

REGULAR MEETING OF COUNCIL , THURSDAY, NOVEMBER 26TH, 2015

**TO ORDER AT
9:00 A.M.**

A Regular Meeting of the Municipal District of Provost No. 52 was held in the Council Chambers of the Municipal Administration Building, 4504 – 53 Avenue, Provost, Alberta on Thursday, November 26th, 2015 and was called to order by Reeve Murray at 9:00 a.m.

PRESENT

PRESENT

Present: Councillors D. Carson, R. N. Charlton, D.L. Motley, A.G. Murray, B. R. Tripp and B. Wolfe.

**ALSO
PRESENT**

Also Present: Administrator Tyler Lawrason
Wayne MacLean, Public Works Director
Raina Laye, P.W. Administrative Assistant
Irvin Bethge, Special Projects Coordinator

ABSENT

Absent: Cr. L. D. Kozlinski

ADDITIONS/DELETIONS TO THE AGENDA

2. PUBLIC WORKS

- Public Works Report

4. ADMINISTRATION

- C. Administration Personnel
 - Administrator's Notes
 - Safety Officer Report
 - Fines Distribution

7. NEW BUSINESS

COUNCIL REMUNERATION

- Division 1
- Division 2
- Division 3
- Division 4
- Division 5
- Division 6
- Division 7

DECISION ITEMS

- Tender Withdrawal

APPENDIX "B"

10. COMMITTEE REPORTS

- Cadogan Fire Department

11. CORRESPONDENCE

- East Central 911 Agenda – December 3rd, 2015 Meeting

AGENDA

15/413. Moved by Cr. Wolfe to accept the agenda with additions as presented. (Car. Un.)

APPENDIX "A"

Appendix "A" – Public Works Report was reviewed.

A discussion relative to exposed telephone lines ensued.

PRESENT
9:04 A.M.

Cr. Kozlinski present.

A discussion relative to topics arising from the recent AMSA conference ensued.

A discussion relative to seasonal staff and grader beats ensued.

Cr. Charlton expressed a concern relative to the absence of moose crossing signs.

Cr. Wolfe posed concern relative to washboard on Township Road 390.

ABSENT
9:37 A.M.

Wayne MacLean, Irvin Bethge and Raina Laye absent.

MINUTES
REGULAR
MEETING

15/414. Moved by Cr. Carson to accept the minutes of the November 12th, 2015 Regular Meeting. (Car. Un.)

MINUTES
M.P.C. MEETING

15/415. Moved by Cr. Wolfe to accept the minutes of the November 12th, 2015 M.P.C. Meeting. (Car. Un.)

ABSENT
9:38 A.M.

Cr. Motley absent.

PRESENT
9:40 A.M.

Cr. Motley present.

BANK
RECONCILIATION
STATEMENT

15/416. Moved by Cr. Tripp to accept the Bank Reconciliation Statement to October 31, 2015 as presented. (Car. Un.)

STATEMENT OF
ACCUMULATED
SURPLUS

15/417. Moved by Cr. Kozlinski to accept the Statement of Accumulated Surplus to September 30th, 2015 as presented. (Car. Un.)

ASSET &
LIABILITY
REPORT

15/418. Moved by Cr. Wolfe to accept the Asset and Liability Report to September 30th, 2015 as presented. (Car. Un.)

PROJECTS
REPORT

15/419. Moved by Cr. Kozlinski to accept the Projects Report to September 30th, 2015 as presented. (Car. Un.)

ADMINISTRATOR'S
NOTES

The Administrator's Notes were reviewed.

ABSENT
10:03 A.M.

Cr. Charlton absent.

PRESENT
10:05 A.M.

Cr. Charlton present.

A discussion relative to Bill 6 ensued.

ABSENT
10:16 A.M.

Tyler Lawrason absent.

PRESENT
10:18 A.M.

Tyler Lawrason present.

DEPARTMENT
HEAD REPORTS

The following Department Head Reports were reviewed:

- Agricultural Fieldman Report
- Development/Utilities Officer Report
- Utilities Officer Report
- Assistant Development Officer Report
- Safety Officer Report
- Peace Officer Report

FINES
DISTRIBUTION

Fines Distribution to October 31st, 2015.

PRESENT
10:23 A.M.

Sandy Otto, Anita Miller, Ivan Lessmeister and Leo Lefebvre – Town of Hardisty, present.

A discussion relative to fire service agreements and provisions ensued.

A discussion relative to industry participation and economic development ensued.

A discussion relative to medical services ensued.

ABSENT
11:19 A.M.

Town of Hardisty absent.

The Department Head report review ensued.

COUNCILLOR
REMUNERATION
CLAIMS

15/420. Moved by Cr. Charlton to accept the Councillor remuneration claims for July, August, September, October and November 2015 as presented. (Car. Un.)

CANCEL
DECEMBER 24
REGULAR
MEETING

Moved by Cr. Wolfe to cancel the December 24th, 2015 Regular Meeting of Council. (Car. Un.)

TRANSFER
TITLE

15/421. Moved by Cr. Carson to transfer title of Lot A, Block 2, Plan #4255 A.C. in the Hamlet of Rosyth to Leonard Schmidt for the sum of \$1.00. (Car. Un.)

APPROVE
HILLCREST
LODGE
INVOICES

15/422. Moved by Cr. Motley to approve invoices relative to capital improvements at Hillcrest Lodge in the amount of \$11,858.52 plus G.S.T. as presented. (Car. Un.)

**WITHDRAW
TENDER
BID**

15/423. Moved by Cr. Wolfe to allow Gary Torpe to withdraw his tender of \$2,350.00 on Unit #52-024 and revoke the attendant award as granted by Council via Motion #15/407. (Car. Un.)

**ABSENT
11:28 A.M.**

Cr. Motley absent.

**PRESENT
11:30 A.M.**

Cr. Motley present.

A discussion relative to the A.A.M.D. & C. Convention ensued.

APPENDIX "B"

15/424. Moved by Cr. Carson to approve Appendix "B" according to the recommendations of the Development Officer. (Car. Un.)

A discussion relative to animal control bylaws ensued.

**ABSENT
11:56 A.M.**

Cr. Kozlinski absent.

**PRESENT
12:03 P.M.**

Cr. Kozlinski present.

A discussion relative to proposed parks bylaw amendments ensued.

**BYLAW
NO. 2253
PARKS AND
CAMPGROUNDS**

15/425. Moved by Cr. Carson that Bylaw No. 2253 which would provide for the control and operation of parks and campgrounds under the jurisdiction of the M.D. of Provost No. 52 be given first reading. (Car. Un.)

15/426. Moved by Cr. Tripp that Bylaw No. 2253 be given second reading. (Car. Un.)

15/427. Moved by Cr. Kozlinski that Bylaw No. 2253 be considered for third reading. (Car. Un.)

15/428. Moved by Cr. Motley that Bylaw No. 2253 be given third reading. (Car. Un.)

15/429. Moved by Cr. Motley to accept the accounts as listed on Appendix "D" for information. (Car. Un.)

COMMITTEE REPORTS

**COMMITTEE
REPORTS**

F.C.S.S.

The minutes of the November 10th, 2015 Organizational Meeting and the November 10th, 2015 Regular Meeting were reviewed. Cr. Kozlinski gave a verbal supplement to F.C.S.S. A discussion ensued.

Provost & District Regional Recreation Board

Cr. Tripp gave a verbal supplement to the Recreation Board report.

Shorncliffe Lake Association

Cr. Carson gave a verbal supplement to the Shorncliffe Lake report.

Provost Fire Department

The October 2015 Fire Report was reviewed.

Cadogan Fire Department

The November 2015 Fire Reports were reviewed.

West End Fire Departments

The October 2015 Fire Reports were reviewed.

Hillcrest Lodge

The minutes of the October 19th, 2015 Regular Meeting, the November 9th, 2015 Organizational Meeting and the November 9th, 2015 Regular Meeting were reviewed. Cr. Motley gave a verbal supplement to the Hillcrest report.

Library Board

Cr. Kozlinski gave a verbal supplement to the library board report.

15/430.

Moved by Cr. Murray to adjourn.

(Car. Un.)

ADJOURN
12:25 P.M.

REEVE

ADMINISTRATOR