

**REGULAR MEETING OF COUNCIL , THURSDAY, OCTOBER 23, 2014**

**TO ORDER AT  
11:22 A.M.**

A Regular Meeting of the Municipal District of Provost No. 52 was held in the Council Chambers of the Municipal Administration Building, 4504 – 53 Avenue, Provost, Alberta on Thursday, October 23, 2014 and was called to order by Reeve Murray at 11:22 a.m.

**PRESENT**

**PRESENT**

Present: Councillors D. Carson, R. N. Charlton, L. D. Kozlinski, D.L. Motley, A.G. Murray, B. R. Tripp and B. Wolfe.

**ALSO  
PRESENT**

Also Present: Administrator Tyler Lawrason  
Wayne MacLean, Public Works Director  
Raina Laye, P.W. Administrative Assistant  
Irvin Bethge, Special Projects Coordinator

**ADDITIONS/DELETIONS TO THE AGENDA**

**2. PUBLIC WORKS**

- Public Works Report
- Cullen Pit Sieve Test Oct. 8, 2014
- Cullen Pit Sieve Test Oct. 17, 2014
- Cullen Pit Sieve Test Oct. 20, 2014

**4. ADMINISTRATION**

- Administrator's Notes

**7. NEW BUSINESS**

**REMUNERATION CLAIMS**

- Division 2
- Division 5
- Division 6
- Division 7

**DECISION ITEMS**

- Collective Agreement Ratification
- Township Road 422 Engineering Quotes
- Bozco Gravel Crushing Approval

**11. CORRESPONDENCE**

- Alta Link – Hayter Substation Upgrade
- Westlock County
- Town of Provost Committee Appointments
- County of Paintearth – Home Warranty Program

**AGENDA**

14/376. Moved by Cr. Tripp to accept the agenda with additions.  
(Car. Un.)

Appendix "A" – Public Works Report was reviewed.

A discussion relative to gravel testing ensued.

A discussion relative to back road issue mitigation ensued.

A discussion relative to traffic counts ensued.

Cr. Kozlinski posed a question relative to potential upgrades on Township Road 364. A discussion ensued.

**MINUTES  
REGULAR  
MEETING**

14/377. Moved by Cr. Charlton to accept the minutes of the October 9<sup>th</sup>, 2014 Regular Meeting. (Car. Un.)

**MINUTES  
TAX SALE**

14/378. Moved by Cr. Wolfe to accept the minutes of the October 9<sup>th</sup>, 2014 Tax Sale. (Car. Un.)

**BANK  
RECONCILIATION**

14/379. Moved by Cr. Carson to accept the Bank Reconciliation Statement to July 31, 2014. (Car. Un.)

**ASSET & LIABILITY  
REPORT**

14/380. Moved by Cr. Kozlinski to accept the Asset and Liability Report to July 31, 2014. (Car. Un.)

**STATEMENT OF  
ACCUMULATED  
SURPLUS**

14/381. Moved by Cr. Wolfe to accept the Statement of Accumulated Surplus to July 31, 2014. (Car. Un.)

**PROJECTS  
REPORT**

14/382. Moved by Cr. Motley to accept the Projects Report to July 31, 2014. (Car. Un.)

**ADMINISTRATOR'S  
NOTES**

The Administrator's Notes were reviewed.

A discussion relative to the October 15<sup>th</sup>, 2014 incident at the Hardisty tank farm ensued.

**ABSENT  
11:50 A.M.**

Cr. Motley absent.

**PRESENT  
11:52 P.M.**

Cr. Motley present.

Cr. Kozlinski posed a question about emergency response to incident at the tank farm. A discussion ensued.

**DEPARTMENT  
HEAD REPORTS**

The following Department Head Reports were reviewed:

- Agricultural Fieldman Report
- Development/Utilities Officer Report
- Utilities Officer Report
- Assistant Development Officer Report
- Safety Officer Report
- Peace Officer Report

Fines Distribution to September 30<sup>th</sup>, 2014.

Council remuneration claims were reviewed.

**COUNCIL  
REMUNERATION**

14/383. Moved by Cr. Carson to accept the Council remuneration claims for May, September and October, 2014 as submitted. (Car. Un.)

Public Works Director Wayne MacLean gave a presentation on the proposed Public Works capital purchase and disposal list for 2015.

A discussion ensued relative to the retention of a 2008 Kenworth Highway Tractor.

A discussion relative to gravel trailers and highway tractors ensued.

A discussion relative to the purchase of a dozer ensued.

A discussion relative to the purchase of a rubber tracked tractor and blade ensued.

A discussion relative to the purchase of two farm tractors with loaders ensued.

A discussion relative to salt management and the purchase of a salt shed ensued.

A discussion relative to proposed disposal items ensued.

Cr. Carson posed a question relative to rental vs acquisition of a rubber tracked tractor.

**2015 PUBLIC  
WORKS  
CAPITAL  
PURCHASE &  
DISPOSAL  
LIST**

14/384. Moved by Cr. Motley to accept the 2015 Public Works Capital Purchase and Disposal list as presented. (Car. Un.)

**ABSENT  
12:48 P.M.**

Wayne MacLean, Raina Laye and Irvin Bethge absent.

**VALLEY  
BLADES  
QUOTE**

14/385. Moved by Cr. Motley to accept a quote from Valley Blades Limited for the purchase of carbide grader and plough truck blades in the amount of \$35,500.48. (Car. Un.)

A discussion ensued relative to the collective agreement with I.U.O.E. Local #955.

**COLLECTIVE  
AGREEMENT  
2014-2016**

14/386. Moved by Cr. Motley to ratify the 2014-2016 Collective Agreement with the I.U.O.E. Local #955 as presented. (Car. Un.)

**BENEFITS,  
VACATION,  
SICK LEAVE  
POLICIES**

14/387. Moved by Cr. Carson to equalize benefit payment rates, vacation allotments and sick leave policies of non-union employees to those present in the 2014-2016 Collective Agreement with I.U.O.E. Local #955 pending a formal review and amendment of the M.D.'s personnel policy. (Car. Un.)

**CCI  
WIRELESS**

14/388. Moved by Cr. Tripp to grant a request from CCI Wireless via Natural Gas Coop #52 Ltd., to provide a letter of support from the M.D. of Provost No. 52 to aid in an Industry Canada grant application. (Car. Un.)

**BATTLE  
RIVER WATERSHED**

14/389. Moved by Cr. Motley to deny a request for funding from the Battle River Watershed Alliance as presented. (Car. Un.)

A discussion relative to core sampling on Township Road 422 ensued.

**SOLID EARTH  
GEOTECHNICAL  
CORE  
SAMPLING**

14/390. Moved by Cr. Motley to accept a quote from Solid Earth Geotechnical Inc. in the amount of \$17,000.00 to perform core sampling and analysis on Township Road 422 as presented. (Car. Un.)

**ABSENT  
1:16 P.M.**

Cr. Motley absent.

**PRESENT  
1:16 P.M.**

Cr. Motley present.

A discussion relative to the activities of a jaw crusher in the Adams Pit ensued.

**BOZCO  
ENTERPRISES**

14/391. Moved by Cr. Carson to accept the fee schedule as presented for a jaw crusher and associated machinery by Bozco Enterprises, and authorize the commencement of crushing activities as noted to a maximum of \$75,000.00. (Car. Un.)

**APPENDIX "B"**

14/392. Moved by Cr. Wolfe to approve Appendix "B" according to the recommendations of the Development Officer. (Car. Un.)

A discussion concerning a payment to Stephen Large Trucking ensued.

**APPENDIX "D"**

14/393. Moved by Cr. Tripp to accept the accounts as listed on Appendix "D" for information. (Car. Un.)

**COMMITTEE  
REPORTS**

**COMMITTEE REPORTS**

F.C.S.S.

The 2014 Christmas Hamper Project was reviewed.

Provost Fire Department

The September 2014 Fire Report was reviewed.

Cadogan Fire Department

The October 2014 Fire Report was reviewed.

West End Fire Departments

The minutes of the January 22, 2014 Regular Meeting, the draft October 1<sup>st</sup>, 2014 Organizational Meeting and the draft October 1<sup>st</sup>, 2014 Regular Meeting were reviewed.

Medical Centre Investigatory Committee

The draft October 14<sup>th</sup>, 2014 Organizational Meeting and the draft October 14<sup>th</sup>, 2014 Regular Meeting were reviewed.

Hillcrest Lodge

The Monitoring and Licensing Visit Summary was reviewed. Cr. Motley and Cr. Charlton gave an update to the Hillcrest Lodge report.

**ABSENT**  
1:25 P.M.

Tyler Lawrason absent.

**PRESENT**  
1:27 P.M.

Tyler Lawrason present.

Waste Management Authority

Cr. Motley gave a verbal update to the Waste Management report. A discussion ensued.

Airport and Joint Development Committees

The minutes of the August 14<sup>th</sup>, 2014 Joint Development Meeting were reviewed.

**ADJOURN**  
1:33 P.M.

14/394.

Moved by Cr. Murray to adjourn.

(Car. Un.)

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REEVE

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ADMINISTRATOR