

REGULAR MEETING OF COUNCIL, THURSDAY, APRIL 23RD, 2020

A Regular Meeting of the Municipal District of Provost No. 52 was held in the Council Chambers of the Municipal Administration Building, 4504 – 53 Avenue, Provost, Alberta on Thursday, and was called to order by Reeve Murray at 8:59 a.m.

TO ORDER AT
8:59 A.M.

PRESENT

PRESENT

Present: Councillors D. Carson, R. N. Charlton, L. D. Kozlinski, D.L. Motley, A.G. Murray, R. R. Rustad and B. R. Tripp.

ALSO
PRESENT

Also Present: Administrator Tyler Lawrason
Lauren Grosky, Director of Legislative Services
Irvin Bethge, Special Projects Coordinator
(via teleconference)
Len Fossen, Operations Manager
(via teleconference)
Marty Biro, Operations Manager
(via teleconference)

ADDITIONS/DELETIONS TO THE AGENDA

2. PUBLIC WORKS REPORT

- Public Works Report – Appendix “A”
- Weekly Grader Activity Reports
 - April 13th, 2020 to April 19th, 2020

4. ADMINISTRATION

- Administrator Notes
- Development Officer Report
- Utilities Officer Report

7. NEW BUSINESS

REMUNERATION CLAIMS

- Division 2
- Division 5
- Division 6

DECISION ITEMS

- 2020 SCBA RFP
- 2020 Provost Medical Centre RFP
- Shorncliffe Estates Reserve Land Grazing Request

APPENDIX “B”

11. CORRESPONDENCE

- Municipal Affairs – New Ministerial Orders on Timelines
- RMA – Resolution Session Instructions
- TC Energy – Keystone XL Pipeline Continuation of Construction

AGENDA

20/119. Moved by Cr. Charlton to accept the agenda with additions as presented. (Carried)

APPENDIX “A” –
PUBLIC WORKS
REPORT

Appendix “A” – Public Works Report was reviewed.

ABSENT
9:04 A.M.

Irvin Bethge, Len Fossen, and Marty Biro absent.

MINUTES
REGULAR MEETING

20/120. Moved by Cr. Kozlinski to accept the minutes of the April 9th, 2020 Regular Meeting as presented. (Carried)

PROJECT COSTING TO
MARCH 31ST, 2020

20/121. Moved by Cr. Tripp to accept the Project Costing to March 31st, 2020 as presented. (Carried)

STATEMENT OF
ACCUMULATED
SURPLUS TO MARCH
31ST, 2020

20/122. Moved by Cr. Kozlinski to accept the Statement of Accumulated Surplus to March 31st, 2020 as presented. (Carried)

ADMINISTRATOR'S
NOTES

The Administrator's Notes were reviewed.

PRESENT
10:10 A.M.

Tyler Dicker present (via teleconference).

DEPARTMENT HEAD
REPORT

The following Department Head Reports were reviewed:

- ASB Fieldman Report – Jessica Robley
- ASB Fieldman Report – Caitlin Wolf
- Reclamation Manager Report
- Development Officer Report
- Utilities Officer Report
- Asst. Development Officer Report
- Safety Officers Report
- Fines Distribution.

REMUNERATION
CLAIMS

20/123. Moved by Cr. Rustad to approve the remuneration claims from March and April, 2020 as presented. (Carried)

SHORNCIFFE LAKE
AND CAP'T AYRE
LAKE OPENING
POSTPONEMENT

20/124. Moved by Cr. Motley to keep Shorncliffe and Cap't Ayre Lake parks closed to campers and public events until June 12th, 2020 including the closure to recreational use of all parks and public facilities at each location, with a re-evaluation on June 11th, 2020. (Carried)

TAXATION EXEMPTION
FOR PROVOST FISH &
GAME RANGE(S)

20/125. Moved by Cr. Tripp to grant exemption to Roll #11081 and the recreational components of Roll #13690 under the auspices of the *Municipal Government Act* and Alberta Regulation AR281/98. (Carried)

PRESENT
9:57 A.M.

Tammy Sather present (via teleconference).

PRESENT
10:00 A.M.

Brian Cooper present (via teleconference)

2020 PROVOST
MEDICAL CENTRE RFP

20/126. Moved by Cr. Kozlinski to declare Scott Builders the sole qualified proponent for the 2020 Provost Medical Centre RFP with subsequent construction contract award to follow. (Carried)

ABSENT
10:10 A.M.

Tyler Dicker absent.

2020 SCBA RFP	20/127. Moved by Cr. Carson to award the 2020 SCBA RFP to Rocky Mountain Phoenix. (Carried)
ABSENT 10:18 A.M.	Brian Cooper and Tammy Sather absent.
SHORNCLIFFE LAKE ESTATES RESERVE PARCEL GRAZING REQUEST	20/128. Moved by Cr. Motley to approve a request to graze reserve parcels at Shorncliffe Lakes Estates as presented. (Carried)
ABSENT 10:26 A.M.	Cr. Motley and Tyler Lawrason absent.
PRESENT 10:28 A.M.	Cr. Motley, Tyler Lawrason, and Wendy Trenerry present.
	A discussion relative to the 2020 Budget, Tax Rate, and Out Year Projections ensued.
PUBLIC HEARING – BYLAW NO. 2298	The Public Hearing for Bylaw No. 2298 which would amend Bylaw No. 2157, known as the Land Use Bylaw to rezone 4.558 hectares (11.262 acres) Pt. S.E. 21-41-8-W4M from Agriculture District (AD) to Country Residential (CR) was called to order at 10:30 a.m.
PUBLIC HEARING – BYLAW NO. 2298 ADJOURN 10:55 A.M.	20/129. Moved by Cr. Murray to adjourn the Public Hearing for Bylaw No. 2298. (Carried)
ABSENT 10:59 A.M.	Cr. Rustad absent
PRESENT 11:01 A.M.	Cr. Rustad present
ABSENT 11:05 A.M.	Cr. Kozlinski absent.
PRESENT 11:20 A.M.	Cr. Kozlinski present.
ABSENT 11:54 A.M.	Wendy Trenerry absent.
APPENDIX "B"	20/130. Moved by Cr. Carson to approve Appendix "B" according to the recommendations of the Development Officer. (Carried)
BYLAW NO. 2298 – LAND USE BYLAW AMENDMENT S.E. 21- 41-8-W4M FROM A.D. TO C.R.	20/131. Moved by Cr. Motley that Bylaw No. 2298 which would amend Bylaw NO. 2157, known as the Land Use Bylaw to rezone 4.558 hectares (11.262 acres) Pt. S.E. 21-41-8-W4M from Agriculture District (AD) to Country Residential (CR) be given second reading. (Carried)
	20/132. Moved by Cr. Kozlinski that Bylaw No. 2298 be given third reading. (Carried)

AM

APPENDIX "D"

20/133. Moved by Cr. Motley to accept the accounts as listed on Appendix "D" for information. (Carried)

COMMITTEE REPORTS

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Hillcrest Lodge

Cr. Motley gave a verbal report for the Hillcrest Lodge report.

Provost Cooperative Seed Cleaning Plant

Cr. Tripp gave a verbal report for the Provost Cooperative Seed Cleaning Plant report.

A discussion relative to dust controls ensued.

ADJOURN
12:10 P.M.

20/134. Moved by Cr. Murray to adjourn. (Carried)



REEVE



ADMINISTRATOR