

## Shorncliffe Lake Park Rodeo Grounds Usage & Rental Policy

### General

1. During the months of October to May, the Administration Office of the M.D. of Provost shall take bookings to reserve the rodeo grounds.
2. During the months of May to October, all bookings for the rodeo grounds must be reserved with the Shorncliffe Lake Park Caretaker(s) for the current year's camping season.
3. All bookings for the rodeo grounds for the next year's camping season must be reserved with the Administration Office of the M.D. of Provost. All requests directed to the Shorncliffe Lake Park Caretaker(s) must be referred to the Administration Office to ensure consistency in bookings.
4. As a subcommittee of the Shorncliffe Lake Association, the Czar Lake Bullarama shall be exempt from booking fees and have a standing reservation of the rodeo grounds from July 2<sup>nd</sup> of each year until the Sunday after that year's Bullarama event takes place.
5. All events on the rodeo grounds intending to serve or allow the consumption of alcohol must provide proof of Host Liquor Liability Insurance with a minimum liability limit of \$2,000,000 per occurrence.
6. Overflow camping at the rodeo grounds shall not be permitted while the rodeo grounds are occupied by renters, as a default practice. However, overflow camping at the rodeo grounds can be permitted only in cases when the Renter has given explicit consent to allow it at the time of booking.

### Rental

1. All rentals of the rodeo grounds must be confirmed with a formal booking with either the Administration Office or the Shorncliffe Lake Caretaker. Any use outside of a formal booking may be subject to eviction by M.D. Staff or its designates.
2. Rental of the rodeo grounds shall be effective from 6:00 a.m. and shall end no later than 11:00 p.m. Any event planning to go past those hours shall incur a charge of another day's rent and would be effective until 11:00 p.m. the next day. The Administrator and the Shorncliffe Lake Park Caretaker(s) shall be granted full discretion to negotiate rental rate, if deemed necessary.
3. The rodeo grounds must be booked for the entirety of the duration the renter intends to use the grounds. This shall be inclusive of all days intended for set-up and take-down. If a renter is discovered to be occupying the rodeo grounds without a formal booking for that day, a fee shall be incurred and a booking must be taken at the time of discovery. The M.D. shall not be liable for any loss in event revenue or any other inconvenience if the renter must be asked to vacate due to another renter's reservation.
4. Renters of the rodeo grounds also wishing to utilize the 4-H Pavilion are permitted to reserve both facilities however, this request must be made at the time of booking. Should the Renter wish to utilize the 4-H Pavilion but not make a separate formal reservation, they run the risk of having the Pavilion being utilized by another Renter.

### Rates

1. Similar to the 4-H Building rental fees, there shall be Commercial Event, Family Reunion, and Small Community Group rate set for the rental of the rodeo grounds. Examples of Commercial

Events would be any event that would incur a fee for participants (i.e. participation or entry fees). Both the Commercial Event usage and the Family Reunion usage shall require payment of a fee, while Small Community Group usage shall be free of charge but will still require a formal reservation.

2. A damage deposit must be collected in order to reserve the rodeo grounds, except for any Small Community Group usage.
3. Long-term rentals of the rodeo grounds shall be permitted however, there shall be no discounted rate set for long-term rentals. Long-term rentals shall be considered any length of reservation over three days and the daily rate shall apply for each day the facility is reserved.
4. Any electrical usage costs shall be considered integrated in the total price of the facility rental rate.