

REGULAR MEETING OF COUNCIL, THURSDAY, APRIL 11, 2024

**TO ORDER AT
9:01 A.M.**

A Regular Meeting of the Municipal District of Provost No. 52 was held in the Council Chambers of the Municipal Administration Building, 4504 – 53 Avenue, Provost, Alberta on Thursday, April 11, 2024, and was called to order by Reeve Murray at 9:01 a.m.

PRESENT

PRESENT

Present: Councillors L. Almberg, M.R. Angelvedt, D.L. Motley, A.G. Murray, B.N. Olson and G. Vetter.

**ALSO
PRESENT**

Also Present: Administrator Tyler Lawrason
Carly Wilkes, Legislative Assistant
Len Fossen, Operations Manager
Marty Biro, Operations Manager

ABSENT

Absent: Cr. L.D. Kozlinski

**ADDITIONS/DELETIONS TO THE AGENDA
2. PUBLIC WORKS REPORT**

- Public Works Report – Appendix “A”
- Gravel Reports
- Weekly Grader Activity Reports
- March 24-March 30, 2024
- March 31-April 6, 2024

4. ADMINISTRATION

- C. Administration Personnel
- Administrator Notes

7. NEW BUSINESS

DECISION ITEMS

- 2024 Septic/Wastewater Services RFP
- 2024 MG 30 Washboard Program Tender Award
- LUB/MDP Roll-out
- Land Use Bylaw Draft
- MDP Draft

10. CORRESPONDENCE

Appendix “B”

- Mayors & Reeves Liaison Committee- March 18, 2024 - Draft Minutes
- Battle River Coop- March Newsletter
- Email RE: Holly Dzurko- Cadogan Rising Sun Solar Project

24/86. Moved by Cr. Vetter to accept the agenda with additions as presented. (Carried)

**APPENDIX “A” –
PUBLIC WORKS
REPORT**

Appendix “A” – Public Works Report was reviewed.

A discussion relative to the MG-30 tender award ensued.

**ABSENT
9:12 A.M.**

Marty Biro and Len Fossen absent.

**MINUTES
REGULAR MEETING**

24/87. Moved by Cr. Almberg to approve the minutes of the March 28, 2024 Regular Meeting as presented. (Carried)



BANK
RECONCILIATION TO
MARCH 31, 2024

24/88. Moved by Cr. Angeltvedt to accept the Bank Reconciliation to March 31, 2024 as presented. (Carried)

ADMINISTRATOR'S
NOTES

The Administrator's Notes were reviewed.

ABSENT
9:33 A.M.

Cr. Motley absent.

PRESENT
9:36 A.M.

Cr. Motley present.

WEST FIRE
COORDINATOR WAGE

24/89. Moved by Cr. Motley to increase the West Fire Coordinator's rate of compensation to \$35/hr.

(Carried)

MILITARY
RECOGNITION BOOK
PURCHASE

24/90. Moved by Cr. Motley to purchase a half page Support/Remembrance Ad in the Royal Canadian Legion book, at a cost of \$1,140.00 GST inclusive. (Carried)

2024 HEALTH
PROFESSIONALS
RECRUITMENT AND
RETENTION BUDGET

24/91. Moved by Cr. Angeltvedt to accept the 2024 Health Professionals Retention and Recruitment Committee budget as presented and to approve the allocation of an additional \$20,000.00 into reserves as recommended by the Health Professionals Retention and Recruitment Committee. (Carried)

2024
SEPTIC/WASTEWATER
RFP

24/92. Moved by Cr. Vetter to declare F5 Services the sole qualified proponent for the 2024 Septic/Wastewater Services RFP. (Carried)

2024 MG-30 TENDER

24/93. Moved by Cr. Olson to accept staff weighting and award the 2024 MG-30 Tender to Korteck Calcium Services Ltd., as per their submission. (Carried)

ABSENT
10:02 A.M.

Tyler Lawrason and Cr. Vetter absent.

PRESENT
10:02 A.M.

Lauren Grosky-Ford, Grosky Consulting present.

PRESENT
10:03 A.M.

Tyler Lawrason present.

PRESENT
10:04 A.M.

Cr. Vetter present.

A discussion relative to the LUB/MDP roll-out ensued.

LUB/MDP ROLL-OUT

24/94. Moved by Cr. Vetter to approve the draft Land Use Bylaw and Draft Municipal Development Plan and Summary documents in principle with the deletion of Section 48(6) Clauses (d),(e), and (f) to be presented for first reading at the April 25, 2024 Regular Meeting. (Carried)



ABSENT
10:43 A.M.

Lauren Grosky-Ford absent.

CLOSE MEETING TO
PUBLIC S. 17 & S. 19
F.O.I.P.P. ACT
10:43 A.M.

24/95. Moved by Cr. Murray to close the meeting to the public in accordance with Section 17 and Section 19 of the F.O.I.P.P. Act to discuss a personnel issue. (Carried)

ABSENT
10:43 A.M.

Carly Wilkes absent.

OPEN MEETING TO
THE PUBLIC
11:00 A.M.

24/96. Moved by Cr. Murray to open the meeting to the public. (Carried)

PRESENT
11:00 A.M.

Carly Wilkes present.

PUBLIC WORKS
OPERATIONS
MANAGERS STAFF
PERFORMANCE
EVALUATION

24/97. Moved by Cr. Murray to accept the performance evaluation and attendant recommendations as presented for the Public Works Operations Managers. (Carried)

APPENDIX "B"


24/98. Moved by Cr. Motley to accept Appendix "B" according to the recommendations of the Development Officer. (Carried)

ADJOURN
11:01 A.M.

24/99. Moved by Cr. Murray to adjourn the meeting. (Carried)



MURRAY
REVEE



ADMINISTRATOR