

REGULAR MEETING OF COUNCIL, THURSDAY, SEPTEMBER 23, 2021

**TO ORDER AT
8:58 A.M.**

A Regular Meeting of the Municipal District of Provost No. 52 was held in the Council Chambers of the Municipal Administration Building, 4504 – 53 Avenue, Provost, Alberta on Thursday, September 23, 2021 and was called to order by Reeve Murray at 8:58 a.m.

PRESENT

Present: Councillors D. Carson, R. N. Charlton, L. D. Kozlinski, D.L. Motley, A.G. Murray, R. R. Rustad and B. R. Tripp.

**ALSO
PRESENT**

Also Present: Administrator Tyler Lawrason
Lauren Grosky-Ford, Director of Legislative Services
Irvin Bethge, Special Projects Coordinator (via teleconference)
Len Fossen, Operations Manager (via teleconference)
Marty Biro, Operations Manager (via teleconference)

ADDITIONS/DELETIONS TO THE AGENDA

2. PUBLIC WORKS REPORT

- Public Works Report – Appendix “A”
- Weekly Grader Activity Reports
- September 12 to 19, 2021

4. ADMINISTRATION

- C. Administration Personnel
 - Administrator Notes

6. UNFINISHED BUSINESS

- Medical Clinic Disposal Offer (In Camera)

7. NEW BUSINESS

REMUNERATION CLAIMS

- Division 2
 - Division 4
 - Division 6
- DECISION ITEMS**
- Advance Poll
 - Election Worker Remuneration
 - Road Specification Modification Request

APPENDIX “B”

11. CORRESPONDENCE

- COVID-19 Municipal Governance – September 17 Issue
- RMA District 5 – Meeting Information
- Town of Sundre – Councillor Code of Conduct
- Town of Sundre – Support for the RCMP
- RMA District 5 – Meeting Agenda

AGENDA

21/238. Moved by Cr. Charlton to accept the agenda with additions as presented. (Carried)

**APPENDIX “A” –
PUBLIC WORKS
REPORT**

Appendix “A” – Public Works Report was reviewed.

**ABSENT
9:05 A.M.**

Irvin Bethge, Marty Biro, and Len Fossen absent.

MINUTES
REGULAR MEETING

21/239. Moved by Cr. Rustad to approve the minutes of the September 9, 2021 Regular Meeting as presented. (Carried)

BALANCE SHEET TO
AUG. 31, 2021

21/240. Moved by Cr. Kozlinski to accept the Balance Sheet to August 31, 2021 as presented. (Carried)

STATEMENT OF
ACCUMULATED
SURPLUS TO AUG. 31,
2021

21/241. Moved by Cr. Tripp to accept the Statement of Accumulated Surplus to August 31, 2021 as presented. (Carried)

ADMINISTRATOR'S
NOTES

The Administrator's Notes were reviewed.

DEPARTMENT HEAD
REPORTS

The following Department Head Reports were reviewed.

- ASB Fieldman Report – Caitlin Wolf
- Reclamation Manager Report
- Development Officer Report
- Utilities Officer Report
- Asst. Development Officer Report
- Safety Officer Report
- Peace Officer Report
- Fines Distribution

CLOSE MEETING TO
THE PUBLIC
S.17 F.O.I.P.P. ACT
9:38 A.M.

21/242. Moved by Cr. Murray to close the meeting to the public in accordance with Section 17 of the F.O.I.P.P. Act to discuss a legal issue. (Carried)

OPEN MEETING TO
THE PUBLIC
10:02 A.M.

21/243. Moved by Cr. Murray to open the meeting to the public. (Carried)

OLD PROVOST
MEDICAL CENTRE
SALE
ADVERTISEMENT

21/244. Moved by Cr. Motley that the M.D. of Provost advertise the sale of the old Provost Medical Centre (4904 54 Ave, Provost, AB) as per the request of the Town of Provost with an offer deadline of October 15, 2021. (Carried)

ABSENT
10:03 A.M.

Cr. Charlton absent.

COUNCILLOR
REMUNERATION
CLAIMS

21/245. Moved by Cr. Rustad to approve the Councillor remuneration claims from August to September, 2021 as presented. (Carried)

PRESENT
10:06 A.M.

Cr. Charlton present.

VILLAGE OF AMISK
UTILITIES SERVICE
COVERAGE

21/246. Moved by Cr. Carson to waive any costs associated with the emergency provision of utilities service coverage to the Village of Amisk. (Carried)

AM


21/247. Moved by Cr. Carson to authorize the holding of an advance poll for Divisions 2 and 3, the Buffalo Trail Regional School Division trustee election, Senate elections, and the Referendum and shall be held between the hours of 1:00 p.m. and 6:00 pm. on October 13th, 2021 at the M.D. Administration Office. (Carried)

ADVANCE POLL –
OCTOBER 13, 2021

21/248. Moved by Cr. Tripp to set election worker remuneration at \$35.00/hr and \$0.59/km for mileage. (Carried)

ELECTION WORKER
REMUNERATION

21/249. Moved by Cr. Tripp to deny a request as presented to modify road construction specifications to preserve an oiled dust control on RR31. (Carried)

RR31 CONSTRUCTION
MODIFICATIONS

21/250. Moved by Cr. Motley to accept Appendix "B" according to the recommendations of the Development Officer. (Carried)

APPENDIX "B"

Cr. Motley absent.

ABSENT
10:24 A.M.

Cr. Motley present.

PRESENT
10:26 A.M.

21/251. Moved by Cr. Carson that Bylaw No. 2308 known as the West Cadogan Cemetery Bylaw be given first reading. (Car.Un.)

BYLAW NO. 2308 –
WEST CADOGAN
CEMETERY BYLAW

21/252. Moved by Cr. Kozlinski that Bylaw No. 2308 be given second reading. (Car.Un.)

21/253. Moved by Cr. Tripp that Bylaw No. 2308 be presented for third reading. (Car.Un.)

21/254. Moved by Cr. Kozlinski that Bylaw No. 2308 be given third reading. (Car.Un.)

21/255. Moved by Cr. Kozlinski to accept the accounts as listed in Appendix "D" for information. (Carried)

APPENDIX "D"

COMMITTEE REPORTS

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Agricultural Service Board

Cr. Carson and the Administrator offered verbal supplements to the committee report.

Provost & District Regional Recreation Board

Cr. Tripp offered a verbal supplement to the committee report.

Shorncliffe Lake Association

Cr. Carson gave a verbal report for the committee.

Capt Ayre Lake Association

The Administrator offered a verbal supplement to the committee report.

AM
PS

Hillcrest Lodge

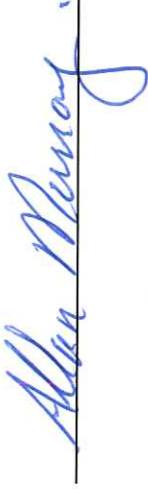
Cr. Motley gave a verbal report for the committee.

Provost Cooperative Seed Cleaning Plant

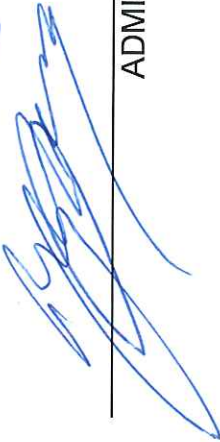
Cr. Tripp gave a verbal report for the committee.

ADJOURN
10:52 A.M.

21/256. Moved by Cr. Murray to adjourn. (Carried)



REEVE



ADMINISTRATOR