

REGULAR MEETING OF COUNCIL, THURSDAY, JUNE 29TH, 2017

**TO ORDER AT
8:59 A.M.**

A Regular Meeting of the Municipal District of Provost No. 52 was held in the Council Chambers of the Municipal Administration Building, 4504 – 53 Avenue, Provost, Alberta on Thursday, June 29th, 2017 and was called to order by Reeve Murray at 8:59 a.m.

PRESENT

PRESENT

Present: Councillors D. Carson, R. N. Charlton, L. D. Kozlinski, D.L. Motley, A.G. Murray, B. R. Tripp and B. Wolfe.

**ALSO
PRESENT**

Also Present: Administrator Tyler Lawrason
Len Fossen, Operations Manager
Marty Biro, Operations Manager
Raina Laye, P.W. Administrative Assistant

ADDITIONS/DELETIONS TO THE AGENDA

2. **PUBLIC WORKS**
 - Public Works Report
 - Grader Activity Reports
 - June 19th, 2017 to June 25th, 2017

4. **ADMINISTRATION**
 - Administration Personnel
 - Administrator's Notes

5. **DELEGATIONS**
 - 10:30 a.m. – Jeff Redekop

6. **UNFINISHED BUSINESS**
 - Shorncliffe Splash Park Approval

7. **NEW BUSINESS**
COUNCIL REMUNERATION
 - Division 1
 - Division 2
 - Division 4
 - Division 6

APPENDIX "B"

11. **CORRESPONDENCE**
 - 2015 & 2016 Statistical Information
 - Alberta Transportation – Highway 13 Construction
 - 2017 M.D. of Provost Golf Tournament

AGENDA

17/145. Moved by Cr. Wolfe to accept the agenda with additions as presented. (Carried)

APPENDIX "A"

Appendix "A" – Public Works Report was reviewed.

A discussion relative to chip-sealing activity ensued.

ABSENT
9:15 A.M.

Len Fossen, Marty Biro and Raina Laye absent.

REGULAR
MEETING
MINUTES

17/146. Moved by Cr. Kozlinski to accept the minutes of the June 15th, 2017 Regular Meeting. (Carried)

M.P.C.
MEETING
MINUTES

17/147. Moved by Cr. Charlton to accept the minutes of the June 15th, 2017 M.P.C. Meeting. (Carried)

BANK
RECONCILIATION
STATEMENT

17/148. Moved by Cr. Carson to accept the Bank Reconciliation Statement to May 31st, 2017 as presented. (Carried)

ABSENT
9:18 A.M.

Cr. Wolfe absent.

PRESENT
9:20 A.M.

Cr. Wolfe present.

PROJECTS
REPORT

17/149. Moved by Cr. Kozlinski to accept the Projects Report to April 30th, 2017 as presented. (Carried)

ADMINISTRATOR'S
NOTES

The Administrator's Notes were reviewed.

ROAD TOUR

A consensus was reached to undertake a road tour on July 21st, 2017 at 8:30 a.m.

A discussion relative to parade participation ensued.

DEPARTMENT
HEAD REPORTS

The following Department Head Reports were reviewed:

- Agricultural Fieldman Report
- Utilities Officer Report
- Assistant Development Officer Report
- Safety Officer Report
- Peace Officer Report
- Fines Distribution to May 30th, 2017

ABSENT
10:10 A.M.

Cr. Charlton absent.

PRESENT
10:12 A.M.

Cr. Charlton present.

BYLAW
NO. 2266

17/150. Moved by Cr. Tripp that Bylaw No. 2266 being a bylaw for the purpose of meeting required standards Councillors shall uphold, respect and act on as expected by the citizens of the Municipal District of Provost No. 52 be given second reading. (Carried)

A discussion relative to approval of the proposed Shorncliffe Splash Park ensued.

AM

SHORNCLIFFE
LAKE SPLASH
PARK

17/151. Moved by Cr. Motley to approve in principle the concept of the proposed Shorncliffe Lake Splash Park as presented, on provision that no public funds be allocated at any point to the capital or extra-ordinary operating costs of the project in question. (Carried)

COUNCILLOR
REMUNERATION
CLAIMS

17/152. Moved by Cr. Charlton to accept the Councillor remuneration claims for February, March, April, May and June, 2017 as presented. (Carried)

ABSENT
10:33 A.M.

Cr. Wolfe absent.

ABSENT
10:33 A.M.

Tyler Lawrason absent.

PRESENT
10:34 A.M.

Cr. Wolfe and Tyler Lawrason present.

ABSENT
10:34 A.M.

Cr. Motley absent.

PRESENT
10:35 A.M.

Cr. Motley present.

A discussion relative to the Charitable Donation Policy applications ensued.

CHARITABLE
DONATION
ALLOCATIONS

PROVOST &
DISTRICT
HANDIVAN

17/153. Moved by Cr. Carson to grant \$6,500.00 to the Provost and District Handi-Van Society. (Carried)

DENY - HUGHENDEN
PUBLIC
LIBRARY

17/154. Moved by Cr. Kozlinski to deny the request by the Hughenden Public Library. (Carried)

PROVOST AND
DISTRICT
GOLF CLUB

17/155. Moved by Cr. Motley to grant \$4,000.00 to the Provost and District Golf Club. (Carried)

CZAR LAKE
BULLARAMA

17/156. Moved by Cr. Carson to grant \$7,500.00 to the Czar Lake Bullarama. (Carried)

HUGHENDEN
CENTENNIAL
COMMITTEE

17/157. Moved by Cr. Wolfe to grant \$3,200.00 to the Hughenden Centennial Committee. (Carried)

HERITAGE LINKS
MINI GOLF

17/158. Moved by Cr. Carson to grant \$5,000.00 to the Heritage Links Mini Golf at Shorncliffe Lake. (Carried)

DENY - PROVOST
PANTHERS
FOOTBALL

17/159. Moved by Cr. Murray to deny the request from Provost Panthers Football. (Carried)

ABSENT
11:10 A.M.

Cr. Motley absent.

PRESENT
11:11 A.M.

Cr. Motley present.

AM

ROYAL
CANADIAN
LEGION
BOOK

17/160. Moved by Cr. Motely to purchase a half-page Support/Remembrance Ad in the Royal Canadian Legion book, at a cost of \$940.00 G.S.T. inclusive. (Carried)

WASTE
MANAGEMENT
SECRETARY
CONTRACT

17/161. Moved by Cr. Wolfe to approve a contractual adjustment to the Waste Management Secretary's contract as recommended by the Waste Management Authority. (Carried)

REJECT
WINDSHIELD
CLAIM

17/162. Moved by Cr. Motley to reject a claim for windshield damage as presented. (Carried)

APPROVE
REQUEST
TO PLANT
TREES

17/163. Moved by Cr. Tripp to approve a request by the Stainsleigh 4-H Club to Club Exchange Group to plant trees at the 4-H Pavilion at Shorncliffe Lake as presented. (Carried)

DENY -
REQUEST FOR
FUNDING

17/164. Moved by Cr. Murray to deny a request by the Stainsleigh 4-H Beef Club to Club Exchange Group requesting funding to plant trees as presented. (Carried)

APPENDIX "B"

17/165. Moved by Cr. Wolfe to approve Appendix "B" according to the recommendations of the Development Officer. (Carried)

BYLAW NO. 2267
BORROWING
BYLAW

17/166. Moved by Cr. Wolfe that Bylaw No. 2267 known as the Borrowing Bylaw be given first reading. (Carried)

17/167. Moved by Cr. Tripp that Bylaw No. 2267 be given second reading. (Carried)

17/168. Moved by Cr. Carson that Bylaw No. 2267 be presented for third reading. (Carried)

17/169. Moved by Cr. Kozlinski that Bylaw No. 2267 be given third reading. (Carried)

APPENDIX "D"

17/170. Moved by Cr. Tripp to accept the accounts as listed on Appendix "D" for information. (Carried)

COMMITTEE
REPORTS

COMMITTEE REPORTS

Shorncliffe and Capt Ayre Lake Associations
A discussion relative to the lake reports ensued.

Provost Fire Department
The May 2017 Fire Report was reviewed.

Cadogan Fire Department
The May 2017 Fire Reports were reviewed.

AM

West End Fire Departments

The May 2017 Fire Reports were reviewed.

Hillcrest Lodge

The minutes of the June 12th, 2017 Regular Meeting were reviewed

Waste Management Authority

The minutes of the June 14th, 2017 Regular Meeting were reviewed.

Library Board

The January 26th, 2017 and April 6th, 2017 Parkland Regional Library Committee Meeting minutes were reviewed.

The Parkland Regional Library 2016 Financial Statement and Auditor's Report was reviewed.

Provost and District Health Services Foundation

Cr. Murray gave a verbal update to the health Foundation report.

Provost Cooperative Seed Cleaning Plant

Cr. Tripp gave a verbal update to the Provost Cooperative Seed Cleaning Plant report.

ADJOURN
11:57 A.M.

17/171. Moved by Cr. Murray to adjourn for the Municipal Planning Commission Meeting. (Carried)

RECONVENE
1:07 P.M.

Reconvened and called the Regular Meeting back to order by Reeve Murray at 1:07 p.m.

PRESENT

Present: Councillors D. Carson, R. N. Charlton, L.D. Kozlinski, D. L. Motley, A.G. Murray, B.R. Tripp and B. Wolfe.

ALSO PRESENT

Also present: Administration Tyler Lawrason

GO IN CAMERA
1:07 P.M.

17/172. Moved by Cr. Murray to go in camera to discuss personnel issues. (Carried)

ABSENT
1:07 P.M.

Tyler Lawrason absent.

COME OUT OF
IN CAMERA
1:47 P.M.

17/173. Moved by Cr. Murray to come out of in camera. (Carried)

PRESENT
1:47 P.M.

Tyler Lawrason present.

ADMINISTRATOR
WAGE
INCREASE

17/174. Moved by Cr. Murray the Administrator be given a 1.6% increase for the current year. (Carried)

ADJOURN
1:48 P.M.

17/175. Moved by Cr. Murray to adjourn. (Carried)

AK

8873
JUNE 29TH, 2017



REEVE

ADMINISTRATOR