. Murray absent.

PRESENT
10:11 A.M.

Cr. Murray, Cr. Vetter, Tyler Lawrason present

ABSENT
10:12 A.M.

Cr. Motley absent.

PRESENT
10:12 A.M.

Wendy Trenerry, Finance Officer, present.

PRESENT
10:13 A.M.

Cr. Motley present.

2025 INTERIM
BUDGET

24/370. Moved by Cr. Almberg to accept the interim budget, as presented. (Carried)

2025-2030
CAPITAL PLAN

24/371. Moved by Cr. Angeltvedt to accept the 5 year Capital Plan, as presented. (Carried)

2025-2028
OPERATIONAL PLAN

24/372. Moved by Cr. Kozlinski to accept the 3 year Operational Plan, as presented. (Carried)

ABSENT
10:30 A.M.

Wendy Trenerry absent.

2025 GRAVEL ROAD
REHAB RFP

24/373. Moved by Cr. Motley to accept staff weighting and declare Hauser Construction Ltd. the sole qualified proponent to the 2025 Tier 1 Road Rehabilitation Program. (Carried)

2025 FENCING RFP

24/375. Moved by Cr. Angeltvedt to accept staff weighting and declare Kevin Walter's Fencing Ltd. the sole qualified proponent for the 2025 fencing RFP. (Carried)

2025 MEDICAL
CENTRE BUDGET

24/376. Moved by Cr. Vetter to accept the 2025 Provost Medical Centre Budget as presented. (Carried)

WATER ACCESS
COMPESATION

24/377. Moved by Cr. Vetter to provide compensation for the following projects:

- Project 24001 – \$3,000.00
- Project 24002 – \$3,500.00
- Project 24003 – \$3,000.00
- Project 24005 – \$2,500.00
- Czar Block Plant Water – \$2,500.00

(Carried)

ASB APPOINTMENT

24/378. Moved by Cr. Almberg to rescind motion 24/107 which appoints Brian Carter as the interim Agricultural Fieldman and move to appoint Lisa Stang as the interim Agricultural Fieldman, effective December 12, 2024. (Carried)

A discussion relative to the 2025 Strategic Plan ensued.

ABSENT
10:48 A.M.

Carly Wilkes absent.

PRESENT
10:48 A.M.

Julianna Lakevold present.

ABSENT
10:59 A.M.

Cr. Kozlinski absent.

ABSENT
11:00 A.M.

Cr. Vetter absent.

PRESENT
11:01 A.M.

Cr. Vetter present.

APPENDIX "B"

24/379. Moved by Cr. Motley to accept Appendix "B" according to the recommendations of the Development Officer. (Carried)

ADJOURN
11:04 A.M.

24/380. Moved by Cr. Murray to adjourn the meeting. (Carried)



REEVE



ADMINISTRATOR