

REGULAR MEETING OF COUNCIL, THURSDAY, AUGUST 24TH, 2017

A Regular Meeting of the Municipal District of Provost No. 52 was held in the Council Chambers of the Municipal Administration Building, 4504 – 53 Avenue, Provost, Alberta on Thursday, August 24th, 2017 and was called to order by Reeve Murray at 8:58 a.m.

TO ORDER AT
8:58 A.M.

PRESENT

PRESENT

Present: Councillors D. Carson, R. N. Charlton, L. D. Kozlinski, D.L. Motley, A.G. Murray, B. R. Tripp and B. Wolfe.

ALSO
PRESENT

Also Present: Administrator Tyler Lawrason
Irvin Bethge, Special Projects Coordinator
Len Fossen, Operations Manager
Marty Biro, Operations Manager
Julie Jamieson, Inventory Procurement Control Officer

ADDITIONS/DELETIONS TO THE AGENDA

2. PUBLIC WORKS

- Public Works Report
- Grader Activity Reports
- August 14th, 2017 to August 20th, 2017

4. ADMINISTRATION

- Administration Personnel
- Administrator's Notes
 - Agricultural Fieldman Report
 - Development/Utilities Officer Report
 - Utilities Officer Report
 - Assistant Development Officer Report
 - Safety Officer Report

5. DELEGATIONS

- 10:30 a.m. – Alberta Agriculture – A.S.B. Audit

**7. NEW BUSINESS
COUNCIL REMUNERATION**

- Division 6

DECISION ITEMS

- Performance Evaluations
- Peace Officer
- Executive Assistant to the Administrator

11. CORRESPONDENCE

- Battle River Coop Newsletter

AGENDA

17/215. Moved by Cr. Kozlinski to accept the agenda with additions as presented. (Carried)

APPENDIX "A"
PUBLIC
WORKS
REPORT

Appendix "A" – Public Works Report was reviewed.

A discussion relative to ditch gradients on road projects ensued.

A discussion relative to gravel testing ensued.

JLM

Cr. Tripp posed a question relative to repair work on Range Road 40.

Cr. Carson posed a question relative to fence line brushing in Division 7.

Irvin Bethge, Len Fossen, Marty Biro and Julie Jamieson absent.

ABSENT
9:15 A.M.

MINUTES
REGULAR
MEETING

17/216. Moved by Cr. Charlton to accept the minutes of the August 10th, 2017 Regular Meeting. (Carried)

MINUTES
PUBLIC
HEARING

17/217. Moved by Cr. Wolfe to accept the minutes of the August 10th, 2017 Public Hearing. (Carried)

BANK
RECONCILIATION
STATEMENT

17/218. Moved by Cr. Carson to accept the Bank Reconciliation Statement to July 31st, 2017. (Carried)

STATEMENT OF
ACCUMULATED
SURPLUS

17/219. Moved by Cr. Kozlinski to accept the Statement of Accumulated Surplus to June 30th, 2017. (Carried)

ASSET &
LIABILITY
REPORT

17/220. Moved by Cr. Wolfe to accept the Asset and Liability Report to June 30th, 2017. (Carried)

PROJECTS
REPORT

17/221. Moved by Cr. Carson to accept the Projects Report to June 30th, 2017. (Carried)

ADMINISTRATOR'S
NOTES

The Administrator's Notes were reviewed.

ADJOURN
10:00 A.M.

17/222. Moved by Cr. Murray to adjourn for the Public Hearing. (Carried)

RECONVENE
10:10 A.M.

Reconvened and called the Regular Meeting back to order by Reeve Murray at 10:10 a.m.

PRESENT

Present: Councillors D. Carson, R. N. Charlton, L. D. Kozlinski, D. L. Motley, A.G. Murray, B. R. Tripp and B. Wolfe.

ALSO
PRESENT

Also present: Administrator Tyler Lawrason.

DEPARTMENT
HEAD REPORTS

The following Department Head Reports were reviewed:

- Agricultural Fieldman
- Development/Utilities Officer Report
- Utilities Officer Report
- Assistant Development Officer Report
- Safety Officer Report
- Peace Officer Report
- Fines Distribution to July 31st, 2017

ABSENT
10:11 A.M.

Cr. Motley absent.

PRESENT
10:13 A.M.

Cr. Motley present.

AM

**COUNCILLOR
REMUNERATION
CLAIMS**

17/223. Moved by Cr. Charlton to accept the Councillor
Remuneration claims for June and July, 2017. (Carried)

**ABSENT
10:14 A.M.**

Cr. Kozlinski absent.

A discussion relative to a pending A.S.B. delegation ensued.

**ABSENT
10:23 A.M.**

Cr. Wolfe absent.

**ABSENT
10:24 A.M.**

Tyler Lawrason absent.

**PRESENT
10:25 A.M.**

Cr. Kozlinski, Cr. Wolfe and Tyler Lawrason present.

A discussion relative to public participation policy ensued.

**PRESENT
10:39 A.M.**

Linda Hunt, Alberta Agriculture and Brian Carter, Agricultural
Fieldman present.

A discussion relative to the A.S.B. field visit ensued.

**ABSENT
10:52 A.M.**

Linda Hunt and Brian Carter absent.

**10:54 A.M.
GO IN CAMERA**

17/224. Moved by Cr. Murray to go in camera to discuss
personnel issues. (Carried)

**11:16 A.M.
COME OUT OF
IN CAMERA**

17/225. Moved by Cr. Murray to come out of in camera.
(Carried)

**PERF. EVAL.
PEACE OFFICER**

17/226. Moved by Cr. Murray to accept the performance
evaluation of the Community Peace Officer and attendant staff
recommendations. (Carried)

**PERF. EVAL.
EXE. ASSIST.**

17/227. Moved by Cr. Murray to accept the performance
evaluation of the Executive Assistant to the Administrator and
attendant staff recommendations. (Carried)

A discussion about a joint meeting with the Villages ensued.

APPENDIX "B"

17/228. Moved by Cr. Kozlinski to approve Appendix "B"
according to the recommendations of the Development Officer.
(Carried)

**BYLAW NO. 2270
LAND USE BYLAW
AMENDMENT
2ND READING**

17/229. Moved by Cr. Wolfe that Bylaw No. 2270 which would
amend Bylaw No. 2157 known as the Land Use Bylaw to rezone
1.83 hectares (4.52 acres) within N.W. 20-40-6-W4M – C. of T.
#962 287 886+1 from Urban Fringe District (UF) to Country
Residential District (CR) be given second reading. (Carried)

AM

3RD READING

17/230. Moved by Cr. Tripp that Bylaw No. 2270 be given third reading. (Carried)

APPENDIX "D"

17/231. Moved by Cr. Tripp to accept the accounts as listed on Appendix "D" for information. (Carried)

COMMITTEE REPORTS

COMMITTEE REPORTS

A.S.B.

The minutes of the August 10th, 2017 Regular Meeting were reviewed.

Shorncliffe Lake Association

Cr. Carson and the Administrator gave a verbal supplement to the Shorncliffe report.

Capt Ayre Lake Association

The Administrator gave a verbal supplement to the Capt Ayre Lake Report.

Provost Fire Department

The July 2017 Fire Report was reviewed.

Cadogan Fire Department

The July 2017 Fire Reports were reviewed.

West End Fire Departments

The July 2017 Fire Reports were reviewed.

Hillcrest Lodge

Cr. Motley gave a verbal supplement to the Hillcrest Lodge report.

Airport

The Administrator gave a verbal supplement to the Airport report.

ADJOURN
11:48 A.M.

17/232. Moved by Cr. Murray to adjourn. (Carried)


REEVE

ADMINISTRATOR