

REGULAR MEETING OF COUNCIL, THURSDAY, SEPTEMBER 28TH, 2017

A Regular Meeting of the Municipal District of Provost No. 52 was held in the Council Chambers of the Municipal Administration Building, 4504 – 53 Avenue, Provost, Alberta on Thursday, September 28th, 2017 and was called to order by Reeve Murray at 8:53 a.m.

TO ORDER AT
8:53 A.M.

PRESENT

Present: Councillors D. Carson, R. N. Charlton, L. D. Kozlinski, D.L. Motley, A.G. Murray, B. R. Tripp and B. Wolfe.

PRESENT

Also Present: Administrator Tyler Lawrason
Irvin Bethge, Special Projects Coordinator
Len Fossen, Operations Manager
Marty Biro, Operations Manager
Julie Jamieson, Inventory Procurement and Control Officer

ALSO
PRESENT

ADDITIONS/DELETIONS TO THE AGENDA

2. PUBLIC WORKS

- Public Works Report
- Grader Activity Reports
- September 18th, 2017 to September 24th, 2017

4. ADMINISTRATION

Administrator's Personnel

- Administrator's Notes

7. NEW BUSINESS

Remuneration Claims

- Division 2
- Division 6

Decision Items

- Parkland Regional Library Board Budget
- Open Cut Requests – Surge Energy
- Gravel Crushing Tender – Bullock Pit
- Auditor RFP
- Vehicle and Property Disposal Tenders

Appendix "B"

10. COMMITTEE REPORTS

- 3) Provost & District Regional Recreation Board
 - September 14th, 2017 Regular Meeting Minutes

11. CORRESPONDENCE

- A.R.M.A.A.
- Alberta Municipal Affairs – Steve White, Provincial Assessor
- Alberta Municipal Affairs – Conflict Resolution Day
October 19th, 2017

AGENDA

17/245. Moved by Cr. Wolfe to accept the agenda with additions as presented. (Carried)

Appendix "A" – Public Works Report was reviewed.

A discussion relative to wheel loaders ensued.



A discussion relative to gravel testing ensued.

A discussion relative to seal coating and Tier 1 construction ensued.

Cr. Carson noted a number of infrastructure issues in Division 7.

Cr. Wolfe noted an issue with mowing in Cadogan.

A discussion relative to culvert replacement at Shorncliffe Lake ensued.

9:17 A.M. Irvin Bethge, Len Fossen, Marty Biro and Julie Jamieson absent.

MINUTES 17/246. Moved by Cr. Carson to accept the minutes of the September 14th, 2017 Regular Meeting with correction. (Carried)

BANK RECONCILIATION 17/247. Moved by Cr. Wolfe to accept the Bank Reconciliation Statement to August 31st, 2017. (Carried)

PROJECTS REPORT 17/248. Moved by Cr. Motley to accept the Projects Report to July 31st, 2017. (Carried)

The Administrator's Notes were reviewed.

A discussion relative to a neighbourhood watch meeting in Rosyth ensued.

9:44 A.M. Cr. Wolfe absent.

9:47 A.M. Cr. Wolfe present.

9:55 A.M. Cr. Charlton absent.

9:57 A.M. Administrator Tyler Lawrason absent.

9:59 A.M. Cr. Charlton and Tyler Lawrason present.

ADJOURN FOR PUBLIC HEARING @ 10 A.M. 17/249. Moved by Cr. Murray to adjourn for the Public Hearing. (Carried)

10:10 A.M. Reconvened and called the Regular Meeting back to order by Reeve Murray at 10:10 a.m.

The following Department Head Reports were reviewed:

- Ag. Fieldman Report
- Development Officer Report
- Asst. Development Officer Report
- Safety Officer Report
- Peace Officer Report
- Fines Distribution to August 31st, 2017

COUNCILLOR REMUNERATION CLAIMS 17/250. Moved by Cr. Charlton to accept the Councillor Remuneration claims for Division 2 and 6 as presented. (Carried)

ELECTION WORKER REMUNERATION 17/251. Moved by Cr. Motley to set election worker remuneration at \$35.00/hr. and \$0.55/km. for mileage. (Carried)

RATIFY PHONE POLL 17/252. Moved by Cr. Tripp to ratify the September 20th, 2017 phone poll resolution providing for the holding of an advance poll in

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the 2017 General Municipal Election, as per Section 73 of the Local Authorities Election Act. (Carried)

A discussion relative to the Parkland Regional Library budget ensued.

APPROVE PARKLAND LIBRARY BUDGET

17/253. Moved by Cr. Kozlinski to approve the 2018 Parkland Regional Library budget as presented. (Carried)

APPROVE OPEN CUT REQUEST

17/254. Moved by Cr. Wolfe to approve an open cut request from Surge Energy concerning a partially developed right of way adjacent to NE-15-37-3 W4M and NW-14-37-3 W4M as presented. (Carried)

10:26 A.M.

Cr. Kozlinski absent.

AWARD GRAVEL CRUSH CONTRACT

17/255. Moved by Cr. Motley to award the Gravel Crushing Contract for the Bullock Gravel Pit – NE-26-40-6 W4M to McNabb Construction Ltd. (Carried)

10:29 A.M.

Cr. Motley absent.

10:30 A.M.

Finance Officer Doug Chambers present.

10:31 A.M.

Cr. Motley present.

10:35 A.M.

Cr. Kozlinski present.

A discussion relative to auditor engagement and receipted proposals ensued.

APPOINT AUDITORS

17/256. Moved by Cr. Wolfe to appoint Hawking, Epp and Dumont as the MD's auditors for a period of two years, as per their receipted proposal. (Carried)

10:48 A.M.

Doug Chambers absent.

ACCEPT VEHICLE TENDER

17/257. Moved by Cr. Murray to accept the tender from Chris Froland for \$262.50 GST Inclusive for the Ford Pickup extended cab white 2 door with Gypsy Queen truck camper Serial #F35JKW80202. (Carried)

APPROVE APPENDIX "B"

17/258. Moved by Cr. Kozlinski to approve Appendix "B" according to the recommendations of the Development Officer. (Carried)

BYLAW 2271 SECOND READING

17/259. Moved by Cr. Carson that Bylaw No. 2271 which would amend Bylaw No. 2157 known as the Land Use Bylaw to rezone Pt. N.E. 17-39-1-W4M, C. of T. #162133984; 204 – 4th Street Hamlet of Hayter, from Hamlet Commercial District (HC) to Hamlet Residential District (R) be given second reading. (Carried)

THIRD READING

17/260. Moved by Cr. Tripp that Bylaw No. 2271 be given third reading. (Carried)

APPENDIX "D"

17/261. Moved by Cr. Tripp to accept the accounts as listed on Appendix "D" for information. (Carried)

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COMMITTEE REPORTS

F.C.S.S.

Cr. Charlton gave a verbal supplement to the FCSS report.

Provost & District Regional Recreation Board

Cr. Murray gave a verbal supplement to the Recreation Board Report.

Cr. Wolfe gave a verbal supplement to the East Recreation Report.

West End Fire Departments

A discussion relative to the West Fire Report ensued.

Waste Management Authority

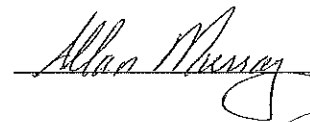
A discussion relative to the Waste Management Report ensued.

Provost Cooperative Seed Cleaning Plant

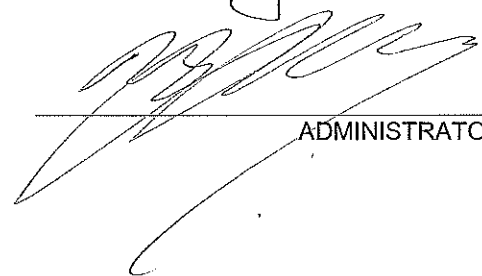
Cr. Tripp gave a verbal supplement the Seed Cleaning Plant Report and a discussion ensued.

11:29 A.M.

17/262. Moved by Cr. Murray to adjourn. (Carried)



REEVE



ADMINISTRATOR