

REGULAR MEETING OF COUNCIL, THURSDAY, APRIL 25, 2024

TO ORDER AT
9:00 A.M.

A Regular Meeting of the Municipal District of Provost No. 52 was held in the Council Chambers of the Municipal Administration Building, 4504 – 53 Avenue, Provost, Alberta on Thursday, April 25, 2024, at 9:00 a.m. and was called to order by Reeve Murray at 9:00 a.m.

PRESENT

PRESENT

Present: Councillors L. Almberg, L.D. Kozlinski, D.L. Motley, A.G. Murray, B.N. Olson and G. Vetter.

**ALSO
PRESENT**

Also Present: Administrator Tyler Lawrason
Carly Wilkes, Legislative Assistant
Len Fossen, Operations Manager
Marty Biro, Operations Manager

ABSENT

Absent: Councillor M.R. Angelthvedt

**ADDITIONS/DELETIONS TO THE AGENDA
2. PUBLIC WORKS REPORT**

- Public Works Report – Appendix “A”
- Gravel Reports
- Weekly Grader Activity Reports
- April 14-20, 2024

4. ADMINISTRATION

- C. Administration Personnel
- Administrator Notes

6. UNFINISHED BUSINESS

- Shorncliffe Tennis Court

7. NEW BUSINESS

REMUNERATION CLAIMS

- Division 2
- Division 4
- Division 6

DECISION ITEMS

- 2023 Audited Financial Statement Approval
- Request for Funding
- Compensation Request

DISCUSSION ITEMS

- LUB/MDP Open House Format (no documents)

APPENDIX “B”

10. COMMITTEE REPORTS

- 1) A.S.B.
 - April 11, 2024 Minutes
- 6) Fire Departments
- Cadogan Fire Department
- March Fire Reports
- 14) Provost Medical Clinic Governance Board
- April 22, 2024 Minutes

11. CORRESPONDENCE

- Email RE: Changes to LUB- Mark Wright

AGENDA

24/100. Moved by Cr. Kozlinski to accept the agenda with additions as presented. (Carried)



APPENDIX "A" – PUBLIC WORKS REPORT	Appendix "A" – Public Works Report was reviewed.
ABSENT 9:16 A.M.	Marty Biro and Len Fossen absent.
MINUTES REGULAR MEETING	24/101. Moved by Cr. Almberg to approve the minutes of the April 11, 2024 Regular Meeting as presented. (Carried)
STATEMENT OF ACCUMULATED SURPLUS TO FEBRUARY 29, 2024	24/102. Moved by Cr. Vetter to accept the Statement of Accumulated Surplus to February 29, 2024 as presented. (Carried)
ADMINISTRATOR'S NOTES	The Administrator's Notes were reviewed.
DEPARTMENT HEAD REPORTS	The following Department Head Reports were reviewed: <ul style="list-style-type: none">- ASB Fieldman Report- Development Officer Report- Utilities Officer Report- Asst. Development Officer Report- Safety Officer Report- Peace Officer Report- Fines Distribution
COUNCILLOR REMUNERATION CLAIMS	24/103. Moved by Cr. Almberg to approve the Councillor Remuneration Claims from March to April 2024. (Carried)
ABSENT 9:52 A.M.	Tyler Lawrason, Cr. Olson, Murray, and Vetter absent.
PRESENT 9:54 A.M.	Tyler Lawrason, Cr. Olson, Murray, and Vetter present.
ABSENT 9:54 A.M.	Cr. Motley absent.
PRESENT 9:56 A.M.	Cr. Motley present.
SENIOR'S WEEK PROCLAMATION	24/104. Moved by Cr. Motley to declare June 3-9, 2024 as Senior's Week in the M.D. of Provost No. 52. (Carried)
2024 PROVOST DRAG RACES	24/105. Moved by Cr. Motley to approve the 2024 drag racing dates as proposed. (Carried)
PRESENT 9:59 A.M.	Lauren Grosky-Ford, Grosky Consulting present.
RECESS 10:00 A.M.	24/106. Moved by Cr. Murray to recess the Regular Meeting for the Public Hearing for Bylaw No. 2322.
RECONVENED	The Regular Meeting was reconvened.



ACTING AG
FIELDMAN
APPOINTMENT

24/107. Moved by Cr. Vetter to appoint Brian Carter as the interim Agricultural Fieldman, effective April 19th, 2024. (Carried)

COMPENSATION
REQUEST

24/108. Moved by Cr. Motley to deny the request for damage compensation as presented. (Carried)

A discussion relative to the Inter-municipal Development Plan with the M.D. of Wainwright ensued.

A discussion relative to the LUB/MDP open house format ensued.

PRESENT
10:27 A.M.

Wendy Trenerry, Financial Officer, present.

PRESENT
10:30 A.M.

Richard Zhao, Senior Manager, Metrix Group LLP present (Via-Telecom).

ABSENT
10:33 A.M.

Wendy Trenerry, absent.

PRESENT
10:34 A.M.

Wendy Trenerry and George Federuik, 2nd Floor IT Services, present.

Richard Zhao gave a presentation on the 2023 Audited Financial Statement.

ABSENT
10:40 A.M.

George Federuik and Cr. Kozlinski absent.

ABSENT
10:45 A.M.

Wendy Trenerry absent.

PRESENT
10:45 A.M.

Wendy Trenerry present.

ABSENT
10:53 A.M.

Carly Wilkes absent.

PRESENT
10:55 A.M.

Cr. Kozlinski present.

PRESENT
10:58 A.M.

Carly Wilkes present.

ABSENT
11:02 A.M.

Richard Zhao absent.

A discussion relative to the 2023 audited financial statements ensued.

2023 AUDITED
FINANCIAL
STATEMENTS
APPROVAL

24/109. Moved by Cr. Motley to accept the 2023 Audited Financial Statement as presented. (Carried)

ABSENT
11:12 A.M.

Cr. Motley absent



ABSENT
11:13 A.M.

Wendy Trenerry absent.

A discussion relative to the LUB/MDP open house format continued.

PRESENT
11:14 A.M.

Cr. Motley present

BY2323
LAND USE BYLAW

24/110. Moved by Cr. AlMBERG that Bylaw No. 2323 known as the Land Use Bylaw be given first reading. (Carried)

BY2324
MUNICIPAL
DEVELOPMENT PLAN

24/111. Moved by Cr. Vetter that Bylaw No. 2324 known as the Municipal Development Plan be given first reading. (Carried)

CLOSE MEETING TO
PUBLIC S. 17 & S. 19
F.O.I.P.P. ACT
11:22 A.M.

24/112. Moved by Cr. Murray to close the meeting to the public in accordance with Section 17 and Section 19 of the F.O.I.P.P. Act to discuss a personnel issue. (Carried)

ABSENT
11:22 A.M.

Carly Wilkes and Lauren Grosky-Ford absent.

PRESENT
11:28 A.M.

Carly Wilkes and Lauren Grosky-Ford present.

OPEN MEETING TO
THE PUBLIC
11:28 A.M.

24/113. Moved by Cr. Murray to open the meeting to the public. (Carried)

ACCOUNTS
COORDINATOR
STAFF PERFORMANCE
EVALUATION

24/114. Moved by Cr. Murray to accept the performance evaluation and attendant recommendations as presented for the Accounts Coordinator. (Carried)

APPENDIX "B"

24/115. Moved by Cr. Vetter to accept Appendix "B" according to the recommendations of the Development Officer. (Carried)

APPENDIX "D"

24/116. Moved by Cr. Kozlinski to accept the accounts as listed on Appendix "D" for information. (Carried)

COMMITTEE REPORTS

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A.S.B.

Cr. Vetter delivered a verbal update for the committee.

F.C.S.S.

Cr. Kozlinski delivered a verbal update for the committee.

Provost & District Regional Recreation Board

Cr. Olson delivered a verbal update for the committee.

Shorncliffe Lake Association

Cr. Vetter delivered a verbal update for the committee.

Capt Ayre Lake Association

The Administrator delivered a verbal update for the committee.



Hillcrest Lodge
Cr. Motley and Cr. Vetter delivered a verbal update for the committee.

Library Board
Cr. Motley delivered a verbal update for the committee.

Provost & District Health Services Foundation
Cr. Vetter delivered an update for the committee.

Provost Cooperative Seed Cleaning Plant
Cr. Murray delivered a verbal update for the committee.

Provost Medical Clinic Governance Board
Cr. Motely delivered a verbal update for the committee.

24/117. Moved by Cr. Murray to adjourn the meeting. (Carried)

ADJOURN
11:48 A.M.



REEVE



ADMINISTRATOR