

REGULAR MEETING OF COUNCIL, THURSDAY, NOVEMBER 29TH, 2018

TO ORDER AT
8:58 A.M.

A Regular Meeting of the Municipal District of Provost No. 52 was held in the Council Chambers of the Municipal Administration Building, 4504 – 53 Avenue, Provost, Alberta on Thursday, November 29th, 2018 and was called to order by Reeve Murray at 8:58 a.m.

PRESENT

PRESENT

Present: Councillors D. Carson, L. D. Kozlinski, D.L. Motley, A.G. Murray, R. R. Rustad and B. R. Tripp.

ALSO
PRESENT

Also Present: Administrator Tyler Lawrason
Lauren Grosky
Irvin Bethge, Special Projects Coordinator
Len Fossen, Operations Manager
Julie Jamieson, Inventory and Procurement
Control Officer

ABSENT

Absent: Councillor R. N. Charlton

ADDITIONS/DELETIONS TO THE AGENDA

2. PUBLIC WORKS

- Appendix "A" – Public Works Report
- Weekly Grader Activity Reports
- November 19th, 2018 to November 25th, 2018

4. ADMINISTRATION

- Administrator's Notes

7. NEW BUSINESS

REMUNERATION CLAIMS

- Division 2
- Division 4
- Division 5
- Division 6
- Division 7

DECISION ITEMS

- Utilities Officer Truck Tender
- Sand/Plow/Gravel Truck Tender
- Unit #51-061 Dodge Durango Disposal Tender

APPENDIX "B"

10. COMMITTEE REPORTS

10) Library Board

- November 8th, 2018 Parkland Regional Library Board Meeting Minutes

11. CORRESPONDENCE

- Rural Municipalities of Alberta – MSI Update

AGENDA

18/339. Moved by Cr. Tripp to accept the agenda with additions as presented. (Carried)

AM

APPENDIX "A"
PUBLIC WORKS
REPORT

Appendix "A" – Public Works Report was reviewed.

A discussion relative to the 2019 Stabilization and Chipseal Program ensued.

A discussion relative to the sand/plow/gravel truck tender ensued.

ABSENT
9:26 A.M.

Irvin Bethge, Len Fossen, and Julie Jamieson absent.

MINUTES
REGULAR
MEETING

18/340. Moved by Cr. Tripp to accept the minutes of the November 8th, 2018 Regular Meeting. (Carried)

MINUTES
MUNICIPAL
PLANNING
COMMISSION

18/341. Moved by Cr. Rustad to accept the minutes of the Municipal Planning Commission Meeting. (Carried)

BANK
RECONCILIATION
STATEMENT

18/342. Moved by Cr. Motley to accept the Bank Reconciliation Statement to October 31st, 2018, as presented. (Carried)

ADMINISTRATOR'S
NOTES

The Administrator's Notes were reviewed.

ABSENT
9:37 A.M.

Cr. Motley absent.

DEPARTMENT
HEAD
REPORTS

The following Department Head Reports were reviewed:

- Agricultural Fieldman
- Assistant Agricultural Fieldman– Jessica Robley
- Assistant Agricultural Fieldman – Caitlin Wolf
- Pest and Weed Control Manager
- Development Officer Report
- Asst. Development Officer Report
- Safety Officers Report
- Peace Officer Report
- Fines Distribution to October 31st, 2018

PRESENT
9:39 A.M.

Cr. Motley present.

COUNCILLOR
REMUNERATION
CLAIMS

18/343. Moved by Cr. Rustad to accept the Councillor remuneration claims for September, October, and November 2018, as presented. (Carried)

UTILITIES
TRUCK
TENDER

18/344. Moved by Cr. Motley to award the Utilities Officer Truck tender to Westgate Chevrolet for \$39,049 + GST, as per their submission. (Carried)

SAND/PLOW/GRAVEL
TRUCK
TENDER

18/345. Moved by Cr. Carson to accept the staff weighting and award the Sand/Plow/Gravel Truck tender to First Truck Centre for \$295,746.25 + GST, as per their submission. (Carried)

AM

UNIT #51-061
DODGE DURANGO
DISPOSAL TENDER

18/346. Moved by Cr. Tripp to accept the bid from Robert Paulgaard for Unit #51-061 – 2013 Dodge Durango in the amount of \$6,429.62. (Carried)

DENY
WINDSHIELD
COMPENSATION

18/347. Moved by Cr. Rustad to deny a claim for windshield damage compensation, as presented. (Carried)

DENY GO EAST
OF EDMONTON
MEMBERSHIP
REQUEST

18/348. Moved by Cr. Kozlinski to deny a request for membership by Go East of Edmonton, as proposed. (Carried)

CANCEL REGULAR
MEETING

18/349. Moved by Cr. Motley to cancel the December 27th, 2018 Regular Meeting of Council. (Carried)

2019-2023
STABILIZATION AND
CHIPSEAL PROGRAM

18/350. Moved by Cr. Tripp to accept the 2019-2023 Stabilization and Chipseal program, as presented. (Carried)

GO IN CAMERA
10:02 A.M.

18/351. Moved by Cr. Murray to go in camera to discuss a personnel issue in accordance with Section 17 and 19 of the *F.O.I.P. Act*. (Carried)

ABSENT
10:02 A.M.

Lauren Grosky absent.

COME OUT OF
IN CAMERA
10:13 A.M.

18/352. Moved by Cr. Murray to come out of in camera. (Carried)

PRESENT
10:13 A.M.

Lauren Grosky present.

ABSENT
10:13 A.M.

Cr. Motley absent.

PERFORMANCE
EVALUATION
FINANCE
OFFICER

18/353. Moved by Cr. Murray to accept the performance evaluation for the Finance Officer for information. (Carried)

PRESENT
10:15 A.M.

Cr. Motley present.

A discussion relative to the Rural Municipalities of Alberta Fall 2018 Convention ensued.

ABSENT
10:24 A.M.

Tyler Lawrason absent.

PRESENT
10:26 A.M.

Tyler Lawrason present

ABSENT
10:27 A.M.

Lauren Grosky absent.

PRESENT
10:27 A.M.

Robert Dumaine, Daniel Belot, Brad Paulgaard, and Rick Deleff from Bow River Energy present.

AM

PRESENT
10:30 A.M.

Lauren Grosky present.

DELEGATION
BOW RIVER
ENERGY

Bow River Energy gave a presentation regarding their current production and financial situation relative to their current state of tax delinquency.

ABSENT
11:16 A.M.

Robert Dumaine, Daniel Belot, Brad Paulgaard, and Rick Deleff absent.

ABSENT
11:27 A.M.

Cr. Motley absent.

PRESENT
11:28 A.M.

Cr. Motley present.

APPENDIX "B"

18/354. Moved by Cr. Tripp to approve Appendix "B" according to the recommendations of the Development Officer. (Carried)

APPENDIX "D"

18/355. Moved by Cr. Kozlinski to accept the accounts as listed on Appendix "D" for information. (Carried)

COMMITTEE
REPORTS

COMMITTEE REPORTS

Recreation Boards

The Administrator gave a verbal report regarding the recreation boards.

Shorncliffe Lake Association

Cr. Carson gave a verbal report regarding the Shorncliffe Lake Association.

West Fire Department

Cr. Carson and the Administrator offered a verbal supplement to the West Fire report.

Hillcrest Lodge

Cr. Motley offered a verbal supplement to the Hillcrest Lodge Report.

M.D. #52 Waste Management Authority

Cr. Rustad offered a verbal supplement to the M.D. #52 Waste Management Authority report.

Provost Cooperative Seed Cleaning Plant

Cr. Tripp gave a verbal report regarding the Provost Cooperative Seed Cleaning Plant.

ADJOURN
11:58 A.M.

18/356. Moved by Cr. Murray to adjourn. (Carried)


REEVE


ADMINISTRATOR