

REGULAR MEETING OF COUNCIL, THURSDAY, JANUARY 25, 2024

A Regular Meeting of the Municipal District of Provost No. 52 was held in the Council Chambers of the Municipal Administration Building, 4504 – 53 Avenue, Provost, Alberta on Thursday, January 25, 2024 and was called to order by Reeve Murray at 8:55 a.m.

TO ORDER AT
8:55 A.M.

PRESENT

Present: Councillors L. Almberg, M.R. Angeltvedt, L.D. Kozlinski, D.L. Motley, A.G. Murray, B.N. Olson and G. Vetter.

PRESENT

Also Present:

Administrator Tyler Lawrason
Carly Wilkes, Legislative Assistant
Len Fossen, Operations Manager
Marty Biro, Operations Manager

ALSO
PRESENT

ADDITIONS/DELETIONS TO THE AGENDA

2. PUBLIC WORKS REPORT

- Public Works Report – Appendix “A”
- Gravel Reports
- Weekly Grader Activity Reports
- January 14-20, 2024

4. ADMINISTRATION

- C. Administration Personnel
- Administrator Notes

7. NEW BUSINESS

REMUNERATION CLAIMS

- Division 1
- Division 2
- Division 3
- Division 4
- Division 5
- Division 6
- Division 7

DECISION ITEMS

- Fire Policy Review (Eligible Expenditures and Minimum Callout)
- Gravel Royalty Adjustment
- East Recreation Budget
- Tenders
- 2024 Road Packer Tender
- Row Crop Tractor Tender
- 2024 Pickup Truck Tender
- 2024 Gravel Crushing Tender
- Beaver Pit
- Bobryk Pit
- Penman Pit
- Vetter Pit

8. BYLAWS

- Bylaw 2321- Borrowing Bylaw

10. CORRESPONDENCE

- Eastervale Solar Project Update Follow-up

AGENDA

24/12. Moved by Cr. Kozlinski to accept the agenda with additions as presented. (Carried)



**APPENDIX "A" –
PUBLIC WORKS
REPORT**

Appendix "A" – Public Works Report was reviewed.

**ABSENT
9:08 A.M.**

Marty Biro and Len Fossen absent.

**MINUTES
REGULAR MEETING**

24/13. Moved by Cr. Angeitvedt to approve the minutes of the January 11, 2024 Regular Meeting as presented. (Carried)

**ADMINISTRATOR'S
NOTES**

The Administrator's Notes were reviewed.

**DEPARTMENT HEAD
REPORTS**

The following Department Head Reports were reviewed:

- ASB Fieldman Report
- Development Officer Report
- Utilities Officer Report
- Asst. Development Officer Report
- Safety Officer Report
- Peace Officer Report
- Fines Distribution

**COUNCILLOR
REMUNERATION
CLAIMS**

24/14. Moved by Cr. Almberg to approve the Councillor Remuneration Claims from December 2023 to January 2024 as presented. (Carried)

STARS FUNDING

24/15. Moved by Cr. Motley to reaffirm the M.D.'s current pledge of support to STARS Air Ambulance of \$2.00 per capita through 2024 and 2025. (Carried)

**2024 GRAVEL
PROGRAM**

24/16. Moved by Cr. Kozlinski to ratify the recommendation of the Gravel Committee to approve the 2024 Gravel Program as presented. (Carried)

**ABSENT
9:54 A.M.**

Cr. Motley absent.

**PRESENT
9:56 A.M.**

Cr. Motley present.

**2024 WEST FIRE
BUDGET**

24/17. Moved by Cr. Vetter to ratify the recommendation of the West Fire Committee and to approve the 2024 West Fire budget as presented. (Carried)

**ELIGIBLE FIRE
EXPENSES POLICY**

24/18. Moved by Cr. Almberg to adopt the Fire Policies as amended. (Carried)

**ABSENT
10:11 A.M.**

Tyler Lawrason absent.

**PRESENT
10:15 A.M.**

Tyler Lawrason present.



PRESENT
10:22 A.M.

Sarah Skinner, Battle River Watershed Alliance, present.

ABSENT
10:22 A.M.

Cr. Olson absent.

PRESENT
10:24 A.M.

Cr. Olson present.

FIRE WAGE REVIEW

24/19. Moved by Cr. Angeltvedt to increase the firefighter compensation from \$26 to \$30. After December 31, 2025 this will be revisited after consultation with the Council of the Town of Provost and West Fire. (Carried)

DELEGATION
10:30 A.M.

Sarah Skinner delivered a presentation on the current state of the Battle River Watershed Alliance and upcoming programs and projects.

ABSENT
10:58 A.M.

Tyler Lawrason absent.

PRESENT
10:59 A.M.

Tyler Lawrason present.

PRESENT
10:59 A.M.

Maxwell Spencer, Jacob Kleinsasser, and Sherrylyn Spencer, Provost Blades, present.

DELEGATION
11:03 A.M.

Maxwell Spencer and Jacob Kleinsasser gave a presentation and a request for funding regarding the upcoming U15 Minor Hockey Provincials.

ABSENT
11:10 A.M.

Maxwell Spencer, Jacob Kleinsasser, and Sherrylyn Spencer absent.

ABSENT
11:10 A.M.

Cr. Kozlinski absent.

PRESENT
11:12 A.M.

Cr. Kozlinski present.

U15 MINOR HOCKEY
PROVINCIAL
DONATION

24/20. Moved by Cr. Vetter to donate \$1,500.00 to U15 Provost Minor Hockey team to be used for the 2024 ATB U15 Tier 2 Provincials. (Carried)

2024 EAST
RECREATION BUDGET

24/21. Moved by Cr. Motley to ratify the recommendation of the East Recreation Committee to approve the 2024 East Recreation budget as presented. (Carried)

ABSENT
11:38 A.M.

Cr. Vetter declared a pecuniary interest, related to owning a gravel pit, and left the meeting.

ABSENT
11:38 A.M.

Cr. Motley absent.

PRESENT
11:40 A.M.

Cr. Motley present.



GRAVEL ROYALTY
RATE

24/22. Moved by Cr. Angeltvedt to adjust the gravel royalty rate from \$3.25/cubic yard to \$3.50/cubic yard. (Carried)

2024 VETTER PIT
GRAVEL CRUSHING
RFP

24/23. Moved by Cr. Angeltvedt to accept staff evaluation and declare Reda Enterprises Ltd. the sole qualified proponent for the 2024 Vetter Pit Gravel Crushing RFP. (Carried)

ABSENT
11:46 A.M.

Carly Wilkes absent.

PRESENT
11:47 A.M.

Carly Wilkes and Cr. Vetter present.

ABSENT
11:47 A.M.

Cr. Angeltvedt absent.

2024 ROAD PACKER
TENDER

24/24. Moved by Cr. Motley to accept staff weighting and accept the tender received from Empire Welding & Machining LTD for the 2024 Road Packer Tender for a total of \$74,235.00 as per their submission. (Carried)

2024 ROW CROP
TRACTOR TENDER

24/25. Moved by Cr. Alimberg to accept staff weighting and accept the tender received from Webbs for the 2024 Row Crop Tractor Tender for a total of \$196,750.00 as per their submission. (Carried)

2024 PICKUP TRUCK
TENDER

24/26. Moved by Cr. Olson to accept staff weighting and accept the tender received from Wolfe for the 2024 Pickup Truck Tender for a total of \$60,916.00 + GST as per their submission. (Carried)

PRESENT
11:49 A.M.

Cr. Angeltvedt present.

2024 BIEVER PIT
GRAVEL CRUSHING
RFP

24/27. Moved by Cr. Kozlinski to accept staff evaluation and declare Reda Enterprises Ltd. the sole qualified proponent for the 2024 Biever Pit Gravel Crushing RFP. (Carried)

2024 BOBRYK PIT
GRAVEL CRUSHING
RFP

24/28. Moved by Cr. Motley to accept staff evaluation and declare Reda Enterprises Ltd. the sole qualified proponent for the 2024 Bobryk Pit Gravel Crushing RFP. (Carried)

2024 PENMAN PIT
GRAVEL CRUSHING
RFP

24/29. Moved by Cr. Olson to accept staff evaluation and declare Reda Enterprises Ltd. the sole qualified proponent for the 2024 Penman Pit Gravel Crushing RFP. (Carried)

A discussion relative to the upcoming Alberta Health Engagement Sessions ensued.

BYLAW NO. 2321
BORROWING BYLAW

24/30. Moved by Cr. Motley that Bylaw No. 2321 known as the Borrowing Bylaw be given first reading. (Carried)

24/31. Moved by Cr. Vetter that Bylaw No. 2321 known as the Borrowing Bylaw be given second reading. (Carried)

24/32. Moved by Cr. Kozlinski that Bylaw No. 2321 be presented for third reading. (Car. Un.)

24/33. Moved by Cr. Almborg that Bylaw No. 2321 be given third reading. (Carried)

APPENDIX "D"

24/34. Moved by Cr. Kozlinski to accept the accounts listed on Appendix "D" for information. (Carried)

COMMITTEE REPORTS

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ASB

A discussion relative to the ASB conference ensued.

F.C.S.S

Cr. Kozlinski delivered a verbal report for the committee.

Provost & District Health Services Foundation

Cr. Vetter delivered a verbal report for the committee.

Health Professionals Recruitment & Retention

The Administrator delivered a verbal report for the committee.

Provost Medical Centre Governance Board

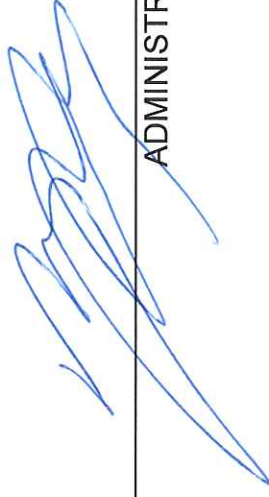
The Administrator delivered a verbal report for the committee.

ADJOURN
12:07 P.M.

24/35. Moved by Cr. Murray to adjourn the meeting. (Carried)



REEVE



ADMINISTRATOR