

REGULAR MEETING OF COUNCIL, THURSDAY, JUNE 13, 2024

**TO ORDER AT
8:57 A.M.**

A Regular Meeting of the Municipal District of Provost No. 52 was held in the Council Chambers of the Municipal Administration Building, 4504 – 53 Avenue, Provost, Alberta on Thursday, June 13, 2024, and was called to order by Reeve Murray at 8:57 a.m.

PRESENT

PRESENT

Present: Councillors L. Almberg, L.D. Kozlinski, D.L. Motley, A.G. Murray, B.N. Olson and G. Vetter.

**ALSO
PRESENT**

Also Present: Administrator Tyler Lawrason
Carly Wilkes, Legislative Assistant
Len Fossen, Operations Manager
Marty Biro, Operations Manager

ABSENT

Absent: Councillor M.R. Angeltvedt

**ADDITIONS/DELETIONS TO THE AGENDA
2. PUBLIC WORKS REPORT**

- Public Works Report – Appendix “A”
- Gravel Reports

4. ADMINISTRATION

- C. Administration Personnel
- Administrator Notes

5. DELEGATIONS

- 10:30 a.m.- Bylaw 2323 & 2324 (Proposed Amendment to Land Use Bylaw and Municipal Development Plan)

- Written Submissions

7. NEW BUSINESS

APPENDIX “B”

11. CORESPONDENCE

- STIP- Local Road Bridge Approval Grant
- Municipal Services Division Newsletter- June 2024

AGENDA

24/145. Moved by Cr. Almberg to accept the agenda with additions as presented. (Carried)

**APPENDIX “A” –
PUBLIC WORKS
REPORT**

Appendix “A” – Public Works Report was reviewed.

**ABSENT
9:17 A.M.**

Marty Biro and Len Fossen absent.

**MINUTES
REGULAR MEETING**

24/146. Moved by Cr. Vetter to approve the minutes of the May 23, 2024 Regular Meeting as presented. (Carried)

**MINUTES
MPC MEETING**

24/147. Moved by Cr. Olson to approve the minutes of the May 23, 2024 MPC Meeting as presented. (Carried)

**BANK
RECONCILIATION TO
MAY 31, 2024**

24/148. Moved by Cr. Kozlinski to accept the Bank Reconciliation to May 31, 2024 as presented. (Carried)



<p>ABSENT 9:33 A.M.</p>	<p>Cr. Motley absent.</p>
<p>PRESENT 9:35 A.M.</p>	<p>Cr. Motley present.</p>
<p>ADMINISTRATOR'S NOTES</p>	<p>The Administrator's Notes were reviewed.</p>
<p>ENDORSEMENT REQUEST - HARDISTY & DISTRICT DEVELOPMENT GROUP</p>	<p>24/149. Moved by Cr. Kozlinski to endorse the Hardisty and District Development Group's position regarding the establishment of a Sheriff's Department or other forms of support in Hardisty. (Carried)</p>
<p>LUB/MDP FINAL PAYMENT</p>	<p>24/150. Moved by Cr. Almberg to table the item until the June 27, 2024 Regular Meeting. (Carried)</p>
<p>PRESENT 9:57 A.M.</p>	<p>Tim McNalley present.</p>
<p>ABSENT 9:59 A.M.</p>	<p>Tim McNalley absent.</p>
<p>RECESS 10:12 A.M.</p>	<p>A discussion relative to the progression of the Hughenden Shop project ensued.</p>
<p>RECONVENED 11:24 A.M.</p>	<p>24/151. Moved by Cr. Murray to recess the Regular Meeting for the Public Hearing for Bylaw No. 2323 & Bylaw No. 2324.</p>
<p>APPENDIX "B"</p>	<p>The Regular Meeting was reconvened. 24/152. Moved by Cr. Olson to accept Appendix "B" according to the recommendations of the Development Officer. (Carried)</p>
<p>CLOSE MEETING TO PUBLIC S. 17 & S. 19 F.O.I.P.P. ACT 11:24 A.M.</p>	<p>24/153. Moved by Cr. Murray to close the meeting to the public in accordance with Section 17 and Section 19 of the F.O.I.P.P. Act to discuss a personnel issue. (Carried)</p>
<p>ABSENT 11:24 A.M.</p>	<p>Carly Wilkes and Ralph Steele absent.</p>
<p>PRESENT 11:36 A.M.</p>	<p>Carly Wilkes present.</p>
<p>OPEN MEETING TO THE PUBLIC 11:36 A.M.</p>	<p>24/154. Moved by Cr. Murray to open the meeting to the public. (Carried)</p>



LEGISLATIVE
ASSISTANT STAFF
PERFORMANCE
EVALUATION

24/155. Moved by Cr. Murray to accept the performance evaluation and attendant recommendations as presented for the Legislative Assistant. (Carried)

EXECUTIVE
ASSISTANT TO THE
ADMINISTRATOR
STAFF PERFORMANCE
EVALUATION


24/156. Moved by Cr. Murray to accept the performance evaluation and attendant recommendations as presented for the Executive Assistant to the Administrator. (Carried)

ADJOURN
11:37 A.M.

24/157. Moved by Cr. Murray to adjourn the meeting. (Carried)



REEVE



ADMINISTRATOR