

**REGULAR MEETING OF COUNCIL, THURSDAY, JANUARY 14, 2021**

A Regular Meeting of the Municipal District of Provost No. 52 was held in the Council Chambers of the Municipal Administration Building, 4504 – 53 Avenue, Provost, Alberta on Thursday, January 14, 2021 and was called to order by Reeve Murray at 9:00 a.m.

**PRESENT**

**PRESENT** Councillors D. Carson, R. N. Charlton, L. D. Kozlinski, D.L. Motley, A.G. Murray, and B. R. Tripp.

**ALSO PRESENT**

Also Present: Administrator Tyler Lawrason  
Lauren Grosky, Director of Legislative Services  
Irvin Bethge, Special Projects Coordinator  
(via teleconference)  
Len Fossen, Operations Manager  
(via teleconference)  
Marty Biro, Operations Manager  
(via teleconference)

**ABSENT**

Absent: Councillor R. R. Rustad

**ADDITIONS/DELETIONS TO THE AGENDA**

- 2. PUBLIC WORKS REPORT**
  - Public Works Report – Appendix "A"
  - Grader Activity Weekly Reports  
January 3 to 9, 2021
- 4. ADMINISTRATION**
  - Administrator Notes
- 7. NEW BUSINESS**
  - DECISION ITEMS**
    - Provost Medical Centre Building Ltd. – RE: Existing Clinic Land Transfer
    - Performance Evaluation (In Camera)
      - Accounts Coordinator
    - 2021 Gravel Road Rehabilitation RFP
    - 2021 ASB MFWD Tractor Tender
    - Unit 44-025 Purchase Offers
- 10. CORRESPONDENCE**
  - Appendix "B"
- 11. MUNICIPAL PLANNING COMMISSION**
  - Altalink – PENV Project Information
  - Development Permit Application – SW 22-38-4-W4M

**AGENDA**

21/1. Moved by Cr. Charlton to accept the agenda with additions as presented. (Carried)

**APPENDIX "A" – PUBLIC WORKS REPORT**

Appendix "A" – Public Works Report was reviewed.

**ABSENT**  
9:01 A.M.

Irvin Bethge absent.

**PRESENT**  
9:02 A.M.

Cr. Rustad present.



PRESENT  
9:03 A.M.

Irvin Bethge present.

A discussion relative to the 2021 Stabilization and Chipseal Program ensued.

ABSENT  
9:10 A.M.

Irvin Bethge, Marty Biro, and Len Fossen absent.

MINUTES  
REGULAR MEETING

21/2. Moved by Cr. Tripp to accept the minutes of the December 10, 2020 Regular Meeting as presented. (Carried)

BANK  
RECONCILIATION  
STATEMENT TO  
DEC. 31, 2020

21/3. Moved by Cr. Carson to accept the Bank Reconciliation Statement to December 31, 2020 as presented. (Carried)

ADMINISTRATOR'S  
NOTES

The Administrator's Notes were reviewed.

EAST CENTRAL  
ALBERTA CATHOLIC  
SEPARATE SCHOOL  
DIVISION JOINT  
ELECTION

21/4. Moved by Cr. Motley to grant a request from East Central Alberta Catholic Separate School Division to conduct a joint election, as presented. (Carried)

2021-2026  
STABILIZATION AND  
CHIPSEAL PROGRAM  
APPROVAL

21/5. Moved by Cr. Motley to approve the 2021-2026 Stabilization and Chipseal program, with the 2021 program in accordence with Option 1, as presented. (Carried)

ABSENT  
10:08 A.M.

Cr. Motley absent.

GOVDEALS  
EQUIPMENT  
DISPOSAL  
APPROVAL

21/6. Moved by Cr. Carson to authorize the disposal of Unit 43-130 through GovDeals with a reserve bid of \$145,000.00, as presented. (Carried)

CLOSE MEETING TO  
PUBLIC  
F.O.I.P.P. ACT  
S. 17, 19 & 21  
10:09 A.M.

21/7. Moved by Cr. Murray that Council close the meeting to the public to discuss a personnel issue in accordance with Section 17, 19, and 21 of the F.O.I.P.P. Act. (Carried)

OPEN MEETING TO  
PUBLIC  
11:43 A.M.

21/8. Moved by Cr. Murray to open the meeting to the public. (Carried)

PROVOST MEDICAL  
CENTRE BUILDING  
LTD. LAND  
ACQUISITION  
APPROVAL

21/9. Moved by Cr. Murray to accept an offer from the Provost Medical Centre Building Ltd. regarding acquisition of lands and real property as proposed. (Carried)

ABSENT  
11:45 A.M.

Cr. Motley absent.

PERFORMANCE  
EVALUATION &  
RECOMMENDATION -  
ACCOUNTS  
COORDINATOR

21/10. Moved by Cr. Murray to accept the performance evaluation for the Accounts Coordinator and attendant recommendations therein. (Carried)



2021 TIER 1 ROAD  
REHABILITATION  
PROGRAM RFP  
APPROVAL

21/11. Moved by Cr. Tripp to declare Hauser Construction the sole qualified proponent for the 2021 Tier 1 Road Rehabilitation Program. (Carried)

PRESENT  
11:46 A.M.

Cr. Motley present.

2021 ASB MFWWD  
TRACTOR TENDER  
APPROVAL

21/12. Moved by Cr. Carson to accept the tender received from Future Ag for a 2021 Kubota M7060 MFWWD Tractor for \$61,700.00, as per their submission. (Carried)

UNIT 44-025  
DISPOSAL BID  
APPROVAL

21/13. Moved by Cr. Tripp to accept a bid of \$7,000 (GST inclusive) from Payot Trenching for Unit 44-025, 2009 Midland Pony Pup Trailer, as presented. (Carried)

A discussion relative to the Provost Medical Centre construction updates ensued.

A discussion relative to the RMA Governance Survey ensued.

APPENDIX "B"

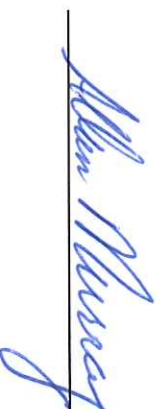
21/14. Moved by Cr. Motley to accept Appendix "B" according to the recommendations of the Development Officer. (Carried)

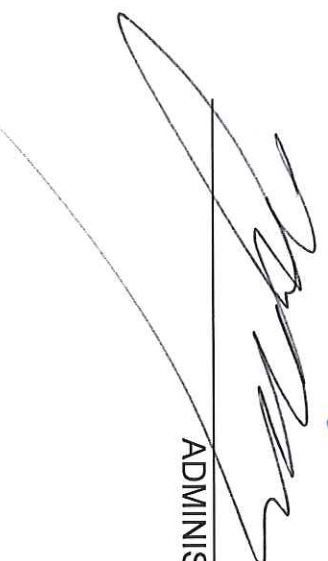
APPENDIX "D"

21/15. Moved by Cr. Kozlinski to accept the accounts as listed in Appendix "D" for information. (Carried)

ADJOURN  
11:58 A.M.

21/16. Moved by Cr. Murray to adjourn. (Carried)

  
\_\_\_\_\_  
REEVE

  
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ADMINISTRATOR