

REGULAR MEETING OF COUNCIL, THURSDAY, OCTOBER 24TH, 2019

TO ORDER AT
10:14 A.M.

A Regular Meeting of the Municipal District of Provost No. 52 was held in the Council Chambers of the Municipal Administration Building, 4504 – 53 Avenue, Provost, Alberta on Thursday, October 24th, 2019 and was called to order by Reeve Murray at 10:14 a.m.

PRESENT

PRESENT

Present: Councillors D. Carson, R. N. Charlton, D.L. Motley, A.G. Murray, R. R. Rustad and B. R. Tripp.

ALSO
PRESENT

Also Present: Administrator Tyler Lawrason
Lauren Grosky, Executive Assistant to the Administrator
Wendy Trenerry, Finance Officer
Irvin Bethge, Special Projects Coordinator
Len Fossen, Operations Manager
Marty Biro, Operations Manager
Julie Jamieson, Inventory and Procurement Control Officer
Brian Carter, Ag Fieldman
Caitlin Wolf, Assistant Ag Fieldman
Jessica Robley, Assistant Ag Fieldman

ABSENT

Absent: Councillor L. D. Kozlinski

ADDITIONS/DELETIONS TO THE AGENDA

2. PUBLIC WORKS REPORT

- Public Works Report – Appendix "A"
- Weekly Grader Activity Reports
- October 14th, 2019 to October 20th, 2019

4. ADMINISTRATION

- A. Financial Statement
 - Statement of Accumulated Surplus to September 30th, 2019 – Summary
 - Statement of Accumulated Surplus to September 30th, 2019 – Detailed
 - Project Costing AS AT October 18th, 2019
- C. Administration Personnel
 - Administrator's Notes

7. NEW BUSINESS

- Remuneration Claims
 - Division 5
 - Division 7

9. ACCOUNTS

- Appendix "D"

11. CORRESPONDENCE

- Municipal Affairs – 2019 GIPOT Allocation
- RMA Member Conference Call October 25 – Provincial Budget
- EC911 - AGM
- Hardisty Development Group Minutes October 17th, 2019 Meeting
- Telus Innovation Centre Invitation
- RMA – Cannabis Expense Consultation & Unpaid Property Tax Survey

AM

AGENDA	19/341. Moved by Cr. Tripp to accept the agenda with additions as presented. (Carried)
APPENDIX "A" – PUBLIC WORKS REPROT	Public Works Report – Appendix "A" was reviewed.
ASBENT 10:24 A.M.	Caitlin Wolf absent.
PRESENT 10:26 A.M.	Caitlin Wolf present.
ABSENT 10:28 A.M.	Brian Carter, Irvin Bethge, Julie Jamieson, Marty Biro absent.
MINUTES REGULAR MEETING	19/342. Moved by Cr. Tripp to accept the minutes of the October 10 th , 2019 Regular Meeting. (Carried)
PRESENT 10:29 A.M.	Brian Cooper, Curtis Hughes, and Tammy Sather present.
STATEMENT OF ACCUMULATED SURPLUS	19/343. Moved by Cr. Carson to accept the Statement of Accumulated Surplus to September 30 th , 2019 as information. (Carried)
PRESENT 10:31 A.M.	Irvin Bethge and Marty Biro present.
PROJECT COSTING	19/344. Moved by Cr. Motley to accept the Project Costing AS AT October 18 th , 2019 as information. (Carried)
ADMINISTRATOR'S NOTES	The Administrator's Notes were reviewed.
PRESENT 10:38 A.M.	Merv Grunow, Councillor of Village of Czar present.
DEPARTMENT HEAD REPORTS	The following Department Head Reports were reviewed. <ul style="list-style-type: none">• ASB Ag Fieldman Report• Assistant Ag Fieldman Report – Jessica Robley• Assistant Ag Fieldman Report – Caitlin Wolf Caitlin Wolf, Assistant Ag Fieldman, gave a presentation regarding grazing lease assessments. A discussion ensued thereafter.
ABSENT 10:50 A.M.	Cr. Motley and Tyler Lawrason absent.
PRESENT 10:51 A.M.	Cr. Motley and Tyler Lawrason present.
ABSENT 10:51 A.M.	Curtis Hughes and Tammy Sather absent.

AM

PRESENT
10:52 A.M.

Brad Adams, Councillor of the Village of Amisk present.

PRESENT
10:53 A.M.

Curtis Hughes and Tammy Sather present.

ABSENT
11:00 A.M.

Caitlin Wolf absent.

PRESENT
11:01 A.M.

Doug Chambers (Mayor), Ed Reynen (Councillor), and Jeanette Ruud (Deputy Mayor), and Richard Lavoie (Chief Administrative Officer) of the Village of Hughenden present.

Doug Chambers, Mayor of the Village of Hughenden, gave a presentation to Council relative to a draft intermunicipal development plan and a draft intermunicipal collaboration framework between the Municipal District of Provost No. 52 and the Villages of Amisk, Czar, and Hughenden. The Village of Hughenden also presented its overall view of select joint service agreements such as the current West Fire Agreement, West Recreation Agreement, and M.D. #52 Regional Landfill Agreement.

The Council of the Municipal District of Provost questioned the Council of the Village of Hughenden as to what possible changes in funding structure to the aforementioned agreements would appear, to which the Council of the Village of Hughenden did not provide an answer.

ABSENT
12:05 P.M.

Doug Chambers, Ed Reynen, Jeanette Ruud, and Richard Lavoie absent.

A discussion relative to the Village of Hughenden's presentation ensued.

ABSENT
12:19 P.M.

Merv Grunow absent.

ABSENT
12:24 P.M.

Brad Adams, Brian Cooper, Curtis Hughes, Irvin Bethge, Jessica Robley, Marty Biro, and Wendy Trenerry absent.

DEPARTMENT HEAD
REPORTS CONT'D

The following Department Head Reports were reviewed:

- Pest and Weed Control Manager Report
- Development Officer Report
- Utilities Officer Report
- Asst. Development Officer Report
- Safety Officers Report
- Peace Officer Report
- Fines Distribution

COUNCILLOR
REMUNERATION
CLAIMS

19/345. Moved by Cr. Rustad to accept the Councillor Remuneration Claims for September and October, 2019 as presented. (Carried)

TEXAS GATE
REQUEST

19/346. Moved by Cr. Motley to approve the Texas gate request on RR 85 as presented. (Carried)

BLOCK 3, LOTS 8-10,
PLAN 1685U
PROPERTY
DISPOSITION
RESERVE

19/347. Moved by Cr. Motley to accept the appraisal on Block 3, Lots 8-10, Plan 1685U in Cadogan and set a reserve on the property of \$5,500.00 prior to its disposition by public tender. (Carried)

APPENDIX "B"

19/348. Moved by Cr. Rustad to accept Appendix "B" according to the recommendations of the Development Officer. (Carried)

APPENDIX "D"

19/349. Moved by Cr. Carson to accept the accounts as listed on Appendix "D" for information. (Carried)

COMMITTEE REPORTS

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West Recreation Committee

The Administrator gave a verbal report for the West Recreation Committee.

Provost Fire Department

The September 2019 Fire Report was reviewed.

Cadogan Fire Department

The September, 2019 Fire Reports were reviewed.

Hillcrest Lodge Report

The minutes of the Regular Meetings on September 17th, 2019 and October 15th, 2019 were reviewed. Cr. Motley offered a verbal supplement to the Hillcrest Lodge report.

Provost & District Seed Cleaning Plant

Cr. Tripp gave a verbal report for the Provost & District Seed Cleaning Plant.

ADJOURN
12:42 P.M.

19/350. Moved by Cr. Murray to adjourn. (Carried)



REEVE



ADMINISTRATOR