

**REGULAR MEETING OF COUNCIL, THURSDAY, JANUARY 10<sup>TH</sup>, 2019**

TO ORDER AT  
9:00 A.M.

A Regular Meeting of the Municipal District of Provost No. 52 was held in the Council Chambers of the Municipal Administration Building, 4504 – 53 Avenue, Provost, Alberta on Thursday, January 10<sup>th</sup>, 2019 and was called to order by Reeve Murray at 9:00 a.m.

**PRESENT**

PRESENT

Present: Councillors D. Carson, R. N. Charlton, L. D. Kozlinski, D.L. Motley, A.G. Murray, and R. R. Rustad.

ALSO  
PRESENT

Also Present: Administrator Tyler Lawrason  
Lauren Grosky, Executive Assistant to the Administrator  
Irvin Bethge, Special Projects Coordinator  
Len Fossen, Operations Manager  
Marty Biro, Operations Manager  
Julie Jamieson, Inventory and Procurement Control Officer

ABSENT

Absent: Councillor B. R. Tripp

**ADDITIONS/DELETIONS TO THE AGENDA**

**2. PUBLIC WORKS**

- Appendix "A" – Public Works Report
- Weekly Grader Activity Reports  
- December 31<sup>st</sup>, 2018 to January 6<sup>th</sup>, 2019

**4. ADMINISTRATION**

- Administrator's Notes

**7. NEW BUSINESS**

- Water Access Compensation
- 2019 Grader Tender Award

**APPENDIX "B"**

**10. CORRESPONDENCE**

- Village of Hughenden – January 2019 Community Newsletter
- Alberta Seniors and Housing – Minister's Seniors Service Awards
- RMA – District 5 Organizational Meeting Agenda
- RMA – District 5 Regular Meeting Agenda
- Ag for Life – Rural Safety Unit Bumper Sticker Campaign

AGENDA

19/01. Moved by Cr. Kozlinski to accept the agenda with additions as presented. (Carried)

APPENDIX "A"  
PUBLIC WORKS  
REPORT

Appendix "A" – Public Works Report was reviewed.

A discussion relative to the 2019 Grader Tender ensued.

AM

ABSENT  
9:15 A.M.

Irvin Bethge, Marty Biro, Len Fossen, and Julie Jamieson absent.

MINUTES  
REGULAR  
MEETING

19/02. Moved by Cr. Rustad to accept the minutes of the December 13<sup>th</sup>, 2018 Regular Meeting. (Carried)

ADMINISTRATOR'S  
NOTES

The Administrator's Notes were reviewed.

NETWORK UPGRADE  
QUOTES

19/03. Moved by Cr. Motley to accept a quote from Second Floor Computers in the amount of \$55,717 for upgrades to the wireless network at the Provost Public Works Shop and installation of an upgraded CAT6 wired network in the M.D. Administration Office, as presented. (Carried)

ABSENT  
9:44 A.M.

Tyler Lawrason absent.

PRESENT  
9:46 A.M.

Finance Officer Doug Chambers and Tyler Lawrason present.

A discussion relative to the generalities of the Provincial Education Requisition Credit ensued.

ABSENT  
10:02 A.M.

Cr. Motley absent.

PERC TAX  
ABSOLUTION

19/04. Moved by Cr. Rustad to expense as bad debt and cancel the property tax on the following roll numbers from 2018, as insolvent: 9013036, 90050013, 90070080, 90890007, 90900007, 90950070, 90970013, 90990008, 90990010, 90990011. (Carried)

ABSENT  
10:04 A.M.

Doug Chambers absent.

PRESENT  
10:05 A.M.

Cr. Motley present.

SHORNCLIFFE  
CHALET RENTAL  
RATE

19/05. Moved by Cr. Motley to approve a flat rental rate of \$50/day for bookings of the new chalet structure at Shorncliffe Lake Park. (Carried)

Cr. Motley declared a pecuniary interest and left the meeting.

ABSENT  
10:09 A.M.

Cr. Motley absent.

PRESENT  
10:12 A.M.

Cr. Tripp present.

WATER ACCESS  
COMPENSATION

19/06. Moved by Cr. Carson to compensate the applicable landowners, as noted, in the amount recommended for access to water for construction projects in 2018. (Carried)

PRESENT  
10:14 A.M.

Cr. Motley present.

AM

2019 GRADER TENDER  
AWARD

19/07. Moved by Cr. Motley to accept the tender received from Brandt Tractor Ltd. for six (6) John Deere 872 GP Motor Graders WITH trade, as per their quote. (Carried)

A discussion relative to the 2018 Minister's Guidelines for Linear Property, Machinery and Equipment, Railway, and Farm Land ensued.

PRESENT  
10:28 A.M.

Barry Johnstone, Hugh Baier, Gary Cromarty, Fred Klein, Brian Carter, and Danny Paulgaard present.

A presentation was given by the Provost Cooperative Seed Cleaning Plant Board regarding a proposed plant expansion. The purpose of the presentation was to request additional funding from the M.D. to aid in overall expansion costs.

ABSENT  
10:58 A.M.

Tyler Lawrason absent.

PRESENT  
11:00 A.M.

Tyler Lawrason present.

ABSENT  
11:07 A.M.

Barry Johnstone, Hugh Baier, Gary Cromarty, Fred Klein, Brian Carter, and Danny Paulgaard absent.

A discussion relative to the Provost Cooperative Seed Cleaning Plant Board's request for funding ensued with the consensus that the Board should explore further financing options.

ABSENT  
11:29 A.M.

Lauren Grosky absent.

PRESENT  
11:32 A.M.

Lauren Grosky present.

APPENDIX "B"

19/08. Moved by Cr. Motley to approve Appendix "B" according to the recommendations of the Development Officer. (Carried)

APPENDIX "D"

19/09. Moved by Cr. Carson to accept the accounts as listed on Appendix "D" for information. (Carried)

ADJOURN  
11:53 A.M.

Moved by Cr. Murray to adjourn. (Carried)

  
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REEVE

  
\_\_\_\_\_  
ADMINISTRATOR