

REGULAR MEETING OF COUNCIL, THURSDAY, APRIL 22, 2021

A Regular Meeting of the Municipal District of Provost No. 52 was held in the Council Chambers of the Municipal Administration Building, 4504 – 53 Avenue, Provost, Alberta on Thursday, April 22, 2021 and was called to order by Reeve Murray at 9:00 a.m.

TO ORDER AT
9:00 A.M.

PRESENT

Present: Councillors D. Carson, R. N. Charlton, L. D. Kozlinski, D.L. Motley, A.G. Murray, R. R. Rustad and B. R. Tripp.

ALSO
PRESENT

Also Present: Administrator Tyler Lawrason
Lauren Grosky, Director of Legislative Services
Irvin Bethge, Special Projects Coordinator
(via teleconference)
Len Fossen, Operations Manager
(via teleconference)
Marty Biro, Operations Manager
(via teleconference)

ADDITIONS/DELETIONS TO THE AGENDA

- 2. **PUBLIC WORKS REPORT**
 - Public Works Report – Appendix “A”
 - Weekly Grader Activity Reports
 - April 11 to 17, 2021
- 4. **ADMINISTRATION**
 - C. Administration Personnel
 - Administrator Notes
- 5. **DELEGATIONS**
 - 10:00 a.m. – Metrix Group
- 7. **NEW BUSINESS**
 - REMUNERATION CLAIMS
 - Division 4
 - Division 5
 - Division 6
- DECISION ITEMS
 - 2020 Audited Financial Statement
 - 2021 Septic & Waste Water Services RFP
 - Fire Ban
- APPENDIX “B”
- 10. **COMMITTEE REPORTS**
 - 2) F.C.S.S.
 - 2020 Audited Financial Statement
 - 6) Fire Departments
West End Fire Departments
 - March 2021 Report
- 11. **CORRESPONDENCE**
 - RMA – District Virtual Engagement Sessions

AGENDA

21/105. Moved by Cr. Tripp to accept the agenda with additions as presented. (Carried)

APPENDIX “A” –
PUBLIC WORKS
REPORT

Appendix “A” – Public Works Report was reviewed.

AM


ABSENT
9:07 A.M.

Irvin Bethge, Marty Biro, and Len Fossen absent.

MINUTES
REGULAR MEETING

21/106. Moved by Cr. Charlton to accept the minutes of the April 8, 2021 Regular Meeting as presented. (Carried)

MINUTES
MPC MEETING

21/107. Moved by Cr. Kozlinski to accept the minutes of the April 8, 2021 Municipal Planning Commission as presented. (Carried)

BANK
RECONCILIATION
STATEMENT TO
MARCH 31, 2021

21/108. Moved by Cr. Carson to accept the Bank Reconciliation Statement to March 31, 2021 as presented. (Carried)

ADMINISTRATOR'S
NOTES

The Administrator's Notes were reviewed.

DEPARTMENT HEAD
REPORTS

The following Department Head Reports were reviewed:

- ASB Fieldman Report – Caitlin Wolf
- Reclamation Manager Report
- Development Officer Report
- Asst. Development Officer Report
- Safety Officer's Report
- Peace Officer's Report
- Fines Distribution

ABSENT
9:38 A.M.

Cr. Charlton absent.

PRESENT
9:41 A.M.

Cr. Charlton present.

REMUNERATION
CLAIMS

21/109. Moved by Cr. Rustad to approve the Remuneration Claims from January to April, 2021 as presented. (Carried)

ABSENT
9:45 A.M.

Cr. Motley absent.

PROVOST MEDICAL
CENTRE
GOVERNANCE BOARD
APPOINTMENT

21/110. Moved by Cr. Kozlinski to appoint Myron Ganser as a Citizen at Large to the Provost Medical Centre Governance Board for a term of three years. (Carried)

PRESENT
9:47 A.M.

Cr. Motley present.

RR33 UPGRADES

21/111. Moved by Cr. Tripp to approve a request from Surge Energy to upgrade a portion of RR33 adjacent to SE 33-36-3-W4M as presented. (Carried)

2021 SEPTIC AND
WASTEWATER
SERVICES RFP

21/112. Moved by Cr. Charlton to award the 2021 Septic and Wastewater Services RFP to Blackhawk Enterprises Ltd. as per its submission. (Carried)

FIRE BAN

21/113. Moved by Cr. Tripp to institute a total burning ban within the M.D. of Provost No. 52, effective immediately. (Carried)

PRESENT
9:57 A.M.

Noel Chin and Yulian Korataiev, Metrix Group LLP present via teleconference.

PRESENT
9:58 A.M.

Wendy Trenergy, Finance Officer present.

2020 DRAFT
FINANCIAL
STATEMENT AND
AUDITOR'S FINDINGS

Noel Chin and Yulian Korataiev of Metrix Group LLP gave a presentation on the Draft 2020 Audited Financial Statement along with the auditor's findings.

ABSENT
10:22 A.M.

Noel Chin and Yulian Korataiev absent.

2020 AUDITED
FINANCIAL
STATEMENT

21/114. Moved by Cr. Motley to approve the 2020 Audited Financial Statement as corrected. (Carried)

ABSENT
10:30 A.M.

Wendy Trenergy absent.

APPENDIX "B"

21/115. Moved by Cr. Kozlinski to accept Appendix "B" according to the recommendations of the Development Officer. (Carried)

APPENDIX "D"

21/116. Moved by Cr. Carson to accept the accounts as listed in Appendix "D" for information. (Carried)

COMMITTEE REPORTS

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F.C.S.S.

Cr. Charlton gave a verbal supplement to the committee report.

Provost & District Regional Recreation Board

Cr. Tripp gave a verbal report for the committee.

Shornccliffe Lake Improvement Association

Cr. Carson gave a verbal report for the committee.

Hillcrest Lodge

Cr. Motley gave a verbal report for the committee.

Waste Management Authority

Cr. Rustad gave a verbal report for the committee.

Provost & District Health Services Foundation

Cr. Murray gave a verbal report for the committee.

Provost Cooperative Seed Cleaning Plant

Cr. Tripp gave a verbal report for the committee.

Dr. Recruitment

Cr. Murray gave a verbal report for the committee.

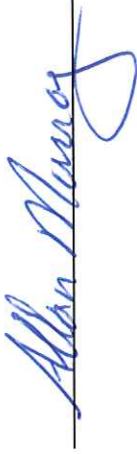
ADJOURN
10:52 A.M.

21/117. Moved by Cr. Murray to adjourn.

(Carried)

AM
[Signature]

9225
APRIL 22, 2021



MURRAY



ADMINISTRATOR