

**REGULAR MEETING OF COUNCIL, THURSDAY, APRIL 27, 2023**

TO ORDER AT  
9:00 A.M.

A Regular Meeting of the Municipal District of Provost No. 52 was held in the Council Chambers of the Municipal Administration Building, 4504 – 53 Avenue, Provost, Alberta on Thursday, April 27, 2023 and was called to order by Reeve Murray at 9:00 a.m.

**PRESENT**

PRESENT

Present: Councillors L. Almborg, M.R. Angeltvedt, D.L. Motley, A.G. Murray, B.N. Olson and G. Vetter.

ALSO  
PRESENT

Also Present:

Administrator Tyler Lawrason  
Lauren Grosky-Ford, Director of Legislative Services  
Julianna Lakevold, Executive Assistant to the CAO  
Len Fossen, Operations Manager  
Marty Biro, Operations Manager

Absent:

Councillor L.D. Kozlinski

**ADDITIONS/DELETIONS TO THE AGENDA**

**2. PUBLIC WORKS REPORT**

- Public Works Report – Appendix “A”
- Weekly Grader Activity Reports
- April 16-22, 2023

**4. ADMINISTRATION**

- A. Financial Statement
- Statement of Accumulated Surplus to March 31, 2023
- Project costing to March 31, 2023

**C. Administration Personnel**

- Administrator Notes
- Assistant Development Officer Report

**5. DELEGATIONS**

- 10:00 a.m.- Metrix Group LLP
- 2022 Audit Findings Report

**7. NEW BUSINESS**

**REMUNERATION CLAIMS**

- Division 2
- Division 6

**DECISION ITEMS**

- 2022 Audited Financial Statement Approval
- Compensation Request
- 2023 Septic and Wastewater Services RFP
- East Fire Pumper Apparatus RFP

**APPENDIX “B”**

**10.**

**COMMITTEE REPORTS**

- 2) F.C.S.S.
  - April 25, 2023 Agenda
  - April 25, 2023 Minutes
  - 2022 Year End Financial Statements

**11. CORRESPONDENCE**

- Bennett Jones Letter to AER- April 21, 2023- Re: Request for a Regulatory Appeal (Alphabow)
- Village of Amisk- Municipal Engagement Email (Eastervale Solar Energy Project)
- FCM

**12. MUNICIPAL PLANNING COMMISSION**  
- Development Permit- Provost Seed Plant

AGENDA  
23/125. Moved by Cr. Angeltvedt to accept the agenda with additions as presented. (Carried)

APPENDIX "A" – PUBLIC WORKS REPORT  
Appendix "A" – Public Works Report was reviewed.

PRESENT  
9:02 A.M.  
Cr. Kozlinski present.

ABSENT  
9:11 A.M.  
A discussion relative to the road traffic counter ensued.

MINUTES – BYLAW 2317 PUBLIC HEARING  
Marty Biro and Len Fossen absent.

MINUTES REGULAR MEETING  
23/126. Moved by Cr. Almberg to approve the minutes of the April 13, 2023 Public Hearing as presented. (Carried)

STATEMENT OF ACCUMULATED SURPLUS TO MARCH 31, 2023  
23/127. Moved by Cr. Kozlinski to approve the minutes of the April 13, 2023 Regular Meeting as presented. (Carried)

ADMINISTRATOR'S NOTES  
23/128. Moved by Cr. Vetter to accept the Statement of Accumulated Surplus to March 31, 2023 as presented. (Carried)

ABSENT  
9:17 A.M.  
The Administrator's Notes were reviewed.

PRESENT  
9:19 A.M.  
Julianna Lakevold absent.

DEPARTMENT HEAD REPORTS  
The following Department Head Reports were reviewed:

- ASB Fieldman Report
- Development Officer Report
- Utilities Officer Report
- Asst. Development Officer Report
- Safety Officers Report
- Peace Officer Report
- Fines Distribution

ABSENT  
9:51 A.M.  
Tyler Lawrason absent.

ABSENT  
9:52 A.M.  
Cr. Angeltvedt and Cr. Almberg absent.

PRESENT  
9:53 A.M.  
Tyler Lawrason present.



PRESENT  
9:55 A.M.

Cr. Almborg and Cr. Angeltvedt present.

PRESENT  
9:56 A.M.

Wendy Trenerry, Finance Officer present.

PRESENT  
9:57 A.M.

Richard Zhao, Senior Manager and Mitchel Opryshko, Manager, Metrix Group LLP present (Via-Telecom).

ABSENT  
9:59 A.M.

Cr. Motley absent.

PRESENT  
10:00 A.M.

Cr. Motley present.

Richard Zhao and Mitchel Opryshko gave a presentation on the 2022 Audited Financial Statement.

ABSENT  
10:24 A.M.

Richard Zhao and Mitchell Opryshko absent.

ABSENT  
10:27 A.M.

Wendy Trenerry absent.

COUNCILLOR  
REMUNERATION  
CLAIMS

23/130. Moved by Cr. Vetter to approve the councillor remuneration claims from January to April, 2023 as presented. (Carried)

2023 EAST  
RECREATION  
BUDGET

23/131. Moved by Cr. Angeltvedt to approve the 2023 East Recreation operational and capital budgets as presented and recommended by the East Recreation Committee. (Carried)

2023 DOCTOR'S  
HOUSE BUDGET

23/132. Moved by Cr. Vetter to approve the 2023 Doctor's House budget as presented. (Carried)

ABSENT  
10:35 A.M.

Cr. Motley declared a pecuniary interest and left the meeting.

MD LIBRARY BOARD  
FINANCIAL REVIEWER

23/133. Moved by Cr. Almborg to appoint Teresa Motley as the financial reviewer for the MD Library Board. (Carried)

PRESENT  
10:36 A.M.

Cr. Motley present.

DUST CONTROL  
INVOICE  
FORGIVENESS

23/134. Moved by Cr. Vetter to deny a request to waive dust control fees and penalties from a ratepayer in Division 6, as presented. (Carried)

2022 AUDITED  
FINANCIAL  
STATEMENT

23/135. Moved by Cr. Angeltvedt to approve the 2022 Audited Financial Statement as presented. (Carried)

CLAY  
COMPENSATION  
REQUEST

23/136. Moved by Cr. Angeltvedt to accept the addendum requests of Eastview Farms Ltd., with the exception of the request for clay compensation which is denied. (Carried)

2023 SEPTIC AND  
WASTEWATER  
SERVICES RFP

23/137. Moved by Cr. Almberg to declare F5 Services the sole qualified proponent for the 2023 Septic & Wastewater Services RFP. (Carried)

EAST FIRE PUMPER  
TRUCK RFP

23/138. Moved by Cr. Kozlinski to accept the proposal from Rocky Mountain Phoenix and declare them the sole qualified proponent for the East Fire Pumper R.F.P. in the amount of \$1,085,812.35 G.S.T. included. (Carried)

A discussion relative to Bylaw 2288 known as the Parks Bylaw ensued.

APPENDIX "B"

23/139. Moved by Cr. Angeltvedt to accept Appendix "B" according to the recommendations of the Development Officer. (Carried)

APPENDIX "D"

23/140. Moved by Cr. Angeltvedt to accept the accounts as listed in Appendix "D" for information. (Carried)

RECESS  
11:17 A.M.

23/141. Moved by Cr. Murray to recess the meeting. (Carried)

RECONVENE  
11:18 A.M.

The Regular Meeting was reconvened.

COMMITTEE REPORTS

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Provost & District Regional Recreation Board  
Cr. Angeltvedt gave verbal report for the committee.

PRESENT  
11:20 A.M.

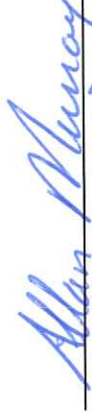
Paul McLauchlin, President of RMA and Kevin Wirsta, Director of District 5, present.

Hillcrest Lodge

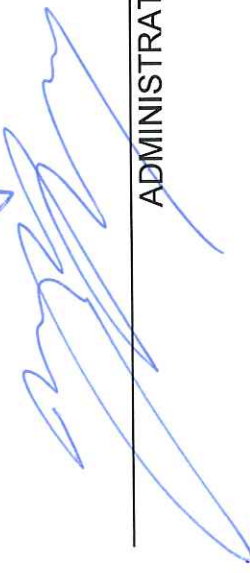
Cr. Motley gave a verbal report for the committee.

ADJOURN  
11:25 A.M.

23/142. Moved by Cr. Murray to adjourn the meeting. (Carried)



REEVE



ADMINISTRATOR