

REGULAR MEETING OF COUNCIL, THURSDAY, FEBRUARY 14TH, 2019

A Regular Meeting of the Municipal District of Provost No. 52 was held in the Council Chambers of the Municipal Administration Building, 4504 – 53 Avenue, Provost, Alberta on Thursday, February 14th, 2019 and was called to order by Reeve Murray at 9:02 a.m.

TO ORDER AT
9:02 A.M.

PRESENT

PRESENT

Present: Councillors D. Carson, R. N. Charlton, D.L. Motley, and A.G. Murray.

ALSO
PRESENT

Also Present: Administrator Tyler Lawrason
Lauren Grosky, Executive Assistant to the Administrator
Irvin Bethge, Special Projects Coordinator
Len Fossen, Operations Manager
Marty Biro, Operations Manager
Julie Jamieson, Inventory and Procurement Control Officer
Dana Laye, Inventory and Procurement Control Officer.

ABSENT

Absent: Councillors L. D. Kozlinski, R. R. Rustad and B. R. Tripp.

ADDITIONS/DELETIONS TO THE AGENDA

2. PUBLIC WORKS

- Appendix "A" – Public Works Report
- Weekly Grader Activity Report
- February 4th, 2019 to February 10th, 2019

3. ADMINISTRATION

- Administrator's Notes

7. NEW BUSINESS

- Decision Items
 - Grazing Lease Fee Adjustment
 - 2019 Chip Seal RFP
 - 2019 Terracem RFP
 - Tandem Highway Tractors Tender
 - Public Works Half Ton Pickup Truck Tender
 - Public Works One Ton Pickup Truck Tender
 - ASB Half Ton Pickup Trucks Tender
- Appendix "B"

10. CORRESPONDENCE

- Re: Plan 1685U, Block 3, Lot 7, Roll #300011 CIBC v. Murie

AGENDA

19/22. Moved by Cr. Charlton to accept the agenda with additions as presented. (Carried)



APPENDIX "A"
PUBLIC WORKS
REPORT

PRESENT
9:09 A.M.

Appendix "A" – Public Works Report was reviewed.

Cr. Kozlinski present.

A discussion relative to the 2019 Chip Seal RFP ensued.

A discussion relative to the 2019 Terracem RFP ensued.

A discussion relative to the Tandem Highway Tractors Tender ensued.

A discussion relative to the ASB and Public Works Half Ton Pickup Truck Tenders ensued.

ABSENT
9:20 A.M.

Julie Jamieson, Dana Laye, Len Fossen, Irvin Bethge, and Marty Biro absent.

MINUTES
REGULAR
MEETING

19/23. Moved by Cr. Charlton to accept the minutes of the January 24th, 2019 Regular Meeting. (Carried)

ADMINISTRATOR'S
NOTES

The Administrator's Notes were reviewed.

ABSENT
9:22 A.M.

Lauren Grosky absent.

PRESENT
9:25 A.M.

Lauren Grosky present.

A discussion relative to assessment year modifiers and tax delinquency ensued.

DENY TAX
FORGIVENESS

19/24. Moved by Cr. Carson to deny a request to forgive tax arrears on roll numbers 1700, 1710, 1750, 1780, 2080, 2110, 2130, 990, 1080 as requested. (Carried)

ABSENT
9:55 A.M.

Tyler Lawrason absent.

PRESENT
9:58 A.M.

Tyler Lawrason present.

OPTION PAY
APPROVAL

19/25. Moved by Cr. Carson to authorize the engagement of Option Pay as presented. (Carried)

WAG CONTRACT
EXTENSION

19/26. Moved by Cr. Motley to accept the contract extension proposal from Wainwright Assessment Group as presented. (Carried)

ABSENT
10:13 A.M.

Cr. Charlton absent.



PRESENT
10:15 A.M.

Cr. Charlton present.

ABSENT
10:15 A.M.

Cr. Kozlinski absent.

PRESENT
10:16 A.M.

Cr. Kozlinski present.

SCOTT BUILDERS
ENAGEMENT

19/27. Moved by Cr. Motley to engage Scott Builders on a design management basis and authorize their solicitation and engagement of all requisite electrical, mechanical, architectural, structural, civil, and other trades sufficient to commence finalization of indicated design-scope work for the new Provost Medical Centre, as presented and quoted. (Carried)

GRAZING LEASE
FEE ADJUSTMENT

19/28. Moved by Cr. Kozlinski to reduce the annual grazing lease fee from \$2000 to \$1675/annum on the N.E. 4-41-2-W4M as presented. (Carried)

ABSENT
10:23 A.M.

Cr. Motley absent.

PRESENT
10:23 A.M.

Wade Kroening and Kevin Hayes (Hardisty Complex Group) present.

PRESENT
10:26 A.M.

Cr. Motley present.

HARDISTY COMPLEX
GROUP DELEGATION

A presentation was given by Wade Kroening and Kevin Hayes representing the Hardisty Complex Group regarding the Hardisty Mutual Aid Group (HMAG) and the newly ratified mutual aid agreement between oil companies at the Hardisty Terminal.

ABSENT
10:58 A.M.

Wade Kroening and Kevin Hayes (Hardisty Complex Group) absent.

PRESENT
10:58 A.M.

Barry Johnstone (Provost Cooperative Seed Cleaning Plant) present.

PROVOST
COOPERATIVE
SEED CLEANING
PLANT DELEGATION

A presentation was given by Barry Johnstone representing the Provost Cooperative Seed Cleaning Plant regarding the Plant's current status of financing its proposed capital upgrades.

ABSENT
11:09 A.M.

Barry Johnstone (Provost Cooperative Seed Cleaning Plant) absent.

2019 CHIP
SEAL RFP

19/29. Moved by Cr. Motley to accept staff weighting and declare West-Can Seal Coating Inc. the sole qualified proponent on the 2019 Chip Seal RFP. (Carried)

2019 TERRACEM
RFP

19/30. Moved by Cr. Motley to accept staff weighting and declare Morsky Construction Ltd. the sole qualified proponent on the 2019 Terracem RFP. (Carried)

TANDEM HIGHWAY
TRACTORS TENDER

19/31. Moved by Cr. Carson to accept the staff weighting and award the Tandem Highway Tractors Tender to Kenworth Lloydminster for \$162,167.81 plus GST per unit as per their submission. (Carried)

PUBLIC WORKS
HALF TON
PICKUP TRUCK
TENDER

19/32. Moved by Cr. Kozlinski to accept the staff weighting and award the Public Works Half Ton Pickup Truck Tender to Lamb Ford Ltd. for \$36,359 plus GST as per their submission. (Carried)

PUBLIC WORKS
ONE TON PICKUP
TRUCK TENDER

19/33. Moved by Cr. Kozlinski to accept the staff weighting and award the Public Works One Ton Pickup Truck Tender to Lamb Ford Ltd. for \$46,246 plus GST as per their submission. (Carried)

ASB HALF TON
PICKUP TRUCKS
TENDER

19/34. Moved by Cr. Carson to accept the staff weighting and award the ASB Half Ton Pickup Trucks Tender to Denwood Motors for \$37,029 plus GST per unit as per their submission. (Carried)


A discussion relative to the M.D. of Provost and Town of Provost Intermunicipal Development Plan/Intermunicipal Collaboration Framework Public meeting ensued.

APPENDIX "B"

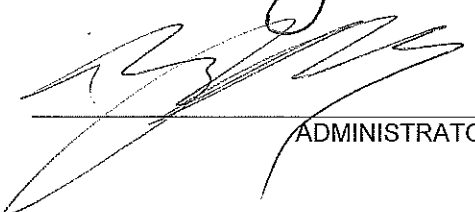
19/35. Moved by Cr. Motley to approve Appendix "B" according to the recommendation of the Development Officer. (Carried)

ADJOURN
11:25 A.M.

19/36. Moved by Cr. Murray to adjourn. (Carried)



REEVE



ADMINISTRATOR