

REGULAR MEETING OF COUNCIL, THURSDAY, FEBRUARY 13TH, 2020

A Regular Meeting of the Municipal District of Provost No. 52 was held in the Council Chambers of the Municipal Administration Building, 4504 – 53 Avenue, Provost, Alberta on Thursday, and was called to order by Reeve Murray at 9:00 a.m.

TO ORDER AT
9:00 A.M.

PRESENT

PRESENT

Present: Councillors D. Carson, R. N. Charlton, L. D. Kozlinski, D.L. Motley, A.G. Murray, R. R. Rustad and B. R. Tripp.

ALSO
PRESENT

Also Present: Administrator Tyler Lawrason
Lauren Grosky, Director of Legislative Services
Irvin Bethge, Special Projects Coordinator
Len Fossen, Operations Manager
Marty Biro, Operations Manager
Julie Jamieson, Inventory and Procurement Control Officer
Dana Laye, Inventory and Procurement Control Officer

ADDITIONS/DELETIONS TO THE AGENDA

2. PUBLIC WORKS REPORT

- Public Works Report – Appendix "A"
- Grader Activity Weekly Reports
- February 3rd, 2020 to February 9th, 2020

4. ADMINISTRATION

- Bank Reconciliation Statement to January 31, 2020
- Administrator Notes

7. NEW BUSINESS

DECISION ITEMS

- Medical Clinic Alternate Site Ratification
- 2020 Crawler Tender
- 2020 Penman Gravel Pit Tender
- 2020 Sannachan Gravel Pit Tender
- 2020 Vetter Gravel Pit Tender

Appendix "B"

10. CORRESPONDENCE

- Battle River Power Co-op – February, 2020 Newsletter
- Flagstaff County – RE: Notice of Development, NW 29-42-9-W4M
- Village of Hughenden – February, 2020 Newsletter
- Enbridge Pipelines Inc. – L3D Notification Letter to Municipalities

AGENDA

20/44. Moved by Cr. Kozlinski to accept the agenda with additions as presented. (Carried)

APPENDIX "A" –
PUBLIC WORKS
REPORT

Appendix "A" – Public Works Report was reviewed.



A discussion relative to the 2020 Gravel RFPs ensued.

A discussion relative to the 2020 Crawler Tender ensued.

ABSENT
9:12 A.M.

Dana Laye, Irvin Bethge, Julie Jamieson, Len Fossen, and Marty Biro absent.

MINUTES
REGULAR MEETING

20/45. Moved by Cr. Charlton to accept the minutes of the January 30th, 2020 Regular Meeting as presented. (Carried)

MINUTES
PUBLIC HEARING

20/46. Moved by Cr. Rustad to accept the minutes of the January 30th, 2020 Public Hearing as presented. (Carried)

BANK
RECONCILIATION
STATEMENT TO
JANUARY 31ST, 2020

20/47. Moved by Cr. Carson to accept the Bank Reconciliation Statement to January 31st, 2020 as presented. (Carried)

ADMINISTRATOR'S
NOTES

The Administrator's Notes were reviewed.

A discussion relative to the ASB Leafy Spurge Spray Program ensued.

ABSENT
9:41 A.M.

Cr. Charlton absent.

ISP UPGRADE
SUPPORT

20/48. Moved by Cr. Tripp to approve the requests from Xplornet and MCSNet in regards to the provision of municipal support toward enhancing broadband connectivity. (Carried)

WEST FIRE & RESCUE
AGREEMENT

20/49. Moved by Cr. Kozlinski to approve the updated West Fire and Rescue agreement, for an additional term of five years, as presented. (Carried)

PRESENT
9:45 A.M.

Cr. Charlton present.

M.D. OF PROVOST /
FLAGSTAFF COUNTY
INTERMUNICIPAL
COLLABORATION
FRAMEWORK

20/50. Moved by Cr. Rustad to approve the Intermunicipal Collaboration Framework between the Municipal District of Provost No. 52 and Flagstaff County as presented. (Carried)

CLOSE MEETING
S. 17 & 19 OF
F.O.I.P.P. ACT
9:51 A.M.

20/51. Moved by Cr. Murray that Council close the meeting to the public to discuss a personnel issue in accordance with Section 17 and 19 of the *F.O.I.P.P. Act*. (Carried)

ABSENT
9:51 A.M.

Lauren Grosky absent.

COME OUT OF
CLOSED SESSION
10:09 A.M.

20/52. Moved by Cr. Murray that Council come out of closed session. (Carried)

PRESENT
10:09 A.M.

Lauren Grosky present.

PERFORMAMANCE
EVALUATION
FINANCE OFFICER

20/53. Moved by Cr. Murray to accept the performance evaluation for the Finance Officer and the attendant recommendations. (Carried)

PERFORMANCE
EVALUATION
ASSISTANT TO THE
FINANCE OFFICER

20/54. Moved by Cr. Murray to accept the performance evaluation for the Assistant to the Finance Officer and the attendant recommendations. (Carried)

NEW MEDICAL CLINIC
SITE RATIFICATION

20/55. Moved by Cr. Murray to authorize the movement of the new medical clinic construction to the Town of Provost property 5016 46 Street, along with all requisite redesign work. (Carried)

2020 CRAWLER
TENDER

20/56. Moved by Cr. Motley to accept the tender received by SMS Equipment Ltd. for a D65PX – 18 Komatsu Crawler, as per their submission. (Carried)

2020 PENMAN GRAVEL
PIT TENDER

20/57. Moved by Cr. Motley to declare McNabb Construction Ltd. the sole qualified proponent for the 2020 Penman Pit Gravel Tender. (Carried)

2020 SANNACHAN
GRAVEL PIT TENDER

20/58. Moved by Cr. Carson to declare Lone Pine Crushing Ltd. the sole qualified proponent for the 2020 Sannachan Pit Gravel Tender. (Carried)

2020 VETTER GRAVEL
PIT TENDER

20/59. Moved by Cr. Motley to declare 685762 Alberta Ltd – Czar Block the sole qualified proponent for the 2020 Vetter Pit Gravel Tender. (Carried)

A discussion relative to internal M.D. policy ensued.

APPENDIIX "B"

20/60. Moved by Cr. Motley to accept Appendix "B" according to the recommendations of Development Officer. (Carried)

ADJOURN
10:45 A.M.

20/61. Moved by Cr. Murray to adjourn. (Carried)



REEVE



ADMINISTRATOR