

REGULAR MEETING OF COUNCIL, THURSDAY, MAY 25, 2023

A Regular Meeting of the Municipal District of Provost No. 52 was held in the Council Chambers of the Municipal Administration Building, 4504 – 53 Avenue, Provost, Alberta on Thursday, May 25, 2023 and was called to order by Reeve Murray at 8:58 a.m.

**TO ORDER AT
8:58 A.M.**

PRESENT

Present: Councillors L. Almberg, M.R. Angeltvedt, L. D. Kozlinski, D.L. Motley, A.G. Murray, B.N. Olson and G. Vetter.

PRESENT

**ALSO
PRESENT**

Also Present: Administrator Tyler Lawrason
Lauren Grosky-Ford, Director of Legislative Services
Julianna Lakevold, Executive Assistant to the CAO
Len Fossen, Operations Manager
Marty Biro, Operations Manager

ADDITIONS/DELETIONS TO THE AGENDA

2. PUBLIC WORKS REPORT

- Public Works Report – Appendix “A”
- Gravel Reports
- May 14-20, 2023

4. ADMINISTRATION

- A. Financial Statement
 - Project Costing to May 23, 2023
- C. Administration Personnel
 - Administrator Notes
 - ASB Fieldman Report

7. NEW BUSINESS

REMUNERATION CLAIMS

- Division 5
- Division 6

DECISION ITEMS

- Superior Safety Codes Contract Renewal

10. COMMITTEE REPORTS

- 3) Recreation Boards
- Provost & District Regional Recreation Board
- May 18, 2023 Minutes

23/165. Moved by Cr. Kozlinski to accept the agenda with additions as presented. (Carried)

AGENDA

**APPENDIX “A” –
PUBLIC WORKS
REPORT**

Appendix “A” – Public Works Report was reviewed.

**ABSENT
9:14 A.M.**

Len Fossen absent.

**MINUTES –
PUBLIC HEARING**

23/166. Moved by Cr. Almberg to accept the minutes of the May 11, 2023 Public Hearing as presented. (Carried)



MINUTES –
REGULAR MEETING

23/167. Moved by Cr. Angeltvedt to accept the minutes of the May 11, 2023 Regular Meeting as presented. (Carried)

PROJECT COSTING TO
MAY 23, 2023

23/168. Moved by Cr. Vetter to accept the Project Costing to May 23, 2023 as presented. (Carried)

ABSENT
9:18 A.M.

Cr. Murray absent.

PRESENT
9:21 A.M.

Cr. Murray present.

ADMINISTRATOR'S
NOTES

The Administrator's Notes were reviewed.

ABSENT
9:28 A.M.

Cr. Kozlinski absent.

PRESENT
9:29 A.M.

Cr. Kozlinski present.

ABSENT
9:31 A.M.

Cr. Kozlinski absent.

DEPARTMENT HEAD
REPORTS

The following Department Head Reports were reviewed:

- ASB Fieldman Report
- Development Officer Report
- Utilities Officer Report
- Asst. Development Officer Report
- Safety Officers Report
- Peace Officer Report
- Fines Distribution

COUNCILLOR
REMUNERATION
CLAIMS

23/169. Moved by Cr. Vetter to approve the councillor remuneration claims from April to May, 2023 as presented. (Carried)

ABSENT
9:42 A.M.

Cr. Motley absent.

HEALTH
PROFESSIONAL
RECRUITMENT AND
RETENTION
AGREEMENT

23/170. Moved by Cr. Angeltvedt to approve the Health Professional Recruitment and Retention Agreement as presented. (Carried)

PRESENT
9:44 A.M.

Cr. Motley present.

HPRR APPOINTMENT

23/171. Moved by Cr. Vetter to appoint Cr. Murray and Cr. Olson to the Health Professional Recruitment and Retention Committee for a term of one (1) year. (Carried)

ABSENT
9:46 A.M.

Cr. Murray, Cr. Vetter, Cr. Angeltvedt and Tyler Lawrason absent.

PRESENT
9:47 A.M.

Cr. Murray, Cr. Angeltvedt, Cr. Vetter, and Wendy Trenergy, Finance Officer present.

PRESENT
9:48 A.M.

Tyler Lawrason present.

A discussion relative to the draft 2023 Budget ensued.

2023 BUDGET

23/172. Moved by Cr. Vetter to accept the 2023 Budget as
presented. (Carried)

ABSENT
10:27 A.M.

Wendy Trenergy absent.

SUPERIOR SAFETY
CODES CONTRACT
RENEWAL

23/173. Moved by Cr. Motley to approve the renewal of the
M.D. of Provost's contract with Superior Safety Codes, as
presented. (Carried)

CLOSE MEETING TO
THE PUBLIC
F.O.I./P.P. ACT
S. 17 & 19
10:31 A.M.

23/174. Moved by Cr. Murray to close the meeting to the public
in accordance with Sections 17 and 19 of the *F.O.I./P.P. Act* to
discuss a personnel issue. (Carried)

ABSENT
10:31 A.M.

Marty Biro, Lauren Grosky-Ford. And Tyler Lawrason and Julianna
Lakevold absent.

OPEN MEETING TO
THE PUBLIC
11:16 A.M.

23/175. Moved by Cr. Murray to open the meeting to the public.
(Carried)

PRESENT
11:16 A.M.

Marty Biro, Lauren Grosky-Ford. And Tyler Lawrason and Julianna
Lakevold present.

AMINISTRATOR'S
EVALUATION

23/176. Moved by Cr. Murray to acknowledge the performance
evaluation for the Chief Administrative Officer and award a 3%
salary increase and the provision of a vehicle for personal and
public use. (Carried)

BYLAW NO. 2320 -
2023 MILL RATE
BYLAW

23/177. Moved by Cr. Motley that Bylaw No. 2320 known as the
2023 Mill Rate Bylaw be given first reading. (Carried)

23/178.

Moved by Cr. Vetter that Bylaw No. 2320 be given
second reading. (Carried)

23/179.

Moved by Cr. Almberg that Bylaw No. 2320 be
presented for third reading. (Car.Un.)

23/180.

Moved by Cr. Angeltvedt that Bylaw No. 2320 be given
third reading. (Carried)

APPENDIX "D"

23/181. Moved by Cr. Angeltvedt to accept the accounts as
listed in Appendix "D" for information. (Carried)

COMMITTEE REPORTS

COMMITTEE REPORTS

F.C.S.S.

The Administrator offered a verbal supplement for the committee.

Provost & District Regional Recreation Board

Cr. Angeltvedt gave a verbal report for the committee.

Shorncliffe Lake Association

Cr. Vetter and the Administrator gave a verbal report for the committee.

Capt Ayre Lake Association

Cr. Almberg gave a verbal report for the committee.

Provost Fire Department

The Administrator gave a verbal report for the committee.

Hillcrest Lodge

Cr. Motley offered a verbal supplement to the committee report.

Airport

The Administrator offered a verbal report for the committee.

Provost Cooperative Seed Cleaning Plant

Cr. Murray offered a verbal report for the committee.

Doctor Recruitment

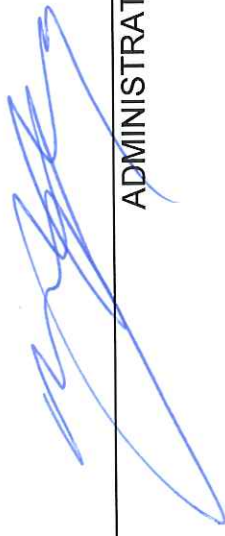
Cr. Murray gave a verbal report for the committee.

ADJOURN
11:44 A.M.

23/182. Moved by Cr. Murray to adjourn the meeting. (Carried)



REEVE



ADMINISTRATOR