

REGULAR MEETING OF COUNCIL , THURSDAY, SEPTEMBER 15TH, 2016

**TO ORDER AT
9:59 A.M.**

A Regular Meeting of the Municipal District of Provost No. 52 was held in the Council Chambers of the Municipal Administration Building, 4504 – 53 Avenue, Provost, Alberta on Thursday, September 15th, 2016 and was called to order by Reeve Murray at 8:59 a.m.

PRESENT

PRESENT

Present: Councillors D. Carson, R. N. Charlton, L. D. Kozlinski, D.L. Motley, A.G. Murray, B. R. Tripp and B. Wolfe.

**ALSO
PRESENT**

Also Present: Administrator Tyler Lawrason
Irvin Bethge, Special Projects Coordinator
Raina Laye, P.W. Administrative Assistant

ADDITIONS/DELETIONS TO THE AGENDA

2. PUBLIC WORKS

- Public Works Report
 - Sieve Tests – Penman Pit
- Grader Activity Report
 - September 5th, 2016 to September 11th, 2016

4. ADMINISTRATION

- Administrator's Notes

7. NEW BUSINESS

DECISION ITEMS

- Shorncliffe Drainage Engineering Quote
- Accident Compensation
- Performance Evaluations
 - Executive Assistant to the Administrator
 - Accounts Coordinator

APPENDIX "B"

10. CORRESPONDENCE

- Alberta Municipal Affairs – MSI
- District 5 meeting – September 23rd, 2016
- Provost News Clip

AGENDA

16/249. Moved by Cr. Tripp to accept the agenda with additions as presented. (Car. Un.)

**APPENDIX "A"
PUBLIC
WORKS
REPORT**

Appendix "A" – Public Works Report was reviewed.

A discussion relative to seal coating progress ensued.

Cr. Motley posed a question relative to Range Road 73 and Range Road 74 gravelling. A discussion ensued.

Cr. motley posed a question relative to grading on a road in Division 6. A discussion ensued.

ABSENT
9:15 A.M.

Irvin Bethge and Raina Laye absent.

MINUTES
REGULAR
MEETING

16/250. Moved by Cr. Kozlinski to accept the minutes of the August 25th, 2016 Regular Meeting. (Car. Un.)

MINUTES
M.P.C.
MEETING

16/251. Moved by Cr. Wolfe to accept the minutes of the August 25th, 2016 M.P.C. Meeting. (Car. Un.)

ADMINISTRATOR'S
NOTES

The Administrator's Notes were reviewed.

A discussion relative to a weed complaint in Division1 ensued.

TABLE
QUOTE
SIDEWALKS
ADMIN
BUILDING

16/252. Moved by Cr. Wolfe to table a quote from Rulam Construction concerning Administration Office sidewalk replacement until the spring of 2017. (Car. Un.)

ABSENT
10:12 A.M.

Cr. Kozlinski absent.

ACCEPT
BILL 20
CONSULTATION

16/253. Moved by Cr. Motley to accept the Bill 20 regulatory consultation feedback as presented and return as requested. (Car. Un.)

A discussion relative to drainage issue at Shorncliffe Lake ensued.

PRESENT
10:22 A.M.

Cr. Kozlinski present.

ABSENT
10:26 A.M.

Cr. Motley absent.

PRESENT
10:27 A.M.

Cr. Motley present.

ACCEPT
QUOTE
BAR
ENGINEERING

16/254. Moved by Cr. Carson to accept a quote from BAR Engineering in the amount of \$13,900.00 to survey and recommend drainage solutions at Shorncliffe Lake. (Car. 6 – 1)
Opposed: Cr. Motley

ABSENT
10:33 A.M.

Cr. Wolfe absent.

PRESENT
10:35 A.M.

Cr. Wolfe present.

MOTION
LOST
DENY
REQUEST
DAMAGE CLAIM

16/255. Moved by Cr. Motley to deny a request for compensation concerning vehicular damage on Township Road 402 as presented. (Lost 4 – 3)
Opposed: Cr. Carson
Cr. Tripp
Cr. Kozlinski
Cr. Wolfe

**APPROVE
REQUEST
DAMAGE
CLAIM**

16/256. Moved by Cr. Kozlinski to compensate according to invoiced price of replacement parts the vehicular damage claim as presented. (Car. 5 – 2)
Opposed: Cr. Motley
Cr. Murray

**GO IN
CAMERA
10:42 A.M.**

16/257. Moved by Cr. Murray to go in camera to discuss personnel issues. (Car. Un.)

**COME OUT OF
IN CAMERA
11:05 A.M.**

16/258. Moved by Cr. Murray to come out of in camera. (Car. Un.)

**ACCEPT
E.A.
PERFORMANCE
EVALUATION**

16/259. Moved by Cr. Murray to accept the performance evaluation of the Executive Assistant to the Administrator and attendant staff recommendations. (Car. Un.)

**ACCEPT
ACCOUNTS
COORDINATOR
PERFORMANCE
EVALUATION**

16/260. Moved by Cr. Murray to accept the performance evaluation of the Accounts Coordinator and attendant staff recommendations. (Car. Un.)

**ABSENT
11:05 A.M.**

Cr. Kozlinski absent.

APPENDIX "B"

16/261. Moved by Cr. Tripp to approve Appendix "B" according to the recommendations of the Development Officer. (Car. Un.)

**ADJOURN
11:10 A.M.**

16/262. Moved by Cr. Murray to adjourn. (Car. Un.)

REEVE

ADMINISTRATOR