

**REGULAR MEETING OF COUNCIL, THURSDAY, JUNE 22, 2023**

A Regular Meeting of the Municipal District of Provost No. 52 was held in the Council Chambers of the Municipal Administration Building, 4504 – 53 Avenue, Provost, Alberta on Thursday, June 22, 2023 and was called to order by Reeve Murray at 8:55 a.m.

**TO ORDER AT  
8:55 A.M.**

**PRESENT**

Present: Councillors L. Almberg, L. D. Kozlinski, D.L. Motley, A.G. Murray, and G. Vetter.

**ALSO  
PRESENT**

Also Present: Administrator Tyler Lawrason  
Lauren Grosky-Ford, Director of Legislative Services  
Carly Wilkes, Legislative Assistant  
Len Fossen, Operations Manager  
Marty Biro, Operations Manager

Absent: Councillors M.R. Angeitvedt and B.N. Olson.

**ADDITIONS/DELETIONS TO THE AGENDA**

**2. PUBLIC WORKS REPORT**

- Public Works Report – Appendix “A”
- Gravel Reports
- Weekly Grader Activity Reports
- June 11-17, 2023

**3. MINUTES**

- Regular Meeting June 8, 2023

**4. ADMINISTRATION**

- A. Financial Statement
  - Balance Sheet to May 31, 2023
  - Accumulated Surplus to May 31, 2023
  - Project Cost to June 19, 2023
- C. Administration Personnel
  - Administrator Notes
  - Assistant Development Officer Report

**7. NEW BUSINESS**

**REMUNERATION CLAIMS**

- Division 6

**DECISION ITEMS**

- Unit 51-060 Disposal
- Provost Museum Society- 2023 Charitable Donation Application
  - Museum Financial Report
  - Rosenheim Historical Society- 2023 Charitable Donation Application
  - Rosenheim Financial Report
  - Bodo Archaeological Society- 2023 Charitable Donation Application- \*\*Late Submission

**11. CORRESPONDENCE**

- Healthy Aging funding- FCSS
- Alberta Government- Fuel Tax Paused until December 31
- Shorncliffe Lake Complaint Letter- Re: Mason Larson

**AGENDA**

23/194. Moved by Cr. Kozlinski to accept the agenda with additions as presented. (Carried)



APPENDIX "A" –  
PUBLIC WORKS  
REPORT

Appendix "A" – Public Works Report was reviewed.

ABSENT  
9:12 A.M.

Marty Biro and Len Fossen absent.

MINUTES –  
REGULAR MEETING

23/195. Moved by Cr. Vetter to approve the minutes of the June 8, 2023 Regular Meeting as presented. (Carried)

BALANCE SHEET TO  
MAY 31, 2023

23/196. Moved by Cr. Almberg to accept the Balance Sheet to May 31, 2023 as presented. (Carried)

STATEMENT OF  
ACCUMULATED  
SURPLUS TO MAY 31,  
2023

23/197. Moved by Cr. Kozlinski to accept the Statement of Accumulated Surplus to May 31, 2023 as presented. (Carried)

PROJECT COSTING  
REPORT TO JUNE 19,  
2023

23/198. Moved by Cr. Vetter to accept the Project Costing Report to June 19, 2023 as presented. (Carried)

ADMINISTRATOR'S  
NOTES

The Administrator's Notes were reviewed.

DEPARTMENT HEAD  
REPORTS

The following Department Head Reports were reviewed:

- ASB Fieldman Report
- Reclamation Manager
- Development Officer Report
- Asst. Development Officer Report
- Safety Officers Report
- Peace Officer Report
- Fines Distribution

COUNCILLOR  
REMUNERATION  
CLAIMS

23/199. Moved by Cr. Vetter to approve the councillor remuneration claims from May 2023 as presented. (Carried)

UNIT 51-064 DISPOSAL

23/200. Moved by Cr. Motley to repurpose Unit #51-064 to be used by West End Fire and Rescue and authorize the attendant conversion expenses. (Carried)

UNIT 51-060 DISPOSAL

23/201. Moved by Cr. Vetter to authorize the disposal by public tender sale of Unit 51-060. (Carried)

ABSENT  
10:03 A.M.

Tyler Lawrason absent.

PRESENT  
10:06 A.M.

Tyler Lawrason present.

ABSENT  
10:25 A.M.

Cr. Kozlinski absent.

PRESENT  
10:31 A.M.

Cr. Kozlinski present.

2023 CHARITABLE  
DONATIONS

23/202. Moved by Cr. Vetter to allocate the following under the Charitable Donation Policy:

- \$6,500 to the Provost & District Handi-Van Society;
- \$10,000 to the Czar Lake Bullarama;
- \$14,000 to the Shorncliffe Lake Arena with the stipulation that the equipment be purchased and owned by the M.D. of Provost;
- \$9,750 to the Rosenheim Historical Society; and
- \$9,750 to the Provost & District Museum Society.

ABSENT  
10:43 A.M.

Cr. Motley absent.

PRESENT  
10:44 A.M.

Cr. Motley present.

A discussion relative to the Village Joint Meeting ensued.

A discussion relative to the scheduling of the annual Road Tour ensued.

CLOSE MEETING TO  
THE PUBLIC  
F.O.I.P.P. ACT  
S. 19 & 21  
10:52 A.M.

23/203. Moved by Cr. Murray to close the meeting to the public in accordance with Section 19 and 21 of the F.O.I.P.P. Act to discuss a contractual and an intergovernmental issue. (Carried)

OPEN MEETING TO  
THE PUBLIC  
11:27 A.M.

23/204. Moved by Cr. Murray to open the meeting to the public. (Carried)

ABSENT  
11:28 A.M.

Lauren Grosky-Ford absent.

PRESENT  
11:31 A.M.

Lauren Grosky-Ford present.

APPENDIX "D"

23/205. Moved by Cr. Kozlinski to accept the accounts as listed in Appendix "D" for information. (Carried)

COMMITTEE REPORTS

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East Central 911

Cr. Motley gave a verbal report for the committee.

ASB

Cr. Almberg gave a verbal report for the committee.

F.C.S.S.

Cr. Kozlinski gave a verbal supplement for the committee.

Shorncliffe Lake Association

The Administrator gave a verbal report for the committee.

Hillcrest Lodge

Cr. Vetter and Cr. Motley offered verbal reports for the committee.

Library Board

Cr. Motley gave a supplementary report for the committee.

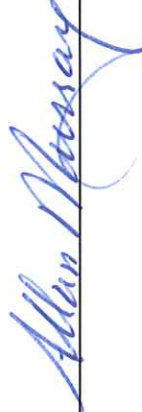
Provost Cooperative Seed Cleaning Plant  
Cr. Murray gave a verbal report for the committee.

Health Professionals Recruitment & Retention Committee  
Cr. Murray gave a verbal supplement for the committee.

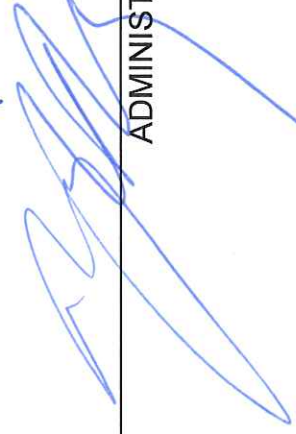
Provost Medical Clinic  
The Administrator gave a verbal report for the committee.

ADJOURN  
11:58 A.M.

23/206. Moved by Cr. Murray to adjourn the meeting. (Carried)

  
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REEVE

  
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ADMINISTRATOR