

REGULAR MEETING OF COUNCIL, THURSDAY, FEBRUARY 9, 2023

A Regular Meeting of the Municipal District of Provost No. 52 was held in the Council Chambers of the Municipal Administration Building, 4504 – 53 Avenue, Provost, Alberta on Thursday, February 9, 2023 and was called to order by Reeve Murray at 9:01 a.m.

**TO ORDER AT
9:01 A.M.**

PRESENT

PRESENT

Present: Councillors L. Almberg (via teleconference), M.R. Angeltvedt, L. D. Kozlinski, D.L. Motley, A.G. Murray, B.N. Olson and G. Vetter.

**ALSO
PRESENT**

Also Present:

Administrator Tyler Lawrason
Lauren Grosky-Ford, Director of Legislative Services
Julianna Lakevold, Executive Assistant to the CAO
Len Fossen, Operations Manager
Marty Biro, Operations Manager

ADDITIONS/DELETIONS TO THE AGENDA

2. PUBLIC WORKS REPORT

- Public Works Report – Appendix “A”
- Grader Activity Weekly Reports
- January 29-February 4, 2023

7. NEW BUSINESS

DECISION ITEMS

- SDAB Member Appointment
- Hughenden Shop Geotechnical/Topographical
- 2023 Bridge Repairs Request (RFQ)
- Peace Officer Tender

10. CORRESPONDENCE

- Battle River Coop- January Newsletter
- RMA Update- February
- Letter: Re: Entrance to the Provost Medical Clinic

AGENDA

23/35. Moved by Cr. Kozlinski to accept the agenda with additions as presented. (Carried)

**APPENDIX “A” –
PUBLIC WORKS
REPORT**

Appendix “A” – Public Works Report was reviewed.

**PRESENT
9:09 A.M.**

Marty Biro and Len Fossen absent.

**MINUTES
REGULAR MEETING**

23/36. Moved by Cr. Angeltvedt to approve the minutes of the January 26, 2023 Regular Meeting as presented. (Carried)

**BANK
RECONCILIATION
STATEMENT TO
JAN. 31, 2023**

23/37. Moved by Cr. Vetter to accept the Bank Reconciliation Statement to January 31, 2023 as presented. (Carried)

**PROJECT COSTING TO
DEC. 31, 2022**

23/38. Moved by Cr. Angeltvedt to accept the Project Costing to December 31, 2022 as presented. (Carried)

**ADMINISTRATOR'S
NOTES**

The Administrator's Notes were reviewed.

**DOCTOR'S HOUSE
BUDGET AMENDMENT**

23/39. Moved by Cr. Angelvedt to authorize the addition of up to \$3,000.00 to the approved 2022 Doctor's House budget in order to accommodate additional finalized capital expenditures. (Carried)

**2023 MEDICAL
CENTRE BUDGET**

23/40. Moved by Cr. Vetter to accept the 2023 Provost Medical Centre budget as presented. (Carried)

**ABSENT
10:05 A.M.**

Cr. Motley absent.

**PRESENT
10:07 A.M.**

Cr. Motley present.

**DOCTOR'S VEHICLE
COST SHARING**

23/41. Moved by Cr. Angelvedt that the expenses associated with the doctor's vehicle shall be borne equally for the duration of its use under the Doctor's House Committee, in accordance with Option 1 depreciation costing model. (Carried)

**SUBDIVISION AND
DEVELOPMENT
APPEAL BOARD
MEMBER**

23/42. Moved by Cr. Vetter to appoint Corinne Butt as a member of the M.D. of Provost Subdivision and Development Appeal Board for a term of 3 years. (Carried)

**HUGHEDEN
GEOPHYSICAL AND
TOPOGRAPHICAL
STUDY**

23/43. Moved by Cr. Angelvedt to authorize the expenditure of up to \$25,000 for geophysical and topographical study on municipally owned lands near Hughenden, as presented. (Carried)

**2023 BRIDGE REPAIR
RFQ**

23/44. Moved by Cr. Olson to accept the quotation provided by Bridgemen Services Ltd. and to declare them the sole qualified proponent for the 2023 Bridge Repair RFQ. (Carried)

**2023 PEACE OFFICER
VEHICLE
RETENDERING**

23/45. Moved by Cr. Vetter to reject all tenders submitted for the 2023 Peace Officer Vehicle Tender and that the item be retendered to find a suitable vehicle that meets the needs of the municipality. (Carried)

**ABSENT
10:34 A.M.**

Julianna Lakevold absent.

**PRESENT
10:36 A.M.**

Julianna Lakevold present.

A discussion relative to Administrative Policy review ensued.

**ABSENT
10:48 A.M.**

Cr. Angelvedt absent.

**PRESENT
10:49 A.M.**

Cr. Angelvedt present.

**ABSENT
10:56 A.M.**

Cr. Motley absent.

AM

CLOSE MEETING TO
THE PUBLIC
S. 21 F.O.I.P.P. ACT
10:57 A.M.

23/46. Moved by Cr. Murray to close the meeting to the public in accordance with Section 21 of the F.O.I.P.P. Act to discuss intergovernmental matters. (Carried)

OPEN MEETING TO
THE PUBLIC
12:13 P.M.

23/47. Moved by Cr. Murray to open the meeting to the public. (Carried)

APPENDIX "B"

23/48. Moved by Cr. Motley to accept Appendix "B" according to the recommendations of the Development Officer. (Carried)

BYLAW NO. 2316 -
BORROWING BYLAW

23/49. Moved by Cr. Kozlinski that Bylaw No. 2316 known as the Borrowing Bylaw be given first reading. (Car.Un.)

23/50. Moved by Cr. Vetter that Bylaw No. 2316 be given second reading. (Car.Un.)

23/51. Moved by Cr. Angeltvedt that Bylaw No. 2316 be presented for third reading. (Car.Un.)


23/52. Moved by Cr. Olson that Bylaw No. 2316 be given third reading. (Car.Un.)

ADJOURN
12:16 P.M.

23/53. Moved by Cr. Murray to adjourn the meeting. (Carried)



REEVE



ADMINISTRATOR