

**REGULAR MEETING OF COUNCIL, THURSDAY, APRIL 13, 2023**

A Regular Meeting of the Municipal District of Provost No. 52 was held in the Council Chambers of the Municipal Administration Building, 4504 – 53 Avenue, Provost, Alberta on Thursday, April 13, 2023 and was called to order by Reeve Murray at a.m.

TO ORDER AT  
9:00 A.M.

**PRESENT**

PRESENT

Present: Councillors L. Almberg, M.R. Angelitvedt, L. D. Kozlinski, D.L. Motley, A.G. Murray, B.N. Olson and G. Vetter.

ALSO  
PRESENT

Also Present: Administrator Tyler Lawrason  
Julianna Lakevold, Executive Assistant to the CAO  
Len Fossen, Operations Manager  
Marty Biro, Operations Manager

**ADDITIONS/DELETIONS TO THE AGENDA**

**2. PUBLIC WORKS REPORT**

- Public Works Report – Appendix “A”
- Weekly Grader Activity Reports  
April 2-8, 2023

**4. ADMINISTRATION**

- Financial Statement
- Accumulated Surplus to February 28, 2023
- Bank Reconciliation to March 31, 2023
- Administrator Notes

**7. NEW BUSINESS**

**DECISION ITEMS**

- Pro-Till Tender  
APPENDIX “B”

AGENDA

23/105. Moved by Cr. Vetter to accept the agenda with additions as presented. (Carried)

APPENDIX “A” –  
PUBLIC WORKS  
REPORT

Appendix “A” – Public Works Report was reviewed.

Discussion relative to road conditions and condition of oiled dust controls ensued.

ABSENT  
9:12 A.M.

Marty Biro, and Len Fossen absent.

MINUTES  
REGULAR MEETING

23/106. Moved by Cr. Kozlinski to approve the minutes of the March 30, 2023 Regular Meeting as presented. (Carried)

ACCUMULATED  
SURPLUS TO  
FEBRUARY 28, 2023

23/107. Moved by Cr. Olson to approve the Accumulated Surplus to February 28, 2023 as presented. (Carried)

**BANK  
RECONCILIATION TO  
MARCH 31, 2023**

23/108. Moved by Cr. Kozlinski to accept the Bank Reconciliation Statement to March 31, 2023 as presented. (Carried)

**ADMINISTRATOR'S  
NOTES**

The Administrator's Notes were reviewed.

**ABSENT  
10:00 A.M.**

Cr. Angeltvedt absent.

**ABSENT  
10:00 A.M.**

Cr. Motley absent.

**PRESENT  
10:02 A.M.**

Cr. Angeltvedt present.

**PRESENT  
10:02 A.M.**

Cr. Motley present.

**RECESS  
10:00 A.M.**

23/109. Moved by Cr. Murray to recess the Regular Meeting for the Public Hearing for Bylaw No. 2317. (Carried)

**RECONVENE  
10:10 A.M.**

The Regular Meeting was reconvened.

**GRAVEL COMMITTEE  
APPROVAL**

23/110. Moved by Cr. Angeltvedt to ratify the recommendation of the Gravel Committee to approve the 2023 gravel program as presented (Carried)

**ABSENT  
10:10 A.M.**

Administrator Tyler Lawrason, and Cr. Almborg absent.

**PRESENT  
10:12 A.M.**

Cr. Almborg present.

**PRESENT  
10:13 A.M.**

Administrator Tyler Lawrason present.

**TAX RECOVERY  
PROPERTIES**

23/111. Moved by Cr. Angeltvedt to set the reserve bids for the properties as presented.

- Roll #100008 - Plan 5201EO, Block 1, Lot 10, Hamlet of Bodo.
  - Reserve Bid: \$4,200.78
- Roll #300057 - Plan 2576AQ, Block 8, Lots 1-3, Hamlet of Cadogan.
  - Reserve Bid: \$15,944.49
- Roll #500046 - Plan 448EO, Block C, Hamlet of Metiskow.
  - Reserve Bid: \$7,068.96
- Roll #500047 - Plan 448EO, Block 3, Lot 1, Hamlet of Metiskow.
  - Reserve Bid: \$223.50
- Roll #500048 - Plan 448EO, Block 3, Lot 2, Hamlet of Metiskow.
  - Reserve Bid: \$400.03
- Roll #500052 - S.E. 3-40-5-W4M, Hamlet of Metiskow. (Carried)
  - Reserve Bid: \$7,082.70

*Handwritten initials/signature*

CAR AND UTILITY  
TRAILER PURCHASES

23/112. Moved by Cr. Almberg to accept a quote from Future Ag for the purchase of two car hauler trailers, as presented, in the amount of \$39,862.50 plus GST and two utility trailers, as presented, in the amount of \$18,937.50 plus GST. (Carried)

WATER TRAILER  
PURCHASE

23/113. Moved by Cr. Vetter to accept a quote from TNT for the acquisition of a water trailer, as presented, in the amount of \$50,700.00. (Carried)

ABSENT  
10:32 A.M.

Cr. Kozlinski absent.

PRESENT  
10:39 A.M.

Cr. Kozlinski present.

PRESENT  
10:42 A.M

Andy Guillbault, Assessor present.

DOCTOR  
RECRUITMENT-  
GOVERNANCE AND  
HOUSING

23/114. Moved by Cr. Vetter to ratify the draft Doctor Recruitment Joint Agreement in principle as presented (Carried)

23/115.

Moved by Cr. Vetter to allocate \$100,000 from the existing Administration reserve toward the acquisition of additional doctor housing, contingent upon commensurate approval by the Town of Provost. (Carried)

PRESENT  
10:42 A.M.

Victoria Bachmann, Executive Director and Mike Minard, AMAA Provincial Assessor, present.

PRESENT  
10:58 A.M.

Joanne Fortin, Linear Manager and Grace Zhao, Assessment advisor (Via-Telecom) present.

Victoria Bachman, Mike Minard and Joanne Fortin with Alberta Provincial Assessment gave a presentation on the Designated Industrial Property Assessments for the MD of Provost. Council posed a series of questions thereafter.

ABSENT  
11:52 A.M.

Victoria Bachman, Mike Minard, Joanne Fortin, and Grace Zhao absent.

ABSENT  
11:57 A.M.

Cr. Kozlinski absent.

PRESENT  
11:59 A.M.

Cr. Kozlinski present.

ABSENT  
12:03 P.M.

Cr. Motley absent.

ABSENT  
12:04 P.M.

Andy Guillbault, Assessor absent.

PRESENT  
12:05 P.M.

Cr. Motley present.

PRO-TILL TENDER

23/116. Moved by Cr. Almberg to accept the staff recommendation and to accept the tender received from Rocky Mountain Equipment in the amount of \$151,000, as per submission. (Carried)

Discussion relative to a RR 80 and RR 81 upgrade request ensued.

APPENDIX "B"

23/117. Moved by Cr. Motley to accept Appendix "B" according to the recommendations of the Development Officer. (Carried)

BYLAW NO. 2317 -  
LUB AMENDMENT  
S.E. 6-42-9-W4M  
(AD) TO (RB/I)

23/118. Moved by Cr. Kozlinski that Bylaw No. 2317 to amend the Land Use Bylaw be given second reading. (Carried)

23/119. Moved by Cr. Motley that Bylaw No. 2317 to amend the Land Use Bylaw be given third reading. (Carried)

BYLAW NO. 2318 -  
LUB AMENDMENT  
N.W. 34-38-2-W4M  
(AD) TO (CR)

23/120. Moved by Cr. Kozlinski that Bylaw No. 2318 which would amend Bylaw No. 2157 known as the Land Use Bylaw to rezone 5.57 hectares (13.76) Pt. N.W. 34-38-2-W4M from Agriculture District (AD) to Country Residential (CR) be given first reading. (Carried)

CLOSE MEETING TO  
THE PUBLIC  
F.O.I.P.P. SEC. 17 & 19  
12:11 P.M.

23/121. Moved by Cr. Murray that Council close the meeting to the public to discuss a personnel issue in accordance with Section 17 and 19 of the F.O.I.P.P. Act. (Carried)

ABSENT  
12:11 P.M.

Julianna Lakevold absent.

OPEN MEETING TO  
THE PUBLIC  
12:23 P.M.

23/122. Moved by Cr. Murray to open the meeting to the public (Carried)

PRESENT  
12:23 P.M.

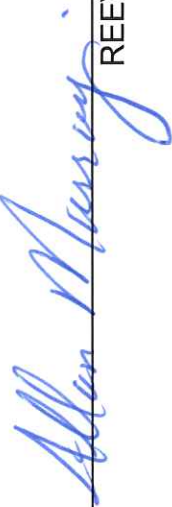
Julianna Lakevold present.

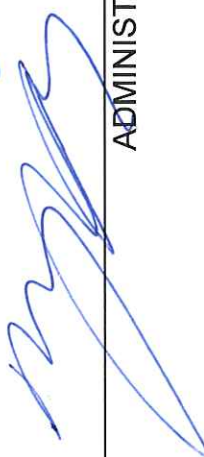
PERFORMANCE  
EVALUATION- PUBLIC  
WORKS OPERATIONS  
MANAGERS

23/123. Moved by Cr. Murray to accept the performance evaluation for the Public Works Operations Managers and attendant recommendations therein. (Carried)

ADJOURN  
12:23 P.M.

23/124. Moved by Cr. Murray to adjourn the meeting. (Carried)

  
\_\_\_\_\_  
REEVE

  
\_\_\_\_\_  
ADMINISTRATOR