

**REGULAR MEETING OF COUNCIL, THURSDAY, OCTOBER 22, 2020**

**TO ORDER AT  
10:10 A.M.**

A Regular Meeting of the Municipal District of Provost No. 52 was held in the Council Chambers of the Municipal Administration Building, 4504 – 53 Avenue, Provost, Alberta on Thursday, October 22, 2020 and was called to order by Reeve Murray at 10:10 a.m.

**PRESENT**

**PRESENT**

Present: Councillors D. Carson, R. N. Charlton, D.L. Motley, A.G. Murray, R. R. Rustad and B. R. Tripp.

**ALSO  
PRESENT**

Also Present: Administrator Tyler Lawrason  
Lauren Grosky, Director of Legislative Services  
Irvin Bethge, Special Projects Coordinator  
Len Fossen, Operations Manager  
Marty Biro, Operations Manager

**ABSENT**

Absent: Cr. L. D. Kozlinski

**ADDITIONS/DELETIONS TO THE AGENDA**

**2. PUBLIC WORKS REPORT**

- Public Works Report – Appendix “A”
- Weekly Grader Activity Reports
- October 11, 2020 to October 17, 2020

**4. ADMINISTRATION**

- A. Financial Statement
  - Project Costing to October 20, 2020
  - Balance Sheet to September 30, 2020
  - Statement of Accumulated Surplus to September 30, 2020
- C. Administration Personnel
  - Administrator Notes
  - Utilities Officer Report

**6. UNFINISHED BUSINESS**

- Decision Item: Lot Land Valuation (In Camera)

**7. NEW BUSINESS**

**REMUNERATION CLAIMS**

- Division 5
- Division 6

**DISCUSSION ITEMS**

- Assessment Model Review Outcome
- Clinic Update
- APPENDIX “B”

**9. ACCOUNTS**

- Appendix “D”

**10. COMMITTEE REPORTS**

- 6) Fire Departments
- Provost Fire Department
- September 2020 Fire Report

**11. CORRESPONDENCE**

- Municipal Affairs – 2019 Municipal Indicators
- RMA – 2020 Fall Convention Information and Agenda

AGENDA

20/332. Moved by Cr. Tripp to accept the agenda with additions as presented. (Carried)

APPENDIX "A" – PUBLIC WORKS REPORT

Appendix "A" – Public Works Report was reviewed.

A review of the 2020 Public Works and ASB summer season was discussed.

ABSENT  
10:42 A.M.

Irvin Bethge, Marty Biro, and Len Fossen absent.

MINUTES – REGULAR MEETING

20/333. Moved by Cr. Charlton to accept the minutes of the October 8, 2020 Regular Meeting as presented. (Carried)

MINUTES- MUNICIPAL PLANNING COMMISSION

20/334. Moved by Cr. Tripp to accept the minutes of the October 8, 2020 Municipal Planning Commission meeting as presented. (Carried)

PROJECT COSTING TO OCTOBER 20, 2020

20/335. Moved by Cr. Carson to accept the Project Costing to October 20, 2020 as presented. (Carried)

BALANCE SHEET TO SEPTEMBER 30, 2020

20/336. Moved by Cr. Tripp to accept the Balance Sheet to September 30, 2020 as presented. (Carried)

STATEMENT OF ACCUMULATED SURPLUS TO SEPTEMBER 30, 2020

20/337. Moved by Cr. Tripp to accept the Statement of Accumulated Surplus to September 30, 2020 as presented. (Carried)

ADMINISTRATOR'S NOTES

The Administrator's Notes were reviewed.

DEPARTMENT HEAD REPORTS

The following Department Head Reports were reviewed:

- ASB Fieldman Report – Jessica Robley
- ASB Fieldman Report – Caitlin Wolf
- Development Officer Report
- Utilities Officer Report
- Asst. Development Officer Report
- Safety Officer's Report
- Peace Officer's Report
- Fines Distribution

CLOSE MEETING TO PUBLIC – S. 21(1) & 27(1) F.O.I.P.P. ACT 11:11 A.M.

20/338. Moved by Cr. Murray to close the meeting to the public in accordance with Section 21(1) and 27(1) of the F.O.I.P.P. Act to discuss a property and legal issue. (Carried)

OPEN MEETING TO PUBLIC 11:50 A.M.

20/339. Moved by Cr. Murray to open the meeting to the public. (Carried)

DAMAGE COMPENSATION

20/340. Moved by Cr. Carson to deny the request for compensation for vehicular damage as presented. (Carried)

WATER ACT  
COMPENSATION

20/341. Moved by Cr. Motley to compensate the applicable landowners, as noted, in the amount recommended for access to water for construction projects in 2020. (Carried)

A discussion relative to the West Fire Coordinator position ensued.

A discussion relative to the most recent Assessment Model Review announcement ensued.

ABSENT  
12:10 P.M.

Cr. Rustad absent.

PRESENT  
12:12 P.M.

Cr. Rustad present.

A discussion relative to Provost Medical Clinic construction updates ensued.

APPENDIX "B"

20/342. Moved by Cr. Carson to accept Appendix "B" according to the recommendations of the Development Officer. (Carried)

APPENDIX "D"

20/343. Moved by Cr. Motley to accept the accounts as listed in Appendix "D" for information. (Carried)

COMMITTEE REPORTS

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Shorncliffe Lake Association

Cr. Carson gave a verbal report for the committee report.

Capt Ayre Lake Association

The Administrator gave a verbal report for the committee report.

Hillcrest Lodge

Cr. Motley gave a verbal report for the committee report.

Waste Management Authority

Cr. Rustad offered a verbal supplement to the committee report.

Provost Cooperative Seed Cleaning Plant

Cr. Tripp gave a verbal report for the committee report.

ADJOURN  
12:37 P.M.

20/344. Moved by Cr. Murray to adjourn.

(Carried)

  
REEVE

  
ADMINISTRATOR