

REGULAR MEETING OF COUNCIL, THURSDAY, DECEMBER 14, 2023

TO ORDER AT
9:00 A.M.

A Regular Meeting of the Municipal District of Provost No. 52 was held in the Council Chambers of the Municipal Administration Building, 4504 – 53 Avenue, Provost, Alberta on Thursday, December 14, 2023 and was called to order by Reeve Murray at 9:00 a.m.

PRESENT

PRESENT

Present: Councillors L. Almborg (via teleconference), M.R. Angeltvedt, L.D. Kozlinski, D.L. Motley, A.G. Murray, B.N. Olson and G. Vetter.

ALSO
PRESENT

Also Present:

Administrator Tyler Lawrason
Carly Wilkes, Legislative Assistant
Len Fossen, Operations Manager
Marty Biro, Operations Manager

ADDITIONS/DELETIONS TO THE AGENDA

2. PUBLIC WORKS REPORT

- Public Works Report – Appendix “A”
- Gravel Reports
- Weekly Grader Activity Reports
- December 3-9, 2023

4. ADMINISTRATION

- A. Financial Statement
 - Balance Sheet to November 30, 2023
 - Accumulated Surplus to November 30, 2023
- C. Administration Personnel
 - Administrator Notes

7. NEW BUSINESS

DECISION ITEMS

- 2024 Gravel Road Rehabilitation- RFP Appendix “B”

10. CORRESPONDENCE

- RMA Resolution Process Changes
- RMA Resolution Process Changes
- Assessment Audit Report

AGENDA

23/399. Moved by Cr. Kozlinski to accept the agenda with additions as presented. (Carried)

APPENDIX “A” –
PUBLIC WORKS
REPORT

Appendix “A” – Public Works Report was reviewed.

ABSENT
9:09 A.M.

Marty Biro and Len Fossen absent.

MINUTES
REGULAR MEETING

23/400. Moved by Cr. Kozlinski to approve the minutes of the November 30, 2023 Regular Meeting as presented. (Carried)

MINUTES
MPC MEETING

23/401. Moved by Cr. Vetter to approve the minutes of the November 30, 2023 MPC as presented. (Carried)

BANK
RECONCILIATION TO
NOVEMBER 30, 2023

23/402. Moved by Cr. Angeltvedt to accept the Bank Reconciliation to November 30, 2023 as presented. (Carried)

BALANCE SHEET TO
NOVEMBER 30, 2023

23/403. Moved by Cr. Olson to accept the Balance Sheet to November 30, 2023 as presented. (Carried)

STATEMENT OF
ACCUMULATED
SURPLUS

23/404. Moved by Cr. Vetter to accept the Statement of Accumulated Surplus to November 30, 2023 as presented. (Carried)

ADMINISTRATOR'S
NOTES

The Administrator's Notes were reviewed.

DECEMBER 28, 2023
REGULAR MEETING

23/405. Moved by Cr. Motley to cancel the December 28, 2023 Regular Meeting of Council. (Carried)

TAX PENALTY
FORGIVENESS
REQUEST

23/406. Moved by Cr. Angeltvedt to deny a request for tax penalty forgiveness on Roll #200045 and Roll #200047. (Carried)

ABSENT
9:28 A.M.

Carly Wilkes absent.

PRESENT
9:29 A.M.

Carly Wilkes and Wendy Trenerry, Finance Officer, present.

FINANCIAL PLAN
APPROVALS

23/407. Moved by Cr. Kozlinski to accept the 2024 interim budget, as presented. (Carried)

PRESENT
9:53 A.M.

Sergeant Michael Hodgson present.

ABSENT
9:54 A.M.

Wendy Trenerry absent.

DELEGATION
9:54 A.M.

Sergeant Michael Hodgson described his background and provided an update on the Provost RCMP detachment.

ABSENT
10:33 A.M.

Sergeant Michael Hodgson and Cr. Motley absent.

PROPOSED 5-YEAR
CAPITAL PLAN

23/408. Moved by Cr. Vetter to accept the 2024 proposed 5-year Capital Plan, as presented. (Carried)

PROPOSED 3-YEAR
OPERATIONAL PLAN

23/409. Moved by Cr. Olson to accept the 2024 proposed 3-year Operational Plan, as presented. (Carried)

LANDOWNER
APPROVAL

23/410. Moved by Cr. Angeltvedt to grant land owner consent for the installation of two score clocks at Shorncliffe Lake Park by MCHA Minor Ball, as presented. (Carried)

PRESENT
10:36 A.M.

Cr. Motley present.

ABSENT
10:37 A.M.

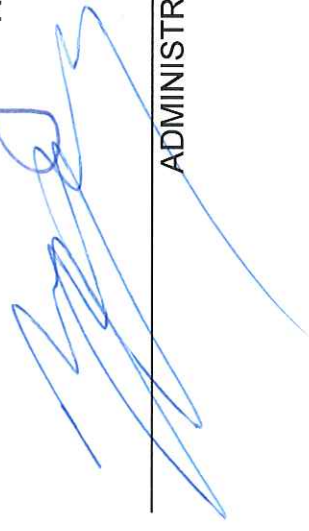
Cr. Olson absent.

PRESENT 10:38 A.M.	Cr. Olson present.
WATER ACCESS COMPENSATION	23/411. Moved by Cr. Motley to compensate the applicable landowners, as noted, in the amount of \$3000.00 each for access to water for construction projects 2023. (Carried)
2024 GRAVEL ROAD REHABILITATION RFP	23/412. Moved by Cr. Vetter to accept staff evaluation and declare Hauser Construction the sole qualified proponent for the 2024 Tier 1 Road Rehabilitation Program. (Carried)
ABSENT 10:45 A.M.	Cr. Vetter and Carly Wilkes absent.
PRESENT 10:46 A.M.	Carly Wilkes and Ryan Tripp, Assistant Development Officer, present.
PRESENT 10:47 A.M.	Cr. Vetter present.
DRAFT LUB	A discussion relative to a Draft Land Use Bylaw ensued.
ABSENT 11:17 A.M.	Cr. Angeltvedt absent.
ABSENT 11:20 A.M.	Cr. Kozlinski absent.
PRESENT 11:21 A.M.	Cr. Angeltvedt present.
PRESENT 11:21 A.M.	Cr. Kozlinski present.
CLOSE MEETING TO THE PUBLIC S. 17 & 19 F.O.I.P.P. ACT 11:35 A.M.	23/413. Moved by Cr. Murray to close the meeting to the public in accordance with Sections 17 and 19 of the F.O.I.P.P. Act to discuss a personnel issue. (Carried)
ABSENT 11:35 A.M.	Carly Wilkes and Ryan Tripp absent.
OPEN MEETING TO THE PUBLIC 11:55 A.M.	23/414. Moved by Cr. Murray to open the meeting to the public. (Carried)
PRESENT 11:55 A.M.	Carly Wilkes present.
APPENDIX "B"	23/415. Moved by Cr. Motley to accept Appendix "B" according to the recommendations of the Development Officer. (Carried)
ADJOURN 11:56 A.M.	23/416. Moved by Cr. Murray to adjourn the meeting. (Carried)

HM


9483
DECEMBER 14, 2023

Allan Murray REEVE



ADMINISTRATOR