

REGULAR MEETING OF COUNCIL, THURSDAY, AUGUST 26, 2021

TO ORDER AT
8:58 A.M.

A Regular Meeting of the Municipal District of Provost No. 52 was held in the Council Chambers of the Municipal Administration Building, 4504 – 53 Avenue, Provost, Alberta on Thursday, August 26, 2021 and was called to order by Reeve Murray at 8:58 a.m.

PRESENT

PRESENT

Present: Councillors D. Carson, R. N. Charlton, L. D. Kozlinski, D.L. Motley, A.G. Murray, R. R. Rustad and B. R. Tripp.

ALSO
PRESENT

Also Present: Administrator Tyler Lawrason
Lauren Ford, Director of Legislative Services
Len Fossen, Operations Manager
Marty Biro, Operations Manager

ADDITIONS/DELETIONS TO THE AGENDA

2. PUBLIC WORKS REPORT

- Public Works Report – Appendix “A”
- Weekly Grader Activity Reports
August 15 to 21, 2021

4. ADMINISTRATION

- A. Financial Statement
- Project Costing to August 20, 2021
- C. Administration Personnel
 - Administration Notes
 - Utilities Officer

7. NEW BUSINESS

- REMUNERATION CLAIMS
 - Division 4
 - Division 5
 - Division 6
- DECISION ITEMS
 - Grader Purchase Tenders
 - Fire Ban
 - In Camera Items:
 - Performance Evaluation: Assistant Development Officer
 - Collective Bargaining Mandate

**11. APPENDIX “B”
CORRESPONDENCE**

- Antoinette & Deon Erasmus – Thank You
- Town of Provost – September & October 2021 Newsletter
- Alberta Fish & Game Association – Cervid Harvest Preserves

AGENDA

21/210. Moved by Cr. Tripp to accept the agenda with additions as presented. (Carried)

APPENDIX “A” –
PUBLIC WORKS
REPORT

Appendix “A” – Public Works Report was reviewed.

ABSENT
9:04 A.M.

Marty Biro and Len Fossen absent.



MINUTES REGULAR MEETING	21/211. Moved by Cr. Charlton to accept the minutes of the August 12, 2021 Regular Meeting as presented. (Carried)
MINUTES MUNICIPAL PLANNING COMMISSION	21/212. Moved by Cr. Kozlinski to accept the minutes of the August 12, 2021 Municipal Planning Commission Meeting as presented. (Carried)
STATEMENT OF ACCUMULATED SURPLUS TO JULY 31, 2021	21/213. Moved by Cr. Tripp to accept the Statement of Accumulated Surplus to July 31, 2021 as presented. (Carried)
BALANCE SHEET TO JULY 31, 2021	21/214. Moved by Cr. Carson to accept the Balance Sheet to July 31, 2021 as presented. (Carried)
PROJECT COSTING TO AUGUST 20, 2021	21/215. Moved by Cr. Carson to accept the Project Costing to August 20, 2021 as presented. (Carried)
ADMINISTRATOR'S NOTES	The Administrator's Notes were reviewed.
DEPARTMENT HEAD REPORTS	The following Department Head Reports were reviewed. <ul style="list-style-type: none">- ASB Fieldman Report – Caitlin Wolf- Development Officer Report- Utilities Officer Report- Asst. Development Officer Report- Safety Officer Report- Peace Officer Report- Fines Distribution
COUNCILLOR REMUNERATION CLAIMS	21/216. Moved by Cr. Rustad to approve the councillor remuneration claims from April 2021 to August 2021 as presented. (Carried)
2021 GRADER TENDER AWARD	21/217. Moved by Cr. Tripp to accept the tender received from Brandt Tractor Ltd. for seven (7) John Deere 872 GP Motor Graders WITH trade, as per their quote in accordance with Option #2. (Carried)
CLOSE MEETING TO THE PUBLIC S.17 & 19 F.O.I.P.P. ACT 9:47 A.M.	A discussion relative to the current fire restriction ensued. 21/218. Moved by Cr. Murray to close the meeting to the public in accordance with Sections 17 and 19 of the F.O.I.P.P. Act to discuss a personnel issue. (Carried)
OPEN MEETING TO THE PUBLIC 10:30 A.M.	21/219. Moved by Cr. Murray to open the meeting to the public. (Carried)
ABSENT 10:30 A.M.	Lauren Ford absent.



COLLECTIVE
BARGAINING
MANDATE

21/220. Moved by Cr. Motley to grant a bargaining mandate for upcoming negotiations with IUOE Local 955 consisting of the negotiation of a multi-year contract which allows consideration of a reasonable cost of living increase while recognizing the need for extreme fiscal prudence in a continuously degrading climate of revenue uncertainty. (Carried)

COLLECTIVE
BARGAINING
AUTHORITY

21/221. Moved by Cr. Motley to grant collective bargaining authority to the Administrator, the Finance Officer and the Director of Legislative Services. (Carried)

PERFORMANCE
EVALUATION –
ASSISTANT
DEVELOPMENT
OFFICER

21/222. Moved by Cr. Murray to accept the performance evaluation for the Assistant Development Officer and the attendant recommendations. (Carried)

A discussion relative to the old medical clinic ensued.

APPENDIX "B"

21/223. Moved by Cr. Carson to accept Appendix "B" according to the recommendations of the Development Officer. (Carried)

BYLAW NO. 2307 –
MUNICIPAL
BORROWING BYLAW

21/224. Moved by Cr. Tripp that Bylaw No. 2307 known as the Municipal Borrowing Bylaw be given first reading. (Car. Un.)

21/225. Moved by Cr. Rustad that Bylaw No. 2307 be given second reading. (Car. Un.)

21/226. Moved by Cr. Motley that Bylaw No. 2307 be presented for third reading. (Car. Un.)

21/227. Moved by Cr. Rustad that Bylaw No. 2307 be given third reading. (Car. Un.)

APPENDIX "D"

21/228. Moved by Cr. Carson to accept the accounts as listed in Appendix "D" for information. (Carried)

COMMITTEE REPORTS

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Shorncliffe Lake Association
Cr. Carson gave a verbal supplement to the committee report.

ABSENT
10:53 A.M.

Tyler Lawrason absent.

PRESENT
10:54 A.M.

Tyler Lawrason present.

Capt Ayre Lake Association
The Administrator gave a verbal supplement to the committee report.

Provost Cooperative Seed Cleaning Plant




Cr. Tripp gave a verbal supplement to the committee report. A discussion ensued thereafter.

ADJOURN
11:05 A.M.

21/229. Moved by Cr. Murray to adjourn.

(Carried)



REEVE



ADMINISTRATOR