

REGULAR MEETING OF COUNCIL, THURSDAY, AUGUST 25, 2022

A Regular Meeting of the Municipal District of Provost No. 52 was held in the Council Chambers of the Municipal Administration Building, 4504 – 53 Avenue, Provost, Alberta on Thursday, August 25, 2022 and was called to order by Reeve Murray at 8:59 a.m.

TO ORDER AT  
8:59 A.M.

**PRESENT**

Present: Councillors L. Almberg, M.R. Angeltvedt, L. D. Kozlinski, D.L. Motley, A.G. Murray, B.N. Olson and G. Vetter.

PRESENT

ALSO  
PRESENT

Also Present: Administrator Tyler Lawrason  
Lauren Grosky-Ford, Director of Legislative Services  
Julianna Lakevold, Executive Assistant to the CAO  
Len Fossen, Operations Manager  
Marty Biro, Operations Manager

**ADDITIONS/DELETIONS TO THE AGENDA**

**2. PUBLIC WORKS REPORT**

- Public Works Report – Appendix “A”
- Weekly Grader Activity Reports
- \*\*\*\*\* - August 14 to 20, 2022

**4. ADMINISTRATION**

- A. Financial Statement
  - Balance Sheet to July 31, 2022
  - Statement of Accumulated Surplus to July 30, 2022
  - Project Costing to August 22, 2022
- C. Administration Personnel
  - Administrator Notes
  - Development Officer Report

**7. NEW BUSINESS**

**REMUNERATION CLAIMS**

- Division 2
  - Division 5
  - Division 6
  - Division 7
- APPENDIX “B”

Cr. Vetter requested that a discussion regarding employee fuel incentives be added to the agenda.

Cr. Angeltvedt requested that a discussion regarding Canada thistle and an update regarding the Provost Golf Course water well project be added to the agenda.

AGENDA

22/220. Moved by Cr. Kozlinski to accept the agenda with additions. (Carried)

APPENDIX “A” –  
PUBLIC WORKS  
REPORT

Appendix “A” – Public Works Report was reviewed.

A discussion relative to the absence of mowing by Alberta Transportation on primary and secondary highways ensued.

AM

MINUTES  
REGULAR MEETING

22/221. Moved by Cr. Vetter to approve the minutes of the August 11, 2022 Regular Meeting as presented. (Carried)

MINUTES  
MUNICIPAL PLANNING  
COMMISSION MEETING

22/222. Moved by Cr. Almborg to approve the minutes of the August 11, 2022 Municipal Planning Commission Meeting as presented. (Carried)

BALANCE SHEET TO  
JULY 31, 2022

22/223. Moved by Cr. Angeltvedt to approve the Balance Sheet to July 31, 2022 as presented. (Carried)

STATEMENT OF  
ACCUMULATED  
SURPLUS TO JULY 31,  
2022

22/224. Moved by Cr. Vetter to accept the Statement of Accumulated Surplus to July 31, 2022 as presented. (Carried)

PROJECT COSTING TO  
AUGUST 22, 2022

22/225. Moved by Cr. Angeltvedt to accept the Project Costing to August 22, 2022 as presented. (Carried)

ADMINISTRATOR'S  
NOTES

The Administrator's Notes were reviewed.

DEPARTMENT HEAD  
REPORTS

The following Department Head Reports were reviewed:

- ASB Fieldman Report
- Reclamation Manager Report
- Development Officer Report
- Asst. Development Officer Report
- Safety Officers Report
- Peace Officer Report

ABSENT  
9:47 A.M.

Cr. Motley absent.

PRESENT  
9:50 A.M.

Cr. Motley present.

COUNCILLOR  
REMUNERATION  
CLAIMS

22/226. Moved by Cr. Vetter to approve the Councillor Remuneration Claims from June to August, 2022 as presented. (Carried)

BATTLE RIVER  
WATERSHED  
ALLIANCE

22/227. Moved by Cr. Motley to deny a request for funding by the Battle River Watershed Alliance as presented. (Carried)

HUGHENDEN AG  
SOCIETY

22/228. Moved by Cr. Kozlinski to reject a request from the Hughenden Ag Society regarding shared contractual services, while approving in principle the concept of providing assistance to alternative means of enhancing staff continuity. (Carried)

BUFFALO TRAIL  
PUBLIC SCHOOL  
DIVISION JOINT USE  
AND PLANNING  
AGREEMENT

22/229. Moved by Cr. Motley to approve the Buffalo Trail Public School Division Joint Use and Planning Agreement as presented. (Carried)

*pm*

CLOSE MEETING TO  
THE PUBLIC  
S. 17 & 19  
F.O.I.P.P. ACT  
10:13 A.M.

22/230. Moved by Cr. Murray to close the meeting to the public in accordance with Section 17 and 19 of the *F.O.I.P.P. Act* to discuss a personnel issue. (Carried)

ABSENT  
10:13 A.M.

Lauren Grosky-Ford and Julianna Lakevold absent.

OPEN MEETING TO  
THE PUBLIC  
10:31 A.M.

22/231. Moved by Cr. Murray to open the meeting to the public. (Carried)

PRESENT  
10:31 A.M.

Lauren Grosky-Ford and Julianna Lakevold present.

PERFORMANCE  
EVALUATION  
FINANCE OFFICER

22/232. Moved by Cr. Murray to accept the performance evaluation and attendant recommendations as presented for the Finance Officer. (Carried)

A discussion relative to the Alberta Police Service Deployment Model ensued.

A discussion relative to the 2022 RMA Fall Convention and resolution ensued.

A discussion relative to employee fuel incentives ensued.

ABSENT  
11:07 A.M.

Cr. Motley absent.

A discussion relative to Canada thistle infestations on stemming from a lack of provincial highway vegetation control ensued.

PRESENT  
11:09 A.M.

Cr. Motley present.

ABSENT  
11:13 A.M.

Cr. Kozlinski absent.

ABSENT  
11:17 A.M.

Cr. Vetter absent.

PRESENT  
11:19 A.M.

Cr. Vetter present.

An update was given by Cr. Angeltvedt regarding the new water well drilled for the Provost Golf Course. A discussion ensued thereafter.

PRESENT  
11:23 A.M.

Cr. Kozlinski present.

APPENDIX "B"

22/233. Moved by Cr. Angeltvedt to accept Appendix "B" according to the recommendations of the Development Officer. (Carried)

AM

APPENDIX "D"

22/234. Moved by Cr. Vetter to accept the accounts as listed on Appendix "D" for information. (Carried)

COMMITTEE REPORTS

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Provost & District Regional Recreation Board  
Cr. Angelvedt offered a verbal report for the committee.

Shorncliffe Lake Association  
Cr. Vetter offered a verbal report for the committee.

Capt Ayre Lake Association  
Cr. Almberg and the Administrator offered verbal reports for the committee.

West Fire Committee  
The Administrator offered a verbal report for the committee.

Hillcrest Lodge  
Cr. Vetter offered a verbal report for the committee.

Waste Management Authority  
The Administrator offered a verbal report for the committee.

Provost & District Health Services Foundation  
Cr. Murray and Cr. Vetter offered a verbal report for the committee.

Provost Cooperative Seed Cleaning Plant  
Cr. Murray offered a verbal report for the committee.

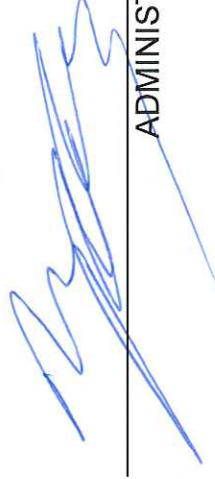
Doctor Recruitment  
Cr. Murray offered a verbal report for the committee.

ADJOURN  
11:47 A.M.

22/235. Moved by Cr. Murray to adjourn the meeting. (Carried)



REEVE



ADMINISTRATOR