

**REGULAR MEETING OF COUNCIL, THURSDAY, AUGUST 8<sup>TH</sup>, 2019**

A Regular Meeting of the Municipal District of Provost No. 52 was held in the Council Chambers of the Municipal Administration Building, 4504 – 53 Avenue, Provost, Alberta on Thursday, August 8<sup>th</sup>, 2019 and was called to order by Reeve Murray at 8:59 a.m.

TO ORDER AT  
8:59 A.M.

**PRESENT**

PRESENT

Present: Councillors D. Carson, R. N. Charlton, L. D. Kozlinski, D.L. Motley, A.G. Murray, R. R. Rustad and B. R. Tripp.

ALSO  
PRESENT

Also Present: Administrator Tyler Lawrason  
Lauren Grosky, Executive Assistant to the Administrator  
Len Fossen, Operations Manager  
Marty Biro, Operations Manager  
Julie Jamieson, Inventory and Procurement Control Officer  
Wendy Trenerry, Finance Officer  
Vanessa Hahn, Assistant to the Finance Officer

**ADDITIONS/DELETIONS TO THE AGENDA**

**2. PUBLIC WORKS REPORT**

- Public Works Report – Appendix "A"
- Weekly Grader Activity Report
  - July 29<sup>th</sup>, 2019 to August 4<sup>th</sup>, 2019

**4. ADMINISTRATION**

- Administrator's Notes

**7. NEW BUSINESS**

- Decision Items
  - 2019 Toxic Roundup
  - RR72 Wetland Remuneration
  
- Appendix "B"

AGENDA

19/215. Moved by Cr. Rustad to accept the agenda with additions as presented. (Carried)

Council was given a formal introduction to Wendy Trenerry, Finance Officer, and Vanessa Hahn, Assistant to the Finance Officer.

ABSENT  
9:00 A.M.

Wendy Trenerry and Vanessa Hahn absent.

APPENDIX "A" –  
PUBLIC WORKS  
REPORT

Appendix "A" – Public Works Report was reviewed.

ABSENT  
9:19 A.M.

Julie Jamieson, Len Fossen, and Marty Biro absent.

MINUTES  
REGULAR MEETING

19/216. Moved by Cr. Kozlinski to accept the minutes of the July 25<sup>th</sup>, 2019 Regular Meeting. (Carried)

ADMINISTRATOR'S  
NOTES

The Administrator's Notes were reviewed.

ABSENT  
9:30 A.M.

Cr. Motley absent.

PRESENT  
9:31 A.M.

Cr. Motley present.

ABSENT  
9:38 A.M.

Tyler Lawrason absent.

PRESENT  
9:40 A.M.

Tyler Lawrason present.

RENEW AUDIT  
ENGAGEMENT

19/217. Moved by Cr. Tripp to renew the audit engagement with Metrix Group for a term of two years, as presented. (Carried)

TAX FORGIVENESS  
REQUEST

19/218. Moved by Cr. Motley to reject an application from AlphaBow Energy for tax forgiveness and deferral as presented. (Carried)

SPECIAL EVENT  
REQUEST

19/219. Moved by Cr. Carson to reject a request to hold a special event at Shorncliffe Lake as presented. (Carried)

LABOUR DONATION  
REQUEST

19/220. Moved by Cr. Kozlinski to approve a request to donate labour for the Coal Trail Motocross event as presented, provided that the state of the location is proven suitable to do so by municipal staff. (Carried)

2019 TOXIC  
ROUNDUP

19/221. Moved by Cr. Rustad to approve the M.D.'s participation in the 2019 Toxic Roundup as presented, on a 50-50 cost shared basis with the Town of Provost. (Carried)

ABSENT  
10:11 A.M.

Cr. Motley absent.

PRESENT  
10:13 A.M.

Cr. Motley present.

PRESENT  
10:18 A.M.

John Johnson present.

John Johnson, a volunteer with the West End Fire Department, gave a presentation to Council relative to his request to be permitted to operate fire equipment without supervision despite the current age restriction under policy established by Motion 15/404.

WEST END FIRE  
DEPARTMENT POLICY  
REASSESSMENT  
REQUEST

19/222. Moved by Cr. Murray to deny a request for a reassessment of the current West End Fire Department policy in regards to a volunteer firefighter's authorization to operate a fire vehicle without supervision past the age of 70. (Carried)



ABSENT  
10:21 A.M.

John Johnson absent.

RR 72 &  
TWP 390  
ALLOCATION  
DEFERRAL

19/223. Moved by Cr. Murray to defer the allocation of up to \$50,000.00 to comply with provincial wetland directives under the *Water Act* and attendant consultant fees relative to a proposed right of way upgrade on Range Road 72, north of Township Road 390 until the next budgetary cycle. (Carried)

A follow-up discussion relative to the ASB Road Tour ensued.

ABSENT  
10:55 A.M.

Cr. Kozlinski and Lauren Grosky absent.

PRESENT  
10:59 A.M.

Lauren Grosky present.

ABSENT  
11:03 A.M.

Tyler Lawrason absent.

ABSENT  
11:05 A.M.

Cr. Kozlinski and Tyler Lawrason present.

APPENDIX "B"

19/224. Moved by Cr. Motley to accept Appendix "B" according to the recommendations of the Development Officer. (Carried)

BYLAW NO. 2291 –  
INTERMUNICIPAL  
DEVELOPMENT PLAN  
WITH FLAGSTAFF  
COUNTY

19/225. Moved by Cr. Carson that Bylaw No. 2291 known as the Intermunicipal Development Plan with Flagstaff County be given first reading. (Carried)

ADJOURN  
11:22 A.M.

19/226. Moved by Cr. Murray to adjourn. (Carried)

  
\_\_\_\_\_  
REEVE

  
\_\_\_\_\_  
ADMINISTRATOR