

REGULAR MEETING OF COUNCIL, THURSDAY, FEBRUARY 28TH, 2019

A Regular Meeting of the Municipal District of Provost No. 52 was held in the Council Chambers of the Municipal Administration Building, 4504 – 53 Avenue, Provost, Alberta on Thursday, February 28th, 2019 and was called to order by Reeve Murray at 9:00 a.m.

TO ORDER AT
9:00 A.M.

PRESENT

PRESENT

Present: Councillors D. Carson, R. N. Charlton, L. D. Kozlinski, D.L. Motley, A.G. Murray, R. R. Rustad and B. R. Tripp.

ALSO
PRESENT

Also Present: Administrator Tyler Lawrason
Lauren Grosky, Executive Assistant to the Administrator
Irvin Bethge, Special Projects Coordinator
Len Fossen, Operations Manager
Marty Biro, Operations Manager
Julie Jamieson, Inventory and Procurement Control Officer
Dana Laye, Inventory and Procurement Control Officer

ADDITIONS/DELETIONS TO THE AGENDA

2. PUBLIC WORKS

- Appendix "A" – Public Works Report
- Weekly Grader Activity Report
 - February 18th, 2019 to February 24th, 2019

4. ADMINISTRATION

- Administrator's Notes
- ASB Fieldman Report
- Assistant ASB Fieldman Report – Jessica Robley
- Assistant ASB Fieldman Report – Caitlin Wolf
- Pest and Weed Control Manager
- Asst. Development Officer Report
- Safety Officers Report

7. NEW BUSINESS

- Remuneration Claims
 - Division 1
 - Division 2
 - Division 3
 - Division 4
 - Division 5
 - Division 6
 - Division 7
- Decision Items
 - Performance Evaluation: Assistant Development Officer (at table)
 - Gravel Committee Recommendations:
 - Gravel Program Approval
 - 2019 Spring Crush Approval

11. CORRESPONDENCE

- Parkland Regional Library – 2018 Statistical Analysis
- Steven Keevill (AHS) – Medical Clinic Follow-up

AGENDA	19/37. Moved by Cr. Charlton to accept the agenda with additions as presented. (Carried)
APPENDIX "A" PUBLIC WORKS REPORT	Appendix "A" – Public Works Report was reviewed.
ABSENT 9:09 A.M.	Irvin Bethge, Marty Biro, Len Fossen, Julie Jamieson, and Dana Laye absent.
MINUTES REGULAR MEETING	19/38. Moved by Cr. Charlton to accept the minutes of the February 14 th , 2019 Regular Meeting. (Carried)
MINUTES MPC	19/39. Moved by Cr. Kozlinski to accept the minutes of the February 14 th , 2019 Municipal Planning Commission Meeting. (Carried)
ADMINISTRATOR'S NOTES	The Administrator's Notes were reviewed.
DEPARTMENT HEAD REPORTS	The following Department Head Reports were reviewed: <ul style="list-style-type: none">• ASB Fieldman Report• Assistant ASB Fieldman Report – Jessica Robley• Assistant ASB Fieldman Report – Caitlin Wolf• Pest and Weed Control Manager• Asst. Development Officer Report• Safety Officer Report• Peace Officer Report• Fines Distribution
COUNCILLOR REMUNERATION CLAIMS	19/40. Moved by Cr. Kozlinski to accept the Councillor Remuneration Claims from November, December 2018, January, and February 2019, as presented. (Carried)
ABSENT 9:37 A.M.	Tyler Lawrason absent.
PRESENT 9:39 A.M.	Tyler Lawrason present.
ABSENT 9:40 A.M.	Lauren Grosky absent.
PRESENT 9:42 A.M.	Lauren Grosky present.
EAST RECREATION BUDGET	19/41. Moved by Cr. Motley to approve the East Recreation capital and operational budgets as presented or amended. (Carried)
HIGHWAY 608 AMENDED CONTRACT	19/42. Moved by Cr. Carson to approve the amended contract with Alberta Transportation concerning the maintenance of Highway 608, as presented. (Carried)

AM

ABSENT
10:08 A.M.

Cr. Motley absent.

PRESENT
10:10 A.M.

Cr. Motley present.

PUBLIC WORKS
POLICY

19/43. Moved by Cr. Kozlinski to approve the attached Public Works Policy as amended. (Carried)

ABSENT
10:17 A.M.

Tyler Lawrason absent.

PRESENT
10:18 A.M.

Tyler Lawrason present.

GO IN CAMERA
10:18 A.M.

19/44. Moved by Cr. Murray to go in camera to discuss a personnel issue in accordance with Section 17 and 19 of the *F.O.I.P. Act*. (Carried)

ABSENT
10:18 A.M.

Lauren Grosky absent.

COME OUT OF
IN CAMERA
10:26 A.M.

19/45. Moved by Cr. Murray to come out of in camera. (Carried)

PRESENT
10:26 A.M.

Lauren Grosky present.

PERFORMANCE
EVALUATION
ASST. DEVELOPMENT
OFFICER

19/46. Moved by Cr. Murray to accept the performance evaluation for the Assistant Development Officer. (Carried)

PRESENT
10:27 A.M.

Sherry Parsons present.

A presentation was given by Sherry Parsons on behalf of the St. Thomas Aquinas School regarding a funding request for a school gym expansion.

ABSENT
10:41 A.M.

Sherry Parsons absent.

ST. THOMAS
AQUINAS FUNIDNG
REQUEST

19/47. Moved by Cr. Motley to refuse a request to subsidize the construction of an enhanced gymnasium at St. Thomas Aquinas School, as presented. (Carried)

2019 GRAVEL
PROGRAM

19/48. Moved by Cr. Motley to ratify the recommendation of the Gravel Committee and approve the 2019 gravel program as presented. (Carried)

2019 SPRING
GRAVEL CRUSH

19/49. Moved by Cr. Tripp to ratify the recommendation of the Gravel Committee and approve the release of 200,000 cubic yards of gravel crush tenders as presented. (Carried)

APPENDIX "B"

19/50. Moved by Cr. Tripp to approve Appendix "B" according to recommendations specified by the Development Officer. (Carried)

ABSENT
10:52 A.M.

Tyler Lawrason absent.

PRESENT
10:53 A.M.

Tyler Lawrason, Nate Horner, and James Klassen present.

A presentation was given by Nate Horner regarding his ongoing candidacy. A discussion ensued.

ABSENT
11:44 A.M.

Nate Horner and James Klassen absent.

COMMITTEE
REPORTS

COMMITTEE REPORTS

Agriculture Service Board

Cr. Carson gave a verbal report regarding a public consultation session both he and Cr. Charlton. In addition, a meeting of the ASB is tentatively scheduled for March 28th, 2019.

Hillcrest Lodge

Cr. Motley offered a verbal supplement to the Hillcrest Lodge Report.

Library Board

Cr. Kozlinski offered a verbal report for the Library Board.

Provost Cooperative Seed Cleaning Plant

Cr. Tripp offered a verbal report for the Provost Cooperative Seed Cleaning Plant.

APPENDIX "D"

19/51. Moved by Cr. Carson to accept the accounts as listed on Appendix "D" for information. (Carried)

ADJOURN
12:04 P.M.

19/52. Moved by Cr. Murray to adjourn. (Carried)



REEVE



ADMINISTRATOR