

REGULAR MEETING OF COUNCIL, THURSDAY, MARCH 28, 2024

**TO ORDER AT
8:53 A.M.**

A Regular Meeting of the Municipal District of Provost No. 52 was held in the Council Chambers of the Municipal Administration Building, 4504 – 53 Avenue, Provost, Alberta on Thursday, March 28, 2024, and was called to order by Reeve Murray at 8:53 a.m.

PRESENT

PRESENT

Present: Councillors L. Almberg, M.R. Angelqvist, L.D. Kozlinski, D.L. Motley, A.G. Murray, B.N. Olson and G. Vetter.

**ALSO
PRESENT**

Also Present: Administrator Tyler Lawrason
Carly Wilkes, Legislative Assistant
Len Fossen, Operations Manager
Marty Biro, Operations Manager
Mike Ewanchuk, Lead Hand

ADDITIONS/DELETIONS TO THE AGENDA

2. PUBLIC WORKS REPORT

- Public Works Report – Appendix “A”
- Gravel Reports
- Weekly Grader Activity Reports
- March 17-23, 2024

4. ADMINISTRATION

- C. Administration Personnel
- Administrator Notes

7. NEW BUSINESS

REMUNERATION CLAIMS

- Division 1
 - Division 2
 - Division 3
 - Division 6
 - Division 7
- DECISION ITEMS**
- Reserve Allocations

APPENDIX “B”

10. CORESPONDENCE

- Letter Re: Proposed Industrial Solar Project- Cadogan- Ziegler
- Letter Re: Altantica Solar Response to Zieglers
- Invite- West End Fireman’s Ball

AGENDA

24/71. Moved by Cr. Kozlinski to accept the agenda with additions as presented. (Carried)

**APPENDIX “A” –
PUBLIC WORKS
REPORT**

Appendix “A” – Public Works Report was reviewed.

A discussion relative to Lake Infrastructure ensued.

**ABSENT
9:23 A.M.**

Marty Biro, Len Fossen and Mike Ewanchuk absent.

**MINUTES
REGULAR MEETING**

24/72. Moved by Cr. Almberg to approve the minutes of the March 14, 2024 Regular Meeting as presented. (Carried)



STATEMENT OF
ACCUMULATED
SURPLUS TO
JANUARY 31, 2024

24/73. Moved by Cr. Olson to accept the Statement of Accumulated Surplus to January 31, 2024 as presented. (Carried)

ADMINISTRATOR'S
NOTES

The Administrator's Notes were reviewed.

DEPARTMENT HEAD
REPORTS

The following Department Head Reports were reviewed:

- Development Officer Report
- Utilities Officer Report
- Asst. Development Officer Report
- Safety Officer Report
- Peace Officer Report
- Fines Distribution

COUNCILLOR
REMUNERATION
CLAIMS

24/74. Moved by Cr. Kozlinski to approve the Councilor Remuneration Claims from February to March 2024. (Carried)

2024 AIRPORT
BUDGET

24/75. Moved by Cr. Vetter to accept the 2024 Provost Airport budget as presented and recommended by the Airport Committee. (Carried)

LAKE
INFRASTRUCTURE
QUOTES

24/76. Moved by Cr. Vetter to accept quotes from Huttges Renovation and Contracting, as presented, for repair work at Cap't Ayre and Shorncliffe Lakes. (Carried)

LINE PAINTING

24/77. Moved by Cr. Motley to accept the quote from AAA Striping and Seal Coating in the amount of \$67,756.00 as presented for the 2024 line painting requirements. (Carried)

RESERVE
ALLOCATIONS

24/78. Moved by Cr. Motley to approve the allocation of \$600,000.00 to reserves as presented. (Carried)

ABSENT
10:15 A.M.

Carly Wilkes absent.

CLOSE MEETING TO
PUBLICS. 17 & S. 19
F.O.I.P.P. ACT
10:15 A.M.

24/79. Moved by Cr. Murray to close the meeting to the public in accordance with Section 17 and Section 19 of the F.O.I.P.P. Act to discuss a personnel issue. (Carried)

OPEN MEETING TO
THE PUBLIC
10:33 A.M.

24/80. Moved by Cr. Murray to open the meeting to the public. (Carried)

PRESENT
10:33 A.M.

Carly Wilkes present.

ASSISTANT
DEVELOPMENT
OFFICER STAFF
PERFORMANCE
EVALUATION

24/81. Moved by Cr. Murray to accept the performance evaluation and attendant recommendations as presented for the Assistant Development Officer. (Carried)

A discussion relative to the upcoming Joint Meeting with the Town of Provost ensued.



A discussion relative to the draft LUB and MDP consultation and procedural roll-out ensued.

A discussion relative to the 2024 RMA Spring Convention ensued.

APPENDIX "B"

24/82. Moved by Cr. Motley to accept Appendix "B" according to the recommendations of the Development Officer. (Carried)

BYLAW NO. 2322
ROAD CLOSURE
BYLAW
(401.03 METRES TWP
RD 424)

24/83. Moved by Cr. Kozinski that Bylaw No. 2322 which would close 401.03 metres of the Government Road Allowance north of NE 20-42-9-W4M for the purpose of disposal and consolidation be given first reading. (Carried)

APPENDIX "D"

24/84. Moved by Cr. Angeltvedt to accept the accounts as listed on Appendix "D" for information. (Carried)

COMMITTEE REPORTS

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Joint M.D. & Provost Fire Committee
The Administrator delivered a verbal update for the committee.

West Fire Committee
The Administrator delivered a verbal update for the committee.

Hillcrest Lodge
Cr. Vetter delivered a verbal update for the committee.

Waste Management Authority
Cr. Motley delivered a verbal update for the committee.

Library Board
Cr. Motley delivered a verbal update for the committee.

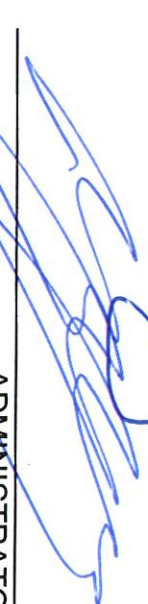
Health Professionals Recruitment & Retention Committee
The Administrator delivered a verbal update for the committee.

ADJOURN
11:40 A.M.

24/85. Moved by Cr. Murray to adjourn the meeting. (Carried)



REEVE



ADMINISTRATOR