

REGULAR MEETING OF COUNCIL , THURSDAY, SEPTEMBER 25TH, 2014

**TO ORDER AT
8:59 A.M.**

A Regular Meeting of the Municipal District of Provost No. 52 was held in the Council Chambers of the Municipal Administration Building, 4504 – 53 Avenue, Provost, Alberta on Thursday, September 25th, 2014 and was called to order by Reeve Murray at 8:59 a.m.

PRESENT

PRESENT

Present: Councillors D. Carson, R. N. Charlton, L. D. Kozlinski, D.L. Motley, A.G. Murray, B. R. Tripp and B. Wolfe.

**ALSO
PRESENT**

Also Present: Administrator Tyler Lawrason
Special Projects Coordinator Irvin Bethge

ADDITIONS/DELETIONS TO THE AGENDA

2. PUBLIC WORKS

- Public Works Report

4. ADMINISTRATION

- Administrator's Notes

7. NEW BUSINESS

DECISION ITEMS

- F.C.S.S. Agreement Amendment Request
- Shorncliffe Park Summer Student Remuneration
- Performance Evaluations:
 - Peace Officer
 - Executive Assistant to the Administrator
 - Inventory and Procurement Control Officer

DISCUSSION ITEMS

- Provincial Leadership

Appendix "B"

11. CORRESPONDENCE

- Alberta Health Services

AGENDA

14/290. Moved by Cr. Charlton to accept the agenda as presented.
(Car. Un.)

APPENDIX "A"

Appendix "A" – Public Works Report was reviewed.

**ABSENT
9:01 A.M.**

Cr. Motley absent.

A discussion relative to cat work in Division 4 and 2 ensued.

**PRESENT
9:02 A.M.**

Cr. Motley present.

A discussion relative to swamp mats on Range Road 61 ensued.

A discussion relative to bin delivery at the Amisk transfer station ensued.

A discussion relative to gravel testing at Rick Hope's ensued.

A discussion relative to pending gravel testing ensued.

Cr. Charlton noted a concern about gravel on Township Road 384.

A discussion about precipitation and moisture saturation on the road network ensued.

A discussion relative to dust control process in division 7 ensued.

Cr. Motley noted a series of concerns relative to the Cullen pit.

A discussion relative to remaining reserves at the Penman pit ensued.

A discussion relative to Public Works capital planning ensued, with an emphasis on equipment purchases.

Cr. Carson noted a concern about the south end of Range Road 74.

Cr. Charlton posed a question about damage caused by gravel trucks and trailers.

**ABSENT
9:35 A.M.**

Irvin Bethge absent.

**MINUTES
REGULAR
MEETING**

14/291. Moved by Cr. Wolfe to accept the minutes of the September 11th, 2014 Regular Meeting. (Car. Un.)

**MINUTES
M.P.C.
MEETING**

14/292. Moved by Cr. Wolfe to accept the minutes of the September 11th, 2014 M.P.C. Meeting. (Car. Un.)

**BANK
RECONCILIATION
STATEMENT**

14/293. Moved by Cr. Carson to accept the Bank Reconciliation Statement to June 30th, 2014. (Car. Un.)

**ASSET & LIABILITY
REPORT**

14/294. Moved by Cr. Tripp to accept the Asset and Liability Report to June 30th 2014. (Car. Un.)

**ACCUMULATED
SURPLUS
STATEMENT**

14/295. Moved by Cr. Kozlinski to accept the Accumulated Surplus Statement to June 30th, 2014. (Car. Un.)

**PROJECTS
REPORT**

14/296. Moved by Cr. Charlton to accept the Projects Report to June 30th, 2014. (Car. Un.)

The Administrator's Notes were reviewed.

**ABSENT
9:49 A.M.**

Cr. Motley absent.

**PRESENT
9:50 A.M.**

Cr. Motley present.

A discussion relative to potential residential development in Cadogan ensued.

A discussion relative to the September 12th, 2014 A.A.M.D. & C. District 5 Meeting in Clandonald ensued.

**DEPARTMENT
HEAD REPORTS**

The following Department Head Reports were reviewed:

- Agricultural Fieldman Report
- Development/Utilities Officer Report
- Utilities Officer Report
- Assistant Development Officer Report
- Safety Officer Report
- Peace Officer Report

Fines Distribution to August 31, 2014.

A discussion relative to weed control enforcement ensued.

**10:00 A.M.
RECESS
PUBLIC HEARING**

14/297. Moved by Cr. Murray to recess for public hearing.
(Car. Un.)

**RECONVENE
10:00 A.M.**

Reconvened and called the regular meeting back to order by Reeve Murray at 10:00 a.m.

PRESENT

Present: Councillors D. Carson, R. N. Charlton, L. D. Kozlinski, D.L. Motley, A.G. Murray, B. R. Tripp and B. Wolfe.

ALSO PRESENT

Also Present: Administrator Tyler Lawrason

**ABSENT
10:11 A.M.**

Cr. Murray, Cr. Charlton, Cr. Wolfe and Tyler Lawrason absent.

**PRESENT
10:12 A.M.**

Cr. Murray, Cr. Charlton, Cr. Wolfe and Tyler Lawrason present.

A discussion relative to water treatment in Bodo ensued.

A discussion relative to the Peace Officer's report ensued.

Cr. Carson posed a question to Cr. Tripp relative to an A.S.B. Summer Tour-related expense claim.

**COUNCILLOR
REMUNERATION**

14/298. Moved by Cr. Kozlinski to accept the Councillor remuneration claims for June, July, August and September, 2014.
(Car. 5 – 2)
Opposed: Cr. Carson
Cr. Motley

A discussion relative to tax sale reserve bids ensued.

**RESERVE BID
LOT E, PLAN 2117 ET
METISKOW**

14/299. Moved by Cr. Carson to set the reserve bid on Lot E, Plan #3117 E.T. Hamlet of Metiskow at \$71,988.11.
(Car. Un.)

RESERVE BID
LOT 1, BLOCK 1
PLAN 0120505
S.W. 8-41-7-W4M

14/300. Moved by Cr. Wolfe to set the reserve bid on Lot 1, Block 1, Plan No. 0120505 S.W. 8-41-7-W4M at \$214,240.00. (Car. Un.)

RESERVE BID
LOTS 12 & 13,
BLOCK 1
PLAN 5201 EO
BODO

14/301. Moved by Cr. Motley to set the reserve bid on Lots 12 & 13, Block 1, Plan No. 5201 E.O. Hamlet of Bodo at \$24,440.00. (Car. Un.)

RESERVE BID
LOT 1,
PLAN 8721776
N.E. 4-37-1-W4M

14/302. Moved by Cr. Tripp to set the reserve bid on Lot 1, Plan No. 8721776 N.E. 4-37-1-W4M at \$7,660.00. (Car. Un.)

RESERVE BID
N.E. 34-39-5-W4M

14/303. Moved by Cr. Carson to set the reserve bid on N.E. 34-39-5-W4M at \$56,550.00. (Car. Un.)

A discussion relative to Parkland Regional Libraries ensued.

APPROVE
2015-2017
PARKLAND
REGIONAL LIBRARY
BUDGET

14/304. Moved by Cr. Carson to approve the 2015 – 2017 Parkland Regional Library Budget as presented. (Car. Un.)

REJECT
F.C.S.S.
AMENDED
AGREEMENT

14/305. Moved by Cr. Motley to reject a request as presented from F.C.S.S. to amend the existing Municipal/F.C.S.S. Agreement. (Car. Un.)

A discussion relative to the Shorncliffe Lake summer student ensued.

SHORNCLIFFE
LAKE
REIMBURSE
SUMMER
STUDENT

14/306. Moved by Cr. Carson to approve the request from the Shorncliffe Lake Association in the amount of \$4,162.04 to cover the cost of hiring a summer student. (Car. Un.)

GO IN CAMERA
11:10 A.M.

14/307. Moved by Cr. Murray to go in camera to discuss personnel issues. (Car. Un.)

COME OUT OF
IN CAMERA
11:43 A.M.

14/308. Moved by Cr. Murray to come out of in camera. (Car. Un.)

PEACE OFFICER
PERFORMANCE
EVALUATION

14/309. Moved by Cr. Murray to accept the Peace Officer's performance evaluation and attendant recommendations. (Car. Un.)

E.A. TO
ADMINISTRATOR
PERFORMANCE
EVALUATION

14/310. Moved by Cr. Murray to accept the Executive Assistant to the Administrator's performance evaluation and attendant recommendations. (Car. Un.)

**INVENTORY &
PROCUREMENT
CONTROL OFFICER
PERFORMANCE
EVALUATION**

14/311. Moved by Cr. Murray to accept the Inventory and Procurement Control Officer's performance evaluation and attendant recommendations. (Car. Un.)

A discussion relative to provincial cabinet appointments and municipal ramifications ensued.

**ABSENT
11:49 A.M.**

Cr. Carson absent.

**PRESENT
11:55 A.M.**

Cr. Carson present.

A discussion resumed about electoral process and provincial governance.

APPENDIX "B"

14/312. Moved by Cr. Tripp to approve Appendix "B" according to the recommendations of the Development Officer. (Car. Un.)

**BYLAW NO. 2243
LAND USE BYLAW
AMENDMENT**

14/313. Moved by Cr. Murray that Bylaw No. 2243 which would amend Bylaw No. 2157 known as the Land Use Bylaw to rezone Lots 1,2,3,5 & 6, Block C, Hamlet of Hayter, Registered Plan No. 9825268 from Hamlet Residential District (R) to Hamlet Commercial District (HC); and to rezone Block A, Plan No. 9820588, Hamlet of Hayter, from Hamlet Reserve (HR) to Hamlet Commercial (HC) be given second reading. (Car. Un.)

14/314. Moved by Cr. Kozlinski that Bylaw No. 2243 be given third reading. (Car. Un.)

14/315. Moved by Cr. Tripp to accept the accounts as listed on Appendix "D" for information. (Car. Un.)

**COMMITTEE
REPORTS**

COMMITTEE REPORTS

A.S.B.

Cr. Tripp gave a verbal supplement to the A.S.B. report.

F.C.S.S.

The minutes of the September 9th, 2014 Regular Meeting were reviewed.

Recreation Boards

Cr. Tripp gave a verbal report on East Recreation.

Shorncliffe Lake Association and Capt Ayre Lake Association

The Administrator gave a verbal report on Shorncliffe and Capt Ayre Lakes.

Provost Fire Department

The August 2014 Fire Report was reviewed.

Cadogan Fire Department
The August 2014 Fire Report was reviewed.

ADJOURN
12:12 P.M.

14/316.

Moved by Cr. Murray to adjourn.

(Car. Un.)

REEVE

ADMINISTRATOR