

REGULAR MEETING OF COUNCIL, THURSDAY, NOVEMBER 30, 2023

**TO ORDER AT
9:00 A.M.**

A Regular Meeting of the Municipal District of Provost No. 52 was held in the Council Chambers of the Municipal Administration Building, 4504 – 53 Avenue, Provost, Alberta on Thursday, November 30, 2023 and was called to order by Reeve Murray at 9:00 a.m.

PRESENT

PRESENT

Present: Councillors L. Almberg, L.D. Kozlinski, D.L. Motley, A.G. Murray and G. Vetter.

**ALSO
PRESENT**

Also Present: Administrator Tyler Lawrason
Carly Wilkes, Legislative Assistant
Marty Biro, Operations Manager

ABSENT

Absent: Councillor M.R. Angelqvist
Councillor B.N. Olson

**ADDITIONS/DELETIONS TO THE AGENDA
2. PUBLIC WORKS REPORT**

- Public Works Report – Appendix “A”
- Gravel Reports
- Weekly Grader Activity Reports
- November 19-25, 2023

4. ADMINISTRATION

- Administration Personnel
- Administrator Notes
- ASB Fieldman Report

7. NEW BUSINESS

REMUNERATION CLAIMS

- Division 2
- DECISION ITEMS
- 2024 Medical Clinic Budget
- Spray Drift Complaint

10. COMMITTEE REPORTS

- 9) Library Board
 - November 16, 2023 Parkland Regional Library Minutes
 - PRLS Talk
- 14) Provost Medical Centre Governance Board
 - November 29, 2023 Organizational Minutes
 - November 29, 2023 Regular Minutes

12. MUNICIPAL PLANNING COMMISSION

- Development Application- Lot 5, Block 1, Shorncliffe Lake Park

AGENDA

23/387. Moved by Cr. Vetter to accept the agenda with additions as presented. (Carried)

**APPENDIX “A” –
PUBLIC WORKS
REPORT**

Appendix “A” – Public Works Report was reviewed.

**PRESENT
9:05 A.M.**

Donna Turner and Rod Turner present.

ABSENT
9:11 A.M.

Marty Biro absent.

MINUTES
REGULAR MEETING

23/388. Moved by Cr. Almberg to approve the minutes of the November 16, 2023 Regular Meeting as presented. (Carried)

BALANCE SHEET TO
OCTOBER 31, 2023

23/389. Moved by Cr. Vetter to accept the Balance Sheet to October 31, 2023 as presented. (Carried)

STATEMENT OF
ACCUMULATED
SURPLUS TO
OCTOBER 31, 2023

23/390. Moved by Cr. Kozlinski to accept the Statement of Accumulated Surplus to October 31, 2023 as presented. (Carried)

PROJECT COSTING TO
NOVEMBER 25, 2023

23/391. Moved by Cr. Almberg to accept the Project Costing to November 25, 2023 as presented. (Carried)

ADMINISTRATOR'S
NOTES

The Administrator's Notes were reviewed.

DEPARTMENT HEAD
REPORTS

The following Department Head Reports were reviewed:

- ASB Fieldman Report
- Development Officer Report
- Utilities Officer Report
- Asst. Development Officer Report
- Safety Officer Report
- Peace Officer Report
- Fines Distribution

COUNCILLOR
REMUNERATION
CLAIMS

23/392. Moved by Cr. Vetter to approve the Councillor Remuneration claims from October to November 2023 as presented. (Carried)

TAX PENALTY REFUND
REQUEST

23/393. Moved by Cr. Motley to deny Bull Creek Wind Power's request to have its tax penalty refunded. (Carried)

2024 MEDICAL
CENTRE BUDGET

23/394. Moved by Cr. Vetter to accept the 2024 Provost Medical Centre Budget as presented. (Carried)

ABSENT
9:40 A.M.

Cr. Motley absent.

PRESENT
9:42 A.M.

Cr. Motley present.

A discussion relative to the spray drift complaint ensued.

ABSENT
9:55 A.M.

Cr. Almberg absent.

PRESENT
9:56 A.M.

Cr. Almberg present.

**SPRAY DRIFT
COMPLAINT**

23/395. Moved by Cr. Almberg to have the claimants present the M.D. with a list of acceptable labs to complete the testing of the soil samples within two weeks, of which the M.D. will then select a lab to send the samples to. If this cannot be accommodated by the two-week deadline the claim will be rejected by Council. (Carried)

**FIRE COMPENSATION
SURVEY RESULTS**

A discussion relative to the Fire Compensation Survey results ensued.

**RECESS
10:32 A.M.**

Cr. Murray recessed the meeting for five minutes.

**RECONVENED
10:37 A.M.**

Cr. Murray reconvened the meeting.

**LUB/MDP
NEXT STEPS**

A discussion relative to the Land Use Bylaw/Municipal Development Plan Next Steps ensued.

APPENDIX "B"

23/396. Moved by Cr. Kozlinski to accept Appendix "B" according to the recommendations of the Development Officer. (Carried)

APPENDIX "D"

23/397. Moved by Cr. Vetter to accept the accounts as listed on Appendix "D" for information. (Carried)

COMMITTEE REPORTS

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A.S.B

Cr. Almberg provided a verbal update for the committee.

F.C.S.S.

Cr. Kozlinski gave a verbal report for the committee.

West Recreation Committee

The Administrator provided a verbal update for the committee.

Shorncliffe Lake Association

The Administrator provided a verbal update for the committee.

Capt Ayre Lake Association

The Administrator provided a verbal update for the committee.

Provost Fire Department

The Administrator provided a verbal update for the committee.

Hillcrest Lodge

Cr. Motley and Cr. Vetter gave a verbal report for the committee.

Waste Management Authority

Cr. Motley and the Administrator provided a verbal report for the committee.

Provost & District Health Services Foundation

Cr. Murray provided a verbal report for the committee.

Provost Cooperative Seed Cleaning Plant

Cr. Motley provided a verbal update for the committee.



ABSENT
11:18 A.M.

Cr. Almberg absent.

Health Professionals Recruitment and Retention
The Administrator provided an update for the committee.

Provost Medical Centre Governance Board

Cr. Murray provided an update for the committee.

PRESENT
11:19 A.M.

Cr. Almberg present.

ADJOURN
11:20 A.M.

23/398. Moved by Cr. Murray to adjourn the meeting. (Carried)



REEVE



ADMINISTRATOR