

**REGULAR MEETING OF COUNCIL, THURSDAY, DECEMBER 23, 2021**

TO ORDER AT  
9:00 A.M.

A Regular Meeting of the Municipal District of Provost No. 52 was held in the Council Chambers of the Municipal Administration Building, 4504 – 53 Avenue, Provost, Alberta on Thursday, December 23, 2021 and was called to order by Reeve Murray at 9:00 a.m.

**PRESENT**

PRESENT

Present: Councillors L. Almborg, M.R. Angeltvedt, L. D. Kozlinski, D.L. Motley, A.G. Murray, B.N. Olson and G. Vetter.

ALSO  
PRESENT

Also Present: Administrator Tyler Lawrason  
Lauren Grosky-Ford, Director of Legislative Services  
Irvin Bethge, Special Projects Coordinator  
Len Fossen, Operations Manager  
Marty Biro, Operations Manager

**ADDITIONS/DELETIONS TO THE AGENDA**

**2. PUBLIC WORKS REPORT**

- Public Works Report – Appendix “A”
- Weekly Grader Activity Reports  
December 12 to 18, 2021

**4. ADMINISTRATION**

- C. Administration Personnel
- Administrator Notes

**7. NEW BUSINESS  
REMUNERATION CLAIMS**

- Division 1
- Division 2
- Division 3
- Division 4
- Division 5
- Division 6
- Division 7

**APPENDIX “B”**

**10. COMMITTEE REPORTS**

- 8) Waste Management Authority
- December 8, 2021 Draft Meeting Minutes
- 9) Library Board
- Parkland Regional Library System Agreement

**11. CORRESPONDENCE**

- Enbridge Pipelines Inc. – Congratulations

21/375. Moved by Cr. Kozlinski to accept the agenda with additions as presented. (Carried)

APPENDIX “A” –  
PUBLIC WORKS

Appendix “A” – Public Works Report was reviewed.

ABSENT  
9:11 A.M.

Irvin Bethge, Marty Biro, and Len Fossen absent.

MINUTES  
REGULAR MEETING

21/376. Moved by Cr. Angeltvedt to approve the minutes of the December 9, 2021 Regular Meeting as presented. (Carried)



STATEMENT OF  
ACCUMULATED  
SURPLUS  
TO NOV. 30, 2021

21/377. Moved by Cr. Kozlinski to accept the Statement of Accumulated Surplus to November 30, 2021 as presented. (Carried)

BALANCE SHEET TO  
NOV. 30, 2021

21/378. Moved by Cr. Vetter to accept the Balance Sheet to November 30, 2021 as presented. (Carried)

PROJECT COSTING  
REPORT TO  
NOV. 30, 2021

21/379. Moved by Cr. Almberg to accept the Project Costing Report to November 30, 2021 as presented. (Carried)

ADMINISTRATOR'S  
NOTES

The Administrator's Notes were reviewed.

DEPARTMENT HEAD  
REPORTS

The following Department Head Reports were reviewed:

- ASB Fieldman Report – Caitlin Wolf
- Reclamation Manager Report
- Development Officer Report
- Utilities Officer Report
- Asst. Development Officer Report
- Safety Officer Report
- Peace Officer Report
- Fines Distribution

PRESENT  
10:01 A.M.

Caitlin Wolf, Ag Fieldman present.

Caitlin Wolf continued her presentation from the December 9, 2021 Agricultural Service Board meeting.

ABSENT  
10:04 A.M.

Tyler Lawrason absent.

PRESENT  
10:06 A.M.

Tyler Lawrason present.

ABSENT  
10:16 A.M.

Lauren Grosky-Ford absent.

PRESENT  
10:22 A.M.

Lauren Grosky-Ford present.

ABSENT  
10:51 A.M.

Caitlin Wolf absent.

2022 STRATEGIC  
PLAN

21/380. Moved by Cr. Vetter to approve the revised 2022 Strategic Plan as presented. (Carried)

REMUNERATION  
CLAIMS

21/381. Moved by Cr. Kozlinski to approve the remuneration claims from October to December, 2021 as presented. (Carried)

ABSENT  
11:00 A.M.

Cr. Angeltvedt declared a pecuniary interest and left the meeting.



21/382. Moved by Cr. Almberg to authorize, in accordance with existing Public Works Policy, Public Works staff to engage Bozco Enterprises for the provision of equipment and services if necessary and aligned with standard practice. (Carried)

Cr. Angeltvedt present.

PRESENT  
11:04 A.M.

AMENDED  
PERSONNEL AND  
FINANCIAL POLICIES

21/383. Moved by Cr. Kozlinski to accept the amended Personnel Policy and Financial Policy as presented. (Carried)

Cr. Motley absent.

ABSENT  
11:18 A.M.

Cr. Motley present.

PRESENT  
11:20 A.M.

2022 INTERIM BUDGET

21/384. Moved by Cr. Angeltvedt to accept the 2022 Interim Budget as presented. (Carried)

5-YEAR CAPITAL PLAN

21/385. Moved by Cr. Almberg to accept the 5-year Capital Plan as presented. (Carried)

3-YEAR OPERATIONAL  
PLAN

21/386. Moved by Cr. Motley to accept the 3-year Operational Plan as presented. (Carried)

APPENDIX "B"

21/387. Moved by Cr. Motley to accept Appendix "B" according to the recommendations of the Development Officer. (Carried)

APPENDIX "D"

21/388. Moved by Cr. Motley to accept the accounts as listed in Appendix "D" for information. (Carried)

COMMITTEE REPORTS

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F.C.S.S.

Cr. Angeltvedt and Cr. Kozlinski offered verbal reports for the committee.

Provost & District Regional Recreation Board

Cr. Olson offered a verbal report for the committee.

West Recreation Committee

The Administrator offered a verbal report for the committee.

Hillcrest Lodge

Cr. Vetter and Cr. Motley offered verbal reports for the committee.

Waste Management Authority

Cr. Kozlinski offered verbal supplements to the committee report.

Provost & District Health Services Foundation

Cr. Murray offered a verbal report for the committee.


Doctor Recruitment

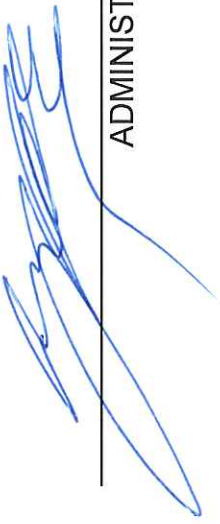
Cr. Murray offered a verbal report for the committee.

ADJOURN  
11:48

21/389.

Moved by Cr. Murray to adjourn the meeting. (Carried)

  
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REEVE

  
\_\_\_\_\_  
ADMINISTRATOR