

REGULAR MEETING OF COUNCIL, THURSDAY, OCTOBER 24, 2024

**TO ORDER AT
10:38 A.M.**

A Regular Meeting of the Municipal District of Provost No. 52 was held in the Council Chambers of the Municipal Administration Building, 4504 – 53 Avenue, Provost, Alberta on Thursday, October 24, 2024, and was called to order by Reeve Murray at 10:38 a.m.

PRESENT

PRESENT

Present: Councillors L. Almberg, M.R. Angeltvedt (via teleconference), D.L. Motley, A.G. Murray, B.N. Olson and G. Vetter.

**ALSO
PRESENT**

Also Present: Administrator Tyler Lawrason
Carly Wilkes, Director of Legislative Services
Marty Biro, Operations Manager
Len Fossen, Operations Manager

ABSENT

Absent: Councillors L.D. Kozlinski

ADDITIONS/DELETIONS TO THE AGENDA

2. PUBLIC WORKS REPORT

- Public Works Report – Appendix “A”
- Gravel Reports
- Weekly Grader Activity Reports
- October 13-19, 2024

4. ADMINISTRATION

- A. Financial Statement
 - Accumulated Surplus to September 30, 2024
 - Balance Sheet to September 30, 2024
 - Project Costing to October 23, 2024
- C. Administration Personnel
 - Administrator Notes

7. NEW BUSINESS

REMUNERATION CLAIMS

- Division 6
- DISCUSSION ITEMS**
- 2024 Legislative Calendar
- APPENDIX “B”**

11. CORRESPONDENCE

- Flagstaff County Organizational Meeting

AGENDA

24/315. Moved by Cr. Vetter to accept the agenda with additions as presented. (Carried)

**PRESENT
10:41 A.M.**

Cr. Angeltvedt present.

**APPENDIX “A” –
PUBLIC WORKS
REPORT**

Appendix “A” – Public Works Report was reviewed.

**ABSENT
10:44 A.M.**

Marty Biro and Len Fossen absent.



MINUTES
REGULAR MEETING

24/316. Moved by Cr. Olson to approve the minutes of the October 10, 2024 Regular Meeting as presented. (Carried)

ACCUMULATED
SURPLUS TO
SEPTEMBER 30, 2024

24/317. Moved by Cr. Almborg to accept the Statement of Accumulated Surplus to September 30, 2024, as presented. (Carried)

BALANCE SHEET TO
SEPTEMBER 30, 2024

24/318. Moved by Cr. Olson to accept the Balance Sheet to September 30, 2024, as presented. (Carried)

PROJECT COSTING
TO OCTOBER 23, 2024

24/319. Moved by Cr. Vetter to accept the Project Costing Report to October 23, 2024, as presented. (Carried)

ADMINISTRATOR'S
NOTES

The Administrator's Notes were reviewed.

ABSENT
11:02 A.M.

Carly Wilkes absent.

PRESENT
11:05 A.M.

Carly Wilkes present.

DEPARTMENT HEAD
REPORTS

The following Department Head Reports were reviewed:

- ASB Report
- Development Officer Report
- Utilities Officer Report
- Asst. Development Officer Report
- Safety Officer Report
- Peace Officer Report
- Fines Distribution

COUNCILLOR
REMUNERATION
CLAIMS

24/320. Moved by Cr. Motley to approve the Councillor Remuneration Claims from September to October 2024. (Carried)

ABSENT
11:11 A.M.

Cr. Angelvedt absent.

PRESENT
11:12 A.M.

Cr. Angelvedt present.

TWP 372 WORK:
INVOICE PAYMENT

24/321. Moved by Cr. Motley to deny the request to pay an invoice from Workin'er Oilfield Services in the amount of \$1,159.20, as presented. (Carried)

TAX SALE RESERVE
BIDS

24/322. Moved by Cr. Vetter to set the 2024 tax sale reserve bid on the following tax sale properties:

- \$4,780.00 on Roll 100065, Plan 5201E.O. Lot 8&9 in the Hamlet of Bodo
- \$78,720.00 on Roll 300087, Plan 8522230, Lot 4, Block 10 in the Hamlet of Cadogan. (Carried)

A discussion relative to the 2024 Legislative Calendar ensued.



APPENDIX "B"

24/323. Moved by Cr. Olson to accept Appendix "B" according to the recommendations of the Development Officer. (Carried)

APPENDIX "D"

24/324. Moved by Cr. Motley to accept the accounts as listed on Appendix "D" for information. (Carried)

COMMITTEE REPORTS

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A.S.B.
Cr. Vetter provided an update for the committee.

F.C.S.S.
Cr. Angelvedt provided an update for the committee.

Provost & District Recreation Board
Cr. Olson and Cr. Angelvedt provided an update for the committee.

Shorncliffe Lake Association
Cr. Vetter and Cr. Almberg provided an update for the committee.

Joint M.D./Town Fire Committee
The Administrator provided an update for the committee.

RECESS
11:30 A.M.

Cr. Murray recessed the Regular Meeting for the Public Hearing for Bylaw No. 2327, which would amend the Land Use Bylaw (BY2323) to rezone 6.52 hectares (16.11 acres) Pt. N.E. 21-38-3-W4M from Agricultural District (AD) to Rural Small Holding (RSH) District.

RECONVENE
11:40 A.M.

Cr. Murray reconvened the meeting.

West Fire Committee
The Administrator provided an update for the committee.

Hillcrest Lodge
Cr. Motley and Cr. Vetter provided an update for the committee.

Waste Management Authority
Cr. Motley provided an update for the committee.

Library Board
Cr. Motley provided an update for the committee.

Provost & District Health Services Foundation
Cr. Murray provided an update for the committee.

Airport
The Administrator provided an update for the committee.

Provost Cooperative Seed Cleaning Plant
Cr. Murray provided an update for the committee.

Health Professionals Recruitment & Retention Committee
The Administrator provided an update for the committee.

Medical Clinic Governance Board
The Administrator provided an update for the committee.

BYLAW NO. 2327 -
LUB AMENDMENT
NE-21-38-3-W4M (AD)
TO (RSH)

24/325. Moved by Cr. Vetter that Bylaw 2327, which would amend the Land Use Bylaw (BY2323) to rezone 6.52 hectares (16.11 acres) Pt. N.E. 21-38-3-W4M from Agricultural District (AD) to Rural Small Holding (RSH) District, be given second reading. (Carried)


24/326. Moved by Cr. Almberg that Bylaw 2327 be given third reading. (Carried)

24/327. Moved by Cr. Murray to adjourn the meeting. (Carried)

ADJOURN
11:43 A.M.



REEVE



ADMINISTRATOR