

REGULAR MEETING OF COUNCIL, THURSDAY, NOVEMBER 23RD, 2017

TO ORDER AT
8:59 A.M.

A Regular Meeting of the Municipal District of Provost No. 52 was held in the Council Chambers of the Municipal Administration Building, 4504 – 53 Avenue, Provost, Alberta on Thursday, November 23rd, 2017 and was called to order by Reeve Murray at 8:59 a.m.

PRESENT

PRESENT

Present: Councillors D. Carson, R. N. Charlton, D.L. Motley, A.G. Murray, R. R. Rustad and B. R. Tripp.

ALSO
PRESENT

Also Present: Administrator Tyler Lawrason
Irvin Bethge, Special Projects Coordinator
Len Fossen, Operations Manager
Marty Biro, Operations Manager

ABSENT

Absent: Cr. L. D. Kozlinski
Julie Jamieson, Inventory and Procurement Control Officer

ADDITIONS/DELETIONS TO THE AGENDA

2. PUBLIC WORKS
 - Public Works Report

4. ADMINISTRATION
 - Administrator Notes
 - ASB Fieldman Report
 - Development Officer Report
 - Asst. Development Officer Report
 - Safety Officers Report
 - Peace Officer Report
 - Fines Distribution

7. NEW BUSINESS
 - REMUNERATION CLAIMS
 - Division 3
 - Division 4
 - Division 5
 - Division 6
 - Division 7

8. BYLAWS
 - Bylaw No. 2273 – Land use Bylaw Amendment – S.W. 22-39-2-W4M – Dennis Carter on behalf of Norgaard Farms Ltd.

10. COMMITTEE REPORTS
 - 9) Waste Management Authority
 - Organizational Meeting Minutes November 9th, 2017
 - Regular Meeting Minutes November 9th, 2017

11. CORRESPONDENCE
 - E911 Draft Minutes AGM June 19th, 2017
 - E911 Agenda General Meeting November 29th, 2017
 - Cow-Calfenomics – Enhancing Farm Business Decision in Alberta's Cow/Calf Sector



- R.C.M.P. Stats October 2017
- Town of Provost/M.D. of Provost Emergency Exercise Report September 27th, 2017

AGENDA

17/348. Moved by Cr. Tripp to accept the agenda with additions as presented. (Carried)

**APPENDIX "A"
PUBLIC WORKS
REPORT**

Appendix "A" - Public Works Report was reviewed.

A discussion relative to ploughing prioritization and laneway agreements ensued.

**ABSENT
9:30 A.M.**

Len Fossen, Irvin Bethge and Marty Biro absent.

**MINUTES
REGULAR
MEETING**

17/349. Moved by Cr. Charlton to accept the minutes of the November 9th, 2017 Regular Meeting. (Carried)

**MINUTES
M.P.C.
MEETING**

17/350. Moved by Cr. Charlton to accept the minutes of the November 9th, 2017 M.P.C. Meeting. (Carried)

**BANK
RECONCILIATION
STATEMENT**

17/351. Moved by Cr. Motley to accept the Bank Reconciliation Statement to October 31st, 2017. (Carried)

**PROJECTS
REPORT**

17/352. Moved by Cr. Carson to accept the Projects Report to September 30th, 2017. (Carried)

**ADMINISTRATOR'S
NOTES**

The Administrator's Notes were reviewed with a note to change the scheduling for the West Recreation Committee to December 15th, 2017 at 7:00 p.m. at the Czar Fire Hall.

**PRESENT
10:02 A.M.**

Brian Carter, Keith and Dallas Johnston present.

**FARM
FAMILY
AWARD**

A presentation in recognition of the Johnston family's receipt of the BMO Farm Family Award ensued.

**ABSENT
10:04 A.M.**

Keith and Dallas Johnston absent.

A discussion relative to the Farm Family Award ensued.

**ABSENT
10:12 A.M.**

Cr. Motley absent.

**PRESENT
10:13 A.M.**

Cr. Motley present.

**PRESENT
10:20 A.M.**

Phil Merrill, Alberta Agriculture Provincial Rat and Pest Specialist present.

Am

A presentation relative to the rat control contract between the Government of Alberta and the M.D. of Provost No. 52 ensued.

ABSENT
10:55 A.M.

Brian Carter and Phil Merrill absent.

ABSENT
10:55 A.M.

Cr. Charlton absent.

PRESENT
10:57 A.M.

Cr. Charlton present.

DEPARTMENT
HEAD REPORTS

The following Department Head Reports were reviewed:

- A.S.B. Fieldman Report
- Development Officer Report
- Asst. Development Officer Report
- Safety Officer Report
- Peace Office Report
- Fines Distribution to October 31st, 2017

COUNCILLOR
REMUNERATION
CLAIMS

17/353. Moved by Cr. Tripp to accept the Councillor remuneration claims for October and November, 2017 as presented. (Carried)

CAPT AYRE
LAKE OPERATIONS
TRANSFER

17/354. Moved by Cr. Motley to accept a request from the Capt Ayre Lake Association to transfer all remaining operational responsibility to the M.D. of Provost No. 52 as presented. (Carried)

SHORNCIFFE
LAKE SUMMER
STUDENT
REMUNERATION

17/355. Moved by Cr. Charlton to approve the remuneration of \$1,416.22 to the Shorncliffe Lake Improvement Association to cover the additional costs of a summer student, over and above the provincial S.T.E.P. grant, as presented. (Carried)

GIBSON'S
ENERGY
PIPELINE
VARIANCE

17/356. Moved by Cr. Motley to grant Gibson's Energy a variance to construct a pipeline 10 metres from edge of municipal right-of-way at the noted locations, as presented, with the exception of the noted Range Road 34 project upon which variance shall be granted on the premise of a future 100-foot right-of-way. (Carried)

DENY
RENTAL
FEE WAIVER

17/357. Moved by Cr. Motley to deny a request by the 2018 Hughenden Safe Grad Committee to waive the rental fee on the Shorncliffe 4-H building. (Carried)

APPROVE
4-H BUILDING
RENTAL
SAFE GRAD

17/358. Moved by Cr. Carson to accept a request by the Hughenden Safe Grad Committee to utilize the Shorncliffe 4-H facility for the 2018 HPS grad, conditional upon receipt of a \$1,000.00 damage deposit and fulfillment of all existing statutory and policy requirements. (Carried)

A discussion relative to an obstructed road allowance and attendant correspondence ensued.

AM

A discussion relative to Medical Centre progress and next steps ensued.

APPENDIX "B"

17/359. Moved by Cr. Motley to approve Appendix "B" according to the recommendations of the Development Officer.
(Carried)

BYLAW
NO. 2273
LAND USE
BYLAW
AMENDMENT

17/360. Moved by Cr. Tripp that Bylaw No. 2273 which would amend Bylaw No. 2157, known as the Land Use Bylaw to rezone 3.125 hectares (7.72 acres) Pt. S.W. 22-39-2-W4M from Agriculture District (AD) to Rural Business District (RBI) be given first reading.
(Carried)

APPENDIX "D"

17/361. Moved by Cr. Tripp to accept the accounts as listed on Appendix "D" for information.
(Carried)

COMMITTEE
REPORTS

COMMITTEE REPORTS

F.C.S.S.

The minutes of the October 30th, 2017 Organizational and Regular Meetings were reviewed. Cr. Charlton gave a verbal supplement to the F.C.S.S. convention.

Provost & District Regional Recreation Board

Cr. Tripp gave a verbal supplement to the East Recreation report.

Shorncliffe Lake Association

Cr. Carson gave a verbal supplement to the Shorncliffe Lake Association report.

ABSENT
12:26 P.M.

Cr. Tripp absent.

PRESENT
12:28 P.M.

Cr. Tripp present.

Capt. Ayre Lake Association

Cr. Tripp gave a verbal supplement to the Capt Ayre Lake Association report.

Provost Fire Department

The October 2017 Fire Report was reviewed.

Cadogan Fire Department

The October 2017 Fire Reports were reviewed.

West End Fire Departments

The October 2017 Fire Reports were reviewed.

Joint Development Committee

The minutes of the November 7th, 2017 Organizational and Regular Meetings were reviewed.

Hillcrest Lodge

The minutes of the November 13th, 2017 Regular Meeting were reviewed. Cr. Motley gave a verbal supplement to the Hillcrest Lodge report.

Waste Management Authority

The minutes of the November 9th, 2017 Organizational and Regular meetings were reviewed. Cr. Motley gave a verbal supplement to the Waste Management Authority report.

ADJOURN
12:37 P.M.

17/362.

Moved by Cr. Murray to adjourn.

(Carried)



REEVE

ADMINISTRATOR