

REGULAR MEETING OF COUNCIL, THURSDAY, JANUARY 26, 2023

A Regular Meeting of the Municipal District of Provost No. 52 was held in the Council Chambers of the Municipal Administration Building, 4504 – 53 Avenue, Provost, Alberta on Thursday, January 26, 2023 and was called to order by Reeve Murray at 9:00 a.m.

**TO ORDER AT
9:00 A.M.**

PRESENT

Present: Councillors L. Almborg, M.R. Angeltvedt, L. D. Kozlinski, D.L. Motley, A.G. Murray, and B.N. Olson.

PRESENT

**ALSO
PRESENT**

Also Present: Administrator Tyler Lawrason
Lauren Grosky-Ford, Director of Legislative Services
Len Fossen, Operations Manager
Marty Biro, Operations Manager

ABSENT

Absent: Councillor G. Vetter.

ADDITIONS/DELETIONS TO THE AGENDA

2. PUBLIC WORKS REPORT

- Public Works Report – Appendix “A”
- Weekly Grader Activity Reports
- January 15-21, 2023

4. ADMINISTRATION

- C. Administration Personnel
- Administrator Notes

7. NEW BUSINESS

REMUNERATION CLAIMS

- Division 2
- Division 6
- Division 7

DECISION ITEMS

- Hayter Road Closure Proposal
- Lake Mower Purchases
- Tenders:
 - Capt Ayre Lake Shower House
 - Road Packer
 - Shorncliffe Lake Caretaker’s Cabin
 - Compact Tractor

APPENDIX “B”

11. CORRESPONDENCE

- RMA 2023 Member Visit Invitation
- Bachelor of Nursing Program in Wainwright
- RCMP Q3 Stats

AGENDA

23/16. Moved by Cr. Kozlinski to accept the agenda with additions as presented. (Carried)

**APPENDIX “A” –
PUBLIC WORKS
REPORT**

Appendix “A” – Public Works Report was reviewed.

A discussion relative to the 2023 Stabilization and Chipseal Program ensued.

ABSENT
9:34 A.M.

Marty Biro and Len Fossen absent.

MINUTES -
BYLAW 2315
PUBLIC HEARING

23/17. Moved by Cr. Almborg to approve the minutes of the January 12, 2023 Public Hearing for Bylaw No. 2315 as presented. (Carried)

MINUTES -
BYLAW 2314
PUBLIC HEARING

23/18. Moved by Cr. Kozlinski to approve the minutes of the January 12, 2023 Public Hearing for Bylaw No. 2314 as presented. (Carried)

MINUTES -
REGULAR MEETING

23/19. Moved by Cr. Olson to approve the minutes of the January 12, 2023 Regular Meeting as presented. (Carried)

ADMINISTRATOR'S
NOTES

The Administrator's Notes were reviewed.

DEPARTMENT HEAD
REPORTS

The following Department Head Reports were reviewed:

- ASB Fieldman Report
- Utilities Officer Report
- Development Officer Report
- Asst. Development Officer Report
- Safety Officers Report
- Peace Officer Report
- Fines Distribution

COUNCILLOR
REMUNERATION
CLAIMS

23/20. Moved by Cr. Angeltvedt to approve the councillor remuneration claims from December, 2022 to January 2023 as presented. (Carried)

U18 HOCKEY
TOURNAMENT
SPONSORSHIP

23/21. Moved by Cr. Angeltvedt to approve a sponsorship of the 2023 ATB U18 Provincial Hockey Tournament, as requested, in an amount up to \$1,500.00. (Carried)

SHORNCLIFFE LAKE
ESTATES GRAZING
REQUEST

23/22. Moved by Cr. Angeltvedt to grant a grazing request from Kevin Laing on a temporary basis, until the end of December, 2024. (Carried)

2023 M.D. LIBRARY
BOARD BUDGET

23/23. Moved by Cr. Motley to approve the 2023 M.D. Library Board budget as presented. (Carried)

2023-2028
STABILIZATION AND
CHIPSEAL PROGRAM

23/24. Moved by Cr. Angeltvedt to approve the 2023-2028 Stabilization and Chipseal program as presented. (Carried)

WEST FIRE RESCUE
COMMITTEE
OPERATIONAL AND
CAPITAL BUDGETS

23/25. Moved by Cr. Motley to accept the recommendations of the West Fire and Rescue Committee and approve the West Fire and Rescue operational and capital budgets as presented. (Carried)

ABSENT
10:30 A.M.

Cr. Motley absent.

PRESENT
10:32 A.M.

Cr. Motley present.

HAYTER ROAD
CROSSING REQUEST

23/26. Moved by Cr. Kozlinski to instruct Administration to contact the Canadian Pacific Railway to erect a barrier at its closed right of way crossing located on 2nd Street in Hayter. (Carried)

LAKE MOWER
PURCHASES

23/27. Moved by Cr. to accept a quote in the amount of \$31,026.09 from Battle River Implements for the purchase of two John Deere Z930M ZTrak mowers, as presented. (Carried)

2023 CAPT AYRE LAKE
SHOWER HOUSE RFP

23/28. Moved by Cr. Angeltvedt to accept staff evaluation and declare Q & A Structures the sole qualified proponent for the 2023 Capt Ayre Lake Shower House RFP. (Carried)

2023 ROAD PACKER
TENDER

23/29. Moved by Cr. Motley to accept the tender received from Empire Welding and Machining for the 2023 Road Packer Tender for a total of \$66,950.00 plus GST as per their submission. (Carried)

2023 SHORNCLIFFE
LAKE CARETAKER'S
CABIN ROOFING RFP

23/30. Moved by Cr. Almberg to accept staff evaluation and HRC - Huttges Contracting the sole qualified proponent for the 2023 Shorncliffe Lake Caretaker's Cabin Roofing RFP. (Carried)

2023 COMPACT
TRACTOR TENDER

23/31. Moved by Cr. Kozlinski to accept the tender received from Webb's Machinery for a 2022 New Holland WM40 Tractor for a total of \$39,900 plus GST, as per their submission. (Carried)

APPENDIX "B"

23/32. Moved by Cr. Almberg to accept Appendix "B" according to the recommendations of the Development Officer. (Carried)

APPENDIX "D"

23/33. Moved by Cr. Olson to accept the accounts as listed in Appendix "D" for information. (Carried)

COMMITTEE REPORTS

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Hillcrest Lodge

Cr. Motley gave a verbal report for the committee.

Waste Management Authority

Cr. Kozlinski, Cr. Motley, and the Administrator gave verbal reports for the committee.

Shorncliffe Lake Association

Cr. Almberg gave a verbal report for the committee.

Provost Cooperative Seed Cleaning Plant

Cr. Murray gave a verbal report for the committee.

Doctor Recruitment

The Administrator gave a verbal report for the committee. A discussion ensued thereafter.

ADJOURN
11:09 A.M.

23/34. Moved by Cr. Murray to adjourn the meeting. (Carried)



Alan Murray REEVE

[Signature] ADMINISTRATOR