

**REGULAR MEETING OF COUNCIL, THURSDAY, FEBRUARY 25, 2021**

TO ORDER AT  
9:01 A.M.

A Regular Meeting of the Municipal District of Provost No. 52 was held in the Council Chambers of the Municipal Administration Building, 4504 – 53 Avenue, Provost, Alberta on Thursday, February 25, 2021 and was called to order by Reeve Murray at 9:01 a.m.

**PRESENT**

PRESENT

Present: Councillors D. Carson, R. N. Charlton, L. D. Kozlinski, D.L. Motley, A.G. Murray, R. R. Rustad and B. R. Tripp.

ALSO  
PRESENT

Also Present:

Administrator Tyler Lawrason  
Lauren Grosky, Director of Legislative Services  
Irvin Bethge, Special Projects Coordinator  
(via teleconference)  
Len Fossen, Operations Manager  
(via teleconference)  
Marty Biro, Operations Manager  
(via teleconference)

**ADDITIONS/DELETIONS TO THE AGENDA**

**2. PUBLIC WORKS REPORT**

- Public Works Report – Appendix "A"
- Weekly Grader Activity Reports  
- February 14 to 20, 2021

**4. ADMINISTRATION**

- Administrator Notes

**6. UNFINISHED BUSINESS**

- East Fire Budget  
- Cost Comparison: East vs. West Fire  
Departments

**7. NEW BUSINESS**

**RENUMERATION CLAIMS**

- Division 2
- Division 4
- Division 5
- Division 6

**DECISION ITEMS**

- West Fire Budget
- Terracem RFP Award
- Chipseal RFP Award
- Clinic Lease Rates Ratification \*In Camera\*

**10. COMMITTEE REPORTS**

- 7) Hillcrest Lodge
  - February 16, 2021 Regular Meeting Minutes
- 8) Waste Management Authority
  - February 17, 2021 Organizational Meeting  
Minutes

- February 17, 2021 Regular Meeting Minutes
- January 1, 2021 Fee Schedule

**11. CORRESPONDENCE**

- Municipal Affairs – 2021 Minister’s Awards of  
Municipal Excellence
- Town of Provost – March & April 2021 Bulletin
- Town of Wainwright – Rural Registered Nursing  
Degree Program Coming to Wainwright



AGENDA

2/1/48. Moved by Cr. Rustad to accept the agenda with additions as presented. (Carried)

APPENDIX "A" –  
PUBLIC WORKS  
REPORT

Appendix "A" – Public Works Report was reviewed.

A discussion relative to the Terracem and Chip Seal RFPs ensued.

A discussion relative to the MG-30 Program ensued.

ABSENT  
9:12 A.M.

Irvin Bethge, Marty Biro, and Len Fossen absent.

MINUTES  
REGULAR MEETING

2/1/49. Moved by Cr. Rustad to accept the minutes of the February 11, 2021 Regular Meeting minutes as presented. (Carried)

ADMINISTRATOR'S  
NOTES

The Administrator's Notes were reviewed.

ABSENT  
9:29 A.M.

Cr. Motley absent.

PRESENT  
9:30 A.M.

Cr. Motley present.

DEPARTMENT HEAD  
REPORTS

The following Department Head Reports were reviewed:

- ASB Fieldman Report – Jessica Robley
- ASB Fieldman Report – Caitlin Wolf
- Development Officer Report
- Utilities Officer Report
- Asst. Development Officer Report
- Safety Officer's Report
- Peace Officer's Report
- Fines Distribution

PRESENT  
9:57 A.M.

Irvin Bethge present.

PRESENT  
9:58 A.M.

Jessica Robley present.

PRESENT  
10:01 A.M.

Caitlin Wolf present.

ABSENT  
10:10 A.M.

Irvin Bethge absent.

EAST FIRE BUDGET

2/1/50. Moved by Cr. Rustad to table the East Fire Operational and Capital budgets until the March 25<sup>th</sup>, 2021 Regular Meeting of Council. (Carried)

A discussion relative to the 2021 ASB Policy ensued.



ABSENT  
10:17 A.M.

Jessica Robley and Caitlin Wolf absent.

REMUNERATION  
CLAIMS

21/51. Moved by Cr. Rustad to approve the remuneration claims from December 2020 to February 2021 as presented. (Carried)

988 HOTLINE  
SUPPORT

21/52. Moved by Cr. Motley for the following:

WHEREAS the Federal government has passed a motion to adopt 988, a National three-digit suicide and crisis hotline;

AND WHEREAS the ongoing COVID-19 pandemic has increased the demand for suicide prevention services by 200 per cent;

AND WHEREAS existing suicide prevention hotlines require the user to remember a 10-digit number and go through directories or be placed on hold;

AND WHEREAS in 2022 the United States will have in place a national 988 crisis hotline;

AND WHEREAS M.D. of Provost No. 52 Council recognizes that it is a significant and important initiative to ensure critical barriers are removed to those in a crisis and seeking help;

NOW THEREFORE BE IT RESOLVED THAT M.D. of Provost No. 52 Council endorses this 988 crisis line initiative;

and that Staff be directed to send a letter indicating such support to the local MP, MLA, Federal Minister of Health, the CRTC and local area municipalities to indicate our support. (Carried)

2021 MG-30  
PROGRAM

21/53. Moved by Cr. Tripp to approve the 2021 MG-30 program as presented. (Carried)

2021 ASB POLICY

21/54. Moved by Cr. Carson to accept the attached ASB Policy as presented. (Carried)

ABSENT  
10:25 A.M.

Cr. Motley absent.

PRESENT  
10:27 A.M.

Cr. Motley present.

PROVOST MEDICAL  
CENTRE  
GOVERNANCE BOARD

21/55. Moved by Cr. Charlton to appoint Cr. Murray and Cr. Tripp to the Provost Medical Centre Governance Board. (Carried)

MOST GRANT  
ALLOCATION

21/56. Moved by Cr. Kozlinski to approve the allocation of the entirety of the M.D.'s MOST grant allocation toward offsetting unpaid taxes. (Carried)

2021 WEST FIRE  
CAPITAL AND  
OPERATIONAL  
BUDGETS

21/57. Moved by Cr. Tripp to accept the recommendation of the West Fire and Rescue Council and approve the 2021 West Fire



and Rescue Capital and Operational budgets as presented.  
(Carried)

2021 TERRACEM RFP

21/58. Moved by Cr. Kozlinski to award the 2021 Terracem RFP to Morsky Construction Ltd.  
(Carried)

2021 CHIP SEAL RFP

21/59. Moved by Cr. Carson to award the 2021 Chip Seal RFP to West-Can Seal Coating Inc.  
(Carried)

CLOSE MEETING TO  
THE PUBLIC  
S. 16  
F.O.I./P.P. ACT  
11:06 A.M.

21/60. Moved by Cr. Murray to close the meeting to the public in accordance with Section 16 of the *F.O.I./P.P. Act* to discuss a property issue.  
(Carried)

OPEN MEETING TO  
PUBLIC  
11:45 A.M.

21/61. Moved by Cr. Murray to open the meeting to the public.  
(Carried)

PROVOST MEDICAL  
CENTRE LEASE  
AGREEMENTS

21/62. Moved by Cr. Charlton to grant the Administrator full authorization to finalize all aspects of lease agreements with primary, secondary and tertiary tenants in the new Provost Medical Clinic.  
(Carried)

APPENDIX "D"

21/63. Moved by Cr. Carson to accept the accounts as listed in Appendix "D" for information.  
(Carried)

COMMITTEE REPORTS

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F.C.S.S.  
Cr. Charlton gave a verbal supplement for the committee report.

Provost & District Regional Recreation Board  
The Administrator, Cr. Murray, and Cr. Tripp offered verbal supplements to the committee report.

Shorncliffe Lake Association  
Cr. Carson gave a verbal report for the committee.

Hillcrest Lodge  
Cr. Motley gave a verbal supplement to the committee report.

Waste Management Authority  
Cr. Rustad and Cr. Motley offered verbal supplements to the committee report.

Library Board  
Cr. Kozlinski gave a verbal report for the committee.

Provost Cooperative Seed Cleaning Plant  
Cr. Tripp gave a verbal report for the committee.


ADJOURN  
12:03 P.M.

21/64. Moved by Cr. Murray to adjourn the meeting. (Carried)



9211  
FEBRUARY 25, 2021

Alan Murray  
REEVE

  
ADMINISTRATOR