

REGULAR MEETING OF COUNCIL, THURSDAY, NOVEMBER 24TH, 2016

**TO ORDER AT
8:52 A.M.**

A Regular Meeting of the Municipal District of Provost No. 52 was held in the Council Chambers of the Municipal Administration Building, 4504 – 53 Avenue, Provost, Alberta on Thursday, November 24th, 2016 and was called to order by Reeve Murray at 8:52 a.m.

PRESENT

PRESENT

Present: Councillors D. Carson, L. D. Kozlinski, D.L. Motley, A.G. Murray, B. R. Tripp and B. Wolfe.

ABSENT

Absent: Cr. R. N. Charlton

**ALSO
PRESENT**

Also Present: Administrator Tyler Lawrason
Irvin Bethge, Special Projects Coordinator
Raina Laye, P.W. Administrative Assistant
Len Fossen, Operations Manager
Marty Biro, Operations Manager

ADDITIONS/DELETIONS TO THE AGENDA

2. PUBLIC WORKS

- Public Works Report
- Grader Activity Reports
 - November 14th, 2016 to November 20th, 2016

4. ADMINISTRATION

- C. Administration Personnel
 - Administrator's Notes
 - Agricultural Fieldman Report
 - Development/Utilities Officer Report
 - Utilities Officer Report
 - Assistant Development Officer Report
 - Safety Officer Report

6. UNFINISHED BUSINESS

- Tier 1 Road Program – 2018/2019 Projected Projects

7. NEW BUSINESS

COUNCIL REMUNERATION

- Division 2
- Division 3
- Division 4
- Division 5
- Division 6
- Division 7

DECISION ITEMS

- Motor Grader Tender Award
- Plough/Sanding Truck Tender Award
- Tier 1 Road Program RFP Award
- Fencing RFP Award

APPENDIX "B"

10. COMMITTEE REPORTS

- 5) Capt. Ayre Lake Association
 - Regular Meeting Minutes September 21st, 2016

SMS Equipment (Meeting all Specifications)	Without Trade-ins: \$ 2,893,195.20 Unit Price: \$413,313.60 With Trade-ins: N/A Buy Back: 4yr 6000 hours: \$89,750.00 5yr 7500 hours: \$80,430.00
	Lease options not available

Grader tenders received were discussed.

**APPROVE
GRADER
TENDER
BRANDT**

16/369. Moved by Cr. Wolfe to accept, as per staff recommendations, the tender from Brandt Tractor to purchase seven (7) motor graders as quoted, with trade in, at a cost of \$2,363,285.00. (Car. Un.)

Plough/Sander/Gravel Truck

Vendor:	Price:
Dell Equipment Ltd. (Freight Liner)	\$227, 253.25 plus GST
Dell Equipment (Western Star)	\$259,560.00 plus GST
First Truck Centre (2018 Western Star-Tenco Plow)	\$265,480.00 plus GST
First Truck Centre (2018 Western Star-Viking Plow)	\$272,151.70 plus GST
Kenworth Lloydminster (Kenworth)	\$278,110.00 plus GST
New West Truck Centre (Freight Liner)	\$279,000.00 plus GST

The plough/sander/gravel truck tenders received were reviewed.

**ABSENT
9:33 A.M.**

Cr. Wolfe absent.

**PRESENT
9:37 A.M.**

Cr. Wolfe present.

**APPROVE
PLOUGH/SANDER/
GRAVEL TRUCK
TENDER
FIRST TRUCK
CENTRE**

16/370. Moved by Cr. Tripp to accept the staff recommendations and the tender received from First Truck Centre for a plough/sand/gravel truck with prairie hydraulic attachments at a cost of \$272,151.70 plus G.S.T. (Car. Un.)

Tier 1 Road Program RFP

Contractor:	Price:
Netook	
(Project 1*0*17001)	\$129,684.00/mile \$1,447,524.00 plus GST Total
(Project 1*0*17002)	\$129,684.00/mile \$799,105.00 plus GST Total
(Project 1*0*17003)	\$129,684.00/mile \$410,631.00 plus GST Total

Top Grade Construction	
(Project 1*0*17001)	\$154,000.00/mile \$1,697,000.00 Total
(Project 1*0*17002)	\$95,000.00/mile \$570,000.00 Total
(Project 1*0*17003)	\$85,000.00/mile \$255,000.00 Total
Hauser Construction	\$250,000/mile \$5,000,000.00 Total
Denmax	\$276,000.00/mile \$5,549,00.00 Total
Location Cats	\$333,281.00/mile \$6,665,622.20 Total

The Tier 1 Road Program R.F.P.'s received were reviewed.

**ACCEPT
HAUSER
CONSTRUCTION
2017 TIER 1
ROAD PROGRAM**

16/371. Moved by Cr. Motley the declare Hauser Construction as the sole qualified proponent for the 2017 Tier 1 Road Program. (Car. Un.)

**ABSENT
9:53 A.M.**

Cr. Motley absent.

**PRESENT
9:54 A.M.**

Cr. Motley present.

Fencing R.F.P.

Kevin Walters	2 wire: \$1,900.00 per mile 3 wire: \$2,000.00 per mile 4 wire: \$ 2,100.00 per mile (anything above cross fence and gates will be \$75.00 each) Total: \$2,000.00 per mile \$80,000.00
Longhorn Oilfield Services Ltd.	3-wire: \$1.25/meter 4-wire: \$1.31/meter Total: \$2,000.00 per mile \$ 80,000.00
Excalibur Environmental Services	3-wire: \$2,600.00 per mile 4-wire: \$2,600.00 per mile Total: \$2600.00 per mile \$ 104,000.00
Lynx Brand Fencing	3-wire: \$ 4,999.00 per mile 4-wire: \$ 5,250.00 per mile Total: \$ 9,350.00 per mile \$ 373,986.13
Prairie Fence Inc.	3-wire: \$ 10,395.00 per mile 4-wire: \$10,895.00 per mile Total: \$10,395.00 per mile

	\$415,800.00
Soldan Fence and Metals	3-wire: \$ 10,560.00 per mile 4-wire: \$ 13,200.00 per mile Total: \$10,560.00 per mile \$ 422,400.00
Boyd Contracting	Total: \$10,777 per mile \$ 431,091.29

**ACCEPT
KEVIN WALTERS
FENCING
2017 FENCING
REQUIREMENTS**

16/372. Moved by Cr. Carson to declare Kevin Walters Fencing as the sole qualified proponent for the 2017 fencing solicitation. (Car. Un.)

**ABSENT
9:59 A.M.**

Irvin Bethe, Len Fossen, Marty Biro and Raina Laye absent.

**MINUTES
REGULAR
MEETING**

16/373. Moved by Cr. Kozlinski to accept the minutes of the November 10th, 2016 Regular Meeting. (Car. Un.)

**ABSENT
10:01 A.M.**

Tyler Lawrason absent.

**PRESENT
10:03 A.M.**

Tyler Lawrason present.

**BANK
RECONCILIATION
STATEMENT**

16/374. Moved by Cr. Motley to accept the Bank Reconciliation Statement to October 31st, 2016 as presented. (Car. Un.)

**PROJECTS
REPORT**

16/375. Moved by Cr. Wolfe to accept Projects Report to September 30th, 2016 as presented. (Car. Un.)

**ADMINISTRATOR'S
NOTES**

The Administrator's Notes were reviewed.

**DEPARTMENT
HEAD REPORTS**

The following Department Head Reports were reviewed:

- Agricultural Fieldman Report
- Development/Utilities Officer Report
- Utilities Officer Report
- Assistant Development Officer Report
- Safety Officer Report
- Peace Officer Report

Fines Distribution to October 31st, 2016.

**ABSENT
10:50 A.M.**

Cr. Wolfe absent.

**PRESENT
10:52 A.M.**

Cr. Wolfe present.

**ABSENT
10:57 A.M.**

Cr. Motley absent.

**COUNCILLOR
REMUNERATION
CLAIMS**

16/376. Moved by Cr. Tripp to accept the Councillor remuneration claims for October and November 2016 as presented. (Car. Un.)

PRESENT
10:58 A.M.

Cr. Motley present.

A discussion relative to natural gas servicing of the Shorncliffe 4-H building ensued.

DENY
REQUEST
PROVOST 4-H –
GAS 4-H BUILDING

16/377. Moved by Cr. Murray to deny a request from the Provost and District 4-H concerning the provision of gas service to the Shorncliffe 4-H Pavilion.
(Car. Un.)

A discussion relative to the recent A.A.M.D. & C. Fall Convention ensued

APPENDIX “B”

16/378. Moved by Cr. Wolfe to approve Appendix “B” according to the recommendations of the Development Officer. (Car. Un.)

APPENDIX “D”

16/379. Moved by Cr. Motley to accept the accounts as listed on Appendix “D” for information. (Car. Un.)

COMMITTEE
REPORTS

Committee Reports

A.S.B.

The minutes of the October 27th, 2016 Organizational Meeting and the minutes of the October 27th, 2016 Regular Meeting were reviewed.
A discussion relative to the Agricultural Service Board ensued.

F.C.S.S.

The minutes of the November 8th, 2016 Organizational Meeting and the minutes of the November 8th, 2016 Regular Meeting were reviewed.

Provost & District Regional Recreation Board

The minutes of the November 10th, 2016 Organizational Meeting and the minutes of the November 10th, 2016 Regular Meeting were reviewed.
A discussion relative to the East Recreation Board ensued.

Shorncliffe Lake Improvement Association

The 2017 to 2019 Master Plan was reviewed. Cr. Carson gave a verbal update to the Shorncliffe Lake Improvement Association report.

Capt. Ayre Lake Association

The minutes of the September 21st, 2016 Regular Meeting were reviewed.

Provost Fire Department

The October 2016 Fire Report was reviewed.

Cadogan Fire Department

The October 2016 Fire Reports were reviewed.

West Fire End Fire Departments

The October 2016 Fire Reports were reviewed.

Hillcrest Lodge

Cr. Motley gave a verbal supplement to the Hillcrest Lodge report.

**ADJOURN
12:00 P.M.**

Provost Cooperative Seed Cleaning Plant

Cr. Tripp gave a verbal supplement to the Provost Cooperative Seed Cleaning Plant report.

16/380.

Moved by Cr. Murray to adjourn.

(Car. Un.)

REEVE

ADMINISTRATOR