

**REGULAR MEETING OF COUNCIL, THURSDAY, MARCH 24, 2022**

A Regular Meeting of the Municipal District of Provost No. 52 was held in the Council Chambers of the Municipal Administration Building, 4504 – 53 Avenue, Provost, Alberta on Thursday, March 24, 2022 and was called to order by Reeve Murray at 8:53 a.m.

TO ORDER AT  
8:53 A.M.

**PRESENT**

PRESENT

Present: Councillors L. Almborg, M.R. Angeltvedt, L. D. Kozlinski, D.L. Motley, A.G. Murray, B.N. Olson (via teleconference) and G. Vetter.

ALSO  
PRESENT

Also Present: Administrator Tyler Lawrason  
Irvin Bethge, Special Projects Coordinator  
Len Fossen, Operations Manager  
Marty Biro, Operations Manager

**ADDITIONS/DELETIONS TO THE AGENDA**

**2. PUBLIC WORKS REPORT**

- Public Works Report – Appendix “A”
- Weekly Grader Activity Reports
- March 13 to 19, 2022

**4. ADMINISTRATION**

- C. Administration Personnel
- Administrator Notes

**7. NEW BUSINESS**

**REMUNERATION CLAIMS**

- Division 1
- Division 2
- Division 3
- Division 4
- Division 5
- Division 6
- Division 7

**DECISION ITEMS**

- 2022 Airport Budget
- Culvert Purchase
- 2022 Vetter Pit Gravel Crushing Tender
- 2022 South Gilbertson Gravel Crushing Tender
- 2022 MG-30 Tender
- 2022 Seal Coat Tender
- 2022 Brushing RFQ
- Performance Evaluations (IN CAMERA):
  - Accounts Coordinator
  - Public Works Operations Managers

**APPENDIX “B”**

**9. ACCOUNTS**

- Appendix “D”

**10. COMMITTEE REPORTS**

- 7) Hillcrest Lodge
- 2022 Operating and Capital Requisition

AGENDA

22/58. Moved by Cr. Kozlinski to accept the agenda with additions as presented. (Carried)

APPENDIX “A” –  
PUBLIC WORKS  
REPORT

Appendix “A” – Public Works Report was reviewed.

A discussion relative to mechanical issues with various equipment ensued.

ABSENT  
9:03 A.M.

Irvin Bethge, Marty Biro, and Len Fossen absent.

MINUTES  
REGULAR MEETING

22/59. Moved by Cr. Almborg to approve the minutes of the March 10, 2022 Regular Meeting as presented. (Carried)

MINUTES  
MUNICIPAL PLANNING  
COMMISSION

22/60. Moved by Cr. Angeltvedt to approve the minutes of the March 10, 2022 Municipal Planning Commission Meeting as presented. (Carried)

ADMINISTRATOR'S  
NOTES

The Administrator's Notes were reviewed.

A discussion relative to a recent EMS meeting ensued.

ABSENT  
9:21 A.M.

Cr. Angeltvedt absent.

PRESENT  
9:24 A.M.

Cr. Angeltvedt present.

A discussion relative to doctor recruitment ensued.

DEPARTMENT HEAD  
REPORTS

The following Department Head Reports were reviewed:

- ASB Fieldman Report – Caitlin Wolf
- Reclamation Manager Report
- Utilities Officer Report
- Asst. Development Officer Report
- Safety Officers Report
- Peace Officer Report
- Fines Distribution

A discussion relative to ASB advertising and recruitment ensued.

COUNCILLOR  
REMUNERATION  
CLAIMS

22/61. Moved by Cr. Angeltvedt to approve the Councillor Remuneration Claims from December 2021 to March 2022 as presented. (Carried)

CADOGAN CEMETERY  
TRANSFER

22/62. Moved by Cr. Angeltvedt to accept the request from the Catholic Archdiocese of Edmonton to transfer title for the St. Joseph's Cemetery to the M.D. of Provost No. 52 as presented. (Carried)

A discussion relative to the 2022 Airport Budget ensued.

2022 AIRPORT  
BUDGET

22/63. Moved by Cr. Vetter to accept the 2022 Airport Budget as presented. (Carried)

2022 CULVERT  
PURCHASE

22/64. Moved by Cr. Motley to accept a quote from Armtec in the amount of \$280,602.50 for culverts and couplers, as presented. (Carried)

2022 VETTER PIT  
GRAVEL CRUSHING  
TENDER

22/65. Moved by Cr. Angeltvedt to award the 2022 Vetter Pit Gravel Tender to McNabb Construction Ltd. (Carried)

2022 SOUTH  
GILBERTSON PIT  
GRAVEL CRUSHING  
TENDER

22/66. Moved by Cr. Kozlinski to award the 2022 South Gilbertson Pit Gravel Tender to McNabb Construction Ltd. (Carried)

2022 MG-30 TENDER

22/67. Moved by Cr. Vetter to accept staff weighting and award the 2022 MG30 Tender to Kortech Calcium Services Ltd., as per their submission. (Carried)

2022 SEAL COAT  
TENDER

22/68. Moved by Cr. Almberg to accept staff weighting and award the 2022 Seal Coat Tender to West-Can Seal Coating as per their submission. (Carried)

2022 BRUSHING RFQ

22/69. Moved by Cr. Angeltvedt to declare all proponents qualified, and authorize staff the discretionary ability to assign work on a priority basis using evaluative weighting as presented. (Carried)

CLOSE MEETING TO  
PUBLIC  
F.O.I.P.P. ACT  
S. 17 & 19  
10:34 A.M.

22/70. Moved by Cr. Murray that Council to close the meeting to the public to discuss a personnel issue in accordance with Section 17 and 19 of the F.O.I.P.P. Act. (Carried)

ABSENT  
10:35 A.M.

Cr. Vetter absent.

PRESENT  
10:36 A.M.

Cr. Vetter present.

OPEN MEETING TO  
THE PUBLIC  
11:16 A.M.

22/71. Moved by Cr. Murray to open the meeting to the public.

ACCOUNTS  
COORDINATOR  
PERFORMANCE  
EVLUATION

22/72. Moved by Cr. Murray to accept the performance evaluation for the Accounts Coordinator and attendant recommendations therein. (Carried)

PUBLIC WORKS  
OPERATIONS  
MANAGERS  
PERFORMANCE  
EVALUATIONS

22/73. Moved by Cr. Murray to accept the performance evaluations for the Public Works Operations Managers and the attendant recommendations. (Carried)

A discussion relative to the recent Village Joint Meeting ensued.

A discussion relative to the recent RMA Convention ensued.

A discussion relative to the East Fire Capital Budget ensued, with emphasis on the Provost Fire Hall expansion in particular.

APPENDIX "B"

22/74. Moved by Cr. Kozlinski to accept Appendix "B" according to the recommendations of the Development Officer. (Carried)

APPENDIX "D"

22/75. Moved by Cr. Kozlinski to accept the accounts as listed on Appendix "D" for information. (Carried)

COMMITTEE REPORTS

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Provost & District Regional Recreation Board

A discussion relative to the committee report ensued.

Waste Management Authority


A discussion relative to the committee report ensued.

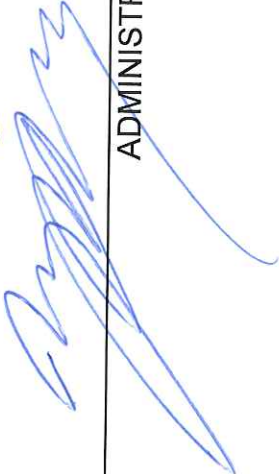
Library Board

Cr. Olson gave a verbal update on the Library Board.

ADJOURN  
12:21 P.M.

22/76. Moved by Cr. Murray to adjourn the meeting. (Carried)

  
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REEVE

  
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ADMINISTRATOR