

REGULAR MEETING OF COUNCIL, THURSDAY, MAY 27, 2021

TO ORDER AT
9:00 A.M.

A Regular Meeting of the Municipal District of Provost No. 52 was held in the Council Chambers of the Municipal Administration Building, 4504 – 53 Avenue, Provost, Alberta on Thursday, May 27, 2021 and was called to order by Reeve Murray at 9:00 a.m.

PRESENT

PRESENT

Present: Councillors D. Carson, R. N. Charlton, L. D. Kozlinski, D.L. Motley, A.G. Murray, R. R. Rustad and B. R. Tripp.

ALSO
PRESENT

Also Present:

Administrator Tyler Lawrason
Lauren Grosky, Director of Legislative Services
Irvin Bethge, Special Projects Coordinator
(via teleconference)
Len Fossen, Operations Manager
(via teleconference)
Marty Biro, Operations Manager
(via teleconference)

ADDITIONS/DELETIONS TO THE AGENDA

2. PUBLIC WORKS REPORT

- Public Works Report – Appendix “A”
- Weekly Grader Activity Reports
May 16, to May 22, 2021
- Gravel Crushing Tests
May 17 to 23, 2021 (Vetter Pit)

4. ADMINISTRATION

- A. Financial Statement
 - Project Costing to May 25, 2021
- C. Administration Personnel
 - Administrator Notes

7. NEW BUSINESS

REMUNERATION CLAIMS

- Division 2
- Division 4
- Division 5
- Division 6
- Division 7

DISCUSSION ITEMS

- Hayter Rink
- APPENDIX “B”

10. COMMITTEE REPORTS

- 8) Waste Management Authority
 - 2020 Financial Statement

11. CORRESPONDENCE

- Town of Falher – Letter of Support for the RCMP
- Roxy Werenka – RE: Summer Employment
- Royal Canadian Legion – RE: Military Service Recognition Book
- Town of Mayerthorpe – Support for RCMP

AGENDA

21/135. Moved by Cr. Rustad to accept the agenda with additions as presented. (Carried)

APPENDIX “A” –
PUBLIC WORKS
REPORT

Appendix “A” – Public Works Report was reviewed.



A presentation was given by Marty Biro regarding LIDAR data and gravel road condition ratings.

A discussion relative to asset management practices and road condition ratings ensued.

ABSENT
9:20 A.M.
Tyler Lawrason absent

A discussion relative to mulching ensued.

PRESENT
9:21 A.M.
Tyler Lawrason present.

Irvin Bethge, Marty Biro, and Len Fossen absent.

ABSENT
9:22 A.M.

MINUTES
REGULAR MEETING
21/136. Moved by Cr. Charton to approve the minutes of the May 13, 2021 Regular Meeting as presented. (Carried)

STATEMENT OF
ACCUMULATED
SURPLUS TO
APR. 30, 2021
21/137. Moved by Cr. Kozlinski to accept the Statement of Accumulated Surplus to April 30, 2021 as presented. (Carried)

BALANCE SHEET TO
APR. 30, 2021
21/138. Moved by Cr. Tripp to accept the Balance Sheet to April 30, 2021 as presented. (Carried)

PROJECT COSTING TO
MAY 25, 2021
21/139. Moved by Cr. Carson to accept the Project Costing Report to May 25, 2021 as presented. (Carried)

ADMINISTRATOR'S
NOTES
The Administrator's Notes were reviewed.

ABSENT
9:45 A.M.
Cr. Motley absent.

Cr. Motley present.

PRESENT
9:46 A.M.

DEPARTMENT HEAD
REPORTS
The following Department Head Reports were reviewed:

- ASB Fieldman Report – Caitlin Wolf
- Reclamation Manager Report
- Development Officer Report
- Asst. Development Officer Report
- Safety Officer's Report
- Peace Officer's Report
- Fines Distribution

A discussion relative to the East Fire Water Truck repairs ensued.



EAST FIRE WATER
TRUCK TANK
REPLACEMENT

21/140. Moved by Cr. Murray to approve the purchase of a replacement water tank on unit 53-011 from M&J, and its subsequent installation, as presented, at a cost of \$26,044.54. (Carried)

REMUNERATION
CLAIMS

21/141. Moved by Cr. Rustad to approve the remuneration claims from March to May, 2021 as presented. (Carried)

ABSENT
10:14 A.M.

Cr. Charlton and Tyler Lawrason absent.

PRESENT
10:16 A.M.

Cr. Charlton, Tyler Lawrason, and Wendy Trenerry, Finance Officer present.

A discussion relative to the 2021 final budget ensued.

2021 FINAL BUDGET
APPROVAL

21/142. Moved by Cr. Murray to approve the 2021 final budget as presented. (Carried)

CLOSE MEETING TO
THE PUBLIC
S. 17 & 19
F.O.I.P.P. ACT
10:37 A.M.

21/143. Moved by Cr. Murray to close the meeting to the public in accordance with Section 17 and 19 of the F.O.I.P.P. Act to discuss a personnel issue. (Carried)

ABSENT
10:37 A.M.

Tyler Lawrason and Lauren Grosky absent.

OPEN MEETING TO
THE PUBLIC
11:27 A.M.

21/144. Moved by Cr. Murray to open the meeting to the public. (Carried)

PRESENT
11:28 A.M.

Tyler Lawrason and Lauren Grosky present.

PERFORMANCE
EVALUATION –
CHIEF
ADMINISTRATIVE
OFFICER

21/145. Moved by Cr. Murray to accept the performance evaluation for the Chief Administrative Officer and award a 2% salary increase. (Carried)

A discussion relative to the current state of the Hayter Rink ensued.

APPENDIX “B”

21/146. Moved by Cr. Motley to accept Appendix “B” according to the recommendations of the Development Officer. (Carried)

APPENDIX “D”

21/147. Moved by Cr. Motley to accept the accounts as listed in Appendix “D” for information. (Carried)

COMMITTEE REPORTS

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Shorncliffe Lake Association

Cr. Carson gave a verbal report for the committee.

Capt Ayre Lake Association

The Administrator gave a verbal report for the committee.



Hillcrest Lodge
Cr. Motley offered a verbal supplement to the committee report.

Waste Management Authority
Cr. Rustad offered a verbal supplement to the committee report.

Airport
The Administrator gave a verbal report for the committee.

Provost Cooperative Seed Cleaning Plant
Cr. Tripp gave a verbal report for the committee.

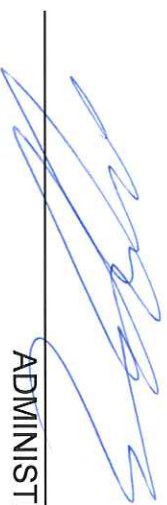
ADJOURN
11:57 A.M.

21/148. Moved by Cr. Murray to adjourn.

(Carried)



REEVE



ADMINISTRATOR