

**REGULAR MEETING OF COUNCIL, THURSDAY, JUNE 24, 2021**

**TO ORDER AT  
8:57 A.M.**

A Regular Meeting of the Municipal District of Provost No. 52 was held in the Council Chambers of the Municipal Administration Building, 4504 – 53 Avenue, Provost, Alberta on Thursday, June 24, 2021 and was called to order by Reeve Murray at 8:57 a.m.

**PRESENT**

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Present: Councillors D. Carson, R. N. Charlton, L. D. Kozlinski, A.G. Murray, and R. R. Rustad.

**ABSENT**

Absent: Councillors D.L. Motley and B. R. Tripp.

**ALSO  
PRESENT**

Also Present: Administrator Tyler Lawrason  
Lauren Grosky, Director of Legislative Services  
Irvin Bethge, Special Projects Coordinator  
Len Fossen, Operations Manager

**ADDITIONS/DELETIONS TO THE AGENDA**

**2. PUBLIC WORKS REPORT**

- Public Works Report – Appendix “A”
- Weekly Grader Activity Reports  
June 13 to 19, 2021

**4. ADMINISTRATION**

- A. Financial Statement
  - Project Costing to June 22, 2021
- C. Administration Personnel
  - Administrator Notes

**7. NEW BUSINESS**

- REMUNERATION CLAIMS
  - Division 2
  - Division 4
  - Division 5
- DECISION ITEMS
  - Shorncliffe Grazing Re-Evaluation

**11. CORESPONDENCE**

- RMA – Virtual District Engagement Sessions: What We Heard
  - Town of Provost – July & August 2021 Newsletter
  - Cypress County – Support for the RCMP
  - Town of Beaverlodge – Support for the RCMP
  - Town of Viking – Support for the RCMP
  - Village of Rockyford – Support for the RCMP
  - Village of Holden – Support for the RCMP
  - Town of Turner Valley – Support for the RCMP
  - Lac La Biche County – Support for the RCMP


**AGENDA**

21/160. Moved by Cr. Charlton to accept the agenda with additions as presented. (Carried)

**PRESENT  
8:58 A.M.**

Marty Biro, Operations Manager present.



APPENDIX "A" – PUBLIC WORKS REPORT	APPENDIX "A" – Public Works Report was reviewed.
ABSENT 9:23 A.M.	Irvin Bethge, Marty Biro, and Len Fossen absent.
MINUTES REGULAR MEETING	2/1/161. Moved by Cr. Rustad to approve the minutes of the June 10, 2021 Regular Meeting as presented. (Carried)
BALANCE SHEET TO MAY 31, 2021	2/1/162. Moved by Cr. Kozlinski to accept the Balance Sheet to May 31, 2021 as presented. (Carried)
STATEMENT OF ACCUMULATED SURPLUS TO MAY 31, 2021	2/1/163. Moved by Cr. Carson to accept the Statement of Accumulated Surplus to May 31, 2021 as presented. (Carried)
PROJECT COSTING REPORT TO JUNE 22, 2021	2/1/164. Moved by Cr. to Carson accept the Project Costing Report to June 22, 2021 as presented. (Carried)
ADMINISTRATOR'S NOTES	The Administrator's Notes were reviewed.
ABSENT 9:58 A.M.	Tyler Lawrason absent.
PRESENT 10:01 A.M.	Tyler Lawrason present.
DEPARTMENT HEAD REPORTS	The following Department Head Reports were reviewed: <ul style="list-style-type: none"><li>- ASB Fieldman Report – Caitlin Wolf</li><li>- Reclamation Manager Report</li><li>- Development Officer Report</li><li>- Utilities Officer Report</li><li>- Asst. Development Officer Report</li><li>- Safety Officer's Report</li><li>- Peace Officer's Report</li><li>- Fines Distribution</li></ul>
REMUNERATION CLAIMS	2/1/165. Moved by Cr. Rustad to approve the Councillor remuneration claims from June 2021 as presented. (Carried)
PROVOST HANDI-VAN SOCIETY DONATION	2/1/166. Moved by Cr. Carson to allocate \$6,500.00 to the Provost and District Handi-Van Society. (Carried)
BODO ARCHEOLOGICAL SOCIETY DONATION	2/1/167. Moved by Cr. Kozlinski to allocate \$1,396.00 to the Bodo Archeological Society. (Carried)
CZAR LAKE BULLARAMA DONATION	2/1/168. Moved by Cr. Carson to allocate \$10,000.00 to the Czar Lake Bullarama. (Carried)
HUGHENDEN AND DISTRICT COMMUNITY HALL DONATION	2/1/169. Moved by Cr. Charlton to allocate \$10,000.00 to the Hughenden and District Community Hall. (Carried)
	2/1/170. Moved by Cr. Charlton to reject a request made by 



M.A.D.D. DONATION REJECTION	M.A.D.D. to purchase an advertisement in its publication. (Carried)
PROVOST MUSEUM SOCIETY DONATION REJECTION	21/171. Moved by Cr. Carson to reject a request made by the Provost Museum Society for a donation. (Carried)
4904 – 54 AVENUE PROVOST MEDICAL CLINIC TENANCY EXTENSION	21/172. Moved by Cr. Kozlinski approve extension of the term of tenancy of the existing dental tenant in the property at 4904 - 54 Avenue until October 15 <sup>th</sup> , 2021. (Carried)
PRESENT 10:33 A.M.	Andre Guilbeault, Assessor present.
	A discussion relative to DIP property assessment and the provincial central assessment model ensued.
WAINWRIGHT ASSESSMENT GROUP DIP PROPERTY ASSESSMENT CONTRACT	21/173. Moved by Cr. Kozlinski to engage Wainwright Assessment Group for a term of 3 months, with an option to renew, to provide assessment consultation on DIP properties assessed by the Province of Alberta following the forced integration of the M.D of Provost into the provincial central assessment model. (Carried)
WAINWRIGHT ASSESSMENT GROUP VILLAGES ASSESSMENT CONTRACT EXTENSION	21/174. Moved by Cr. Kozlinski to extend the contract of Wainwright Assessment Group to provide assessment services on residential and farmland properties, and on behalf of the Villages of Czar, Amisk and Hughenden, for a period of one year. (Carried)
CLOSE MEETING TO THE PUBLIC S. 17&19 F.O.I.P.P. ACT 10:54 A.M.	21/175. Moved by Cr. Murray to close the meeting to the public in accordance with Sections 17 and 19 of the F.O.I.P.P. Act to discuss a personnel issue. (Carried)
ABSENT 10:54 A.M.	Lauren Grosky absent.
OPEN MEETING TO THE PUBLIC 10:58 A.M.	21/176. Moved by Cr. Murray to open the meeting to the public. (Carried)
PRESENT 10:58 A.M.	Lauren Grosky present.
PERFORMANCE EVALUATION – UTILITIES OFFICER	21/177. Moved by Cr. Murray to accept the performance evaluation for the Utilities Officer and the attendant recommendations. (Carried)
SHORNCLIFFE GRAZING REQUEST APPROVAL	21/178. Moved by Cr. Carson to approve the latest grazing request from Kevin Laing on a temporary basis, until the end of December 31, 2022, and apply same to the previous approval. (Carried)

A discussion relative to a complaint regarding MG-30 dust control ensued.

APPENDIX "B"

21/179. Moved by Cr. Kozlinski to accept Appendix "B" according to the recommendations of the Development Officer.  
(Carried)

APPENDIX "D"

21/180. Moved by Cr. Charlton to accept the accounts as listed in Appendix "D" for information.  
(Carried)

COMMITTEE REPORTS

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F.C.S.S.

Cr. Charlton offered a verbal supplement to the committee report.

Shorncliffe Lake Association

Cr. Carson gave a verbal report for the committee.

Hillcrest Lodge

Cr. Charlton offered a verbal supplement to the committee report.

Library Board


Cr. Kozlinski offered a verbal supplement to the committee report.

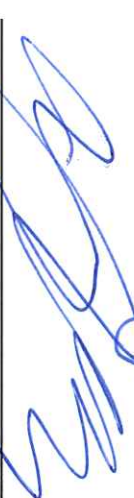
Provost & District Health Services Foundation

Cr. Murray gave a verbal report for the committee.

ADJOURN  
10:21 A.M.

21/181. Moved by Cr. Murray to adjourn the meeting. (Carried)

  
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REEVE

  
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ADMINISTRATOR