

REGULAR MEETING OF COUNCIL , THURSDAY, NOVEMBER 12TH, 2015

**TO ORDER AT
8:54 A.M.**

A Regular Meeting of the Municipal District of Provost No. 52 was held in the Council Chambers of the Municipal Administration Building, 4504 – 53 Avenue, Provost, Alberta on Thursday, November 12th, 2015 and was called to order by Reeve Murray at 8:54 a.m.

PRESENT

PRESENT

Present: Councillors D. Carson, R. N. Charlton, L. D. Kozlinski, D.L. Motley, A.G. Murray, B. R. Tripp and B. Wolfe.

**ALSO
PRESENT**

Also Present: Administrator Tyler Lawrason
Wayne MacLean, Public Works Director
Raina Laye, P.W. Administrative Assistant
Irvin Bethge, Special Projects Coordinator

ADDITIONS/DELETIONS TO THE AGENDA

2. PUBLIC WORKS

- Public Works Report

4. ADMINISTRATION

- Administrator's Notes

7. NEW BUSINESS

- Adams Pit Reclamation Agreement
- Cadogan Ag. Society Reconciliation
- Used Equipment Tenders

APPENDIX "B"

10. CORRESPONDENCE

- R.C.M.P. Stats

AGENDA

15/394. Moved by Cr. Wolfe to accept the agenda with additions as represented. (Car. Un.)

APPENDIX "A"

Appendix "A" – Public Works Report was reviewed.

Cr. Wolfe posed a question relative to the levelling of a culvert repair.

Cr. Motley posed a question relative to rock crushing. A discussion ensued.

Cr. Motley posed a concern relative to a culvert installation on R.R. 81. A discussion ensued.

Cr. Tripp posed a question about grading activity. A discussion ensued.

A discussion relative to proposed Tier I projects ensued.

A discussion relative to maintenance best practices and grader operator skillset, training, and outcomes ensued.

**ABSENT
9:22 A.M.**

Cr. Motley absent.

Cr. Kozlinski posed a question relative to traffic signage and traffic patterns in Division1. A discussion ensued.

**PRESENT
9:24 A.M.**

Cr. Motley present.

A discussion resumed relative to traffic counts versus proposed projects.

A discussion relative to proposed out year projects ensued.

**TIER I
ROAD
PROGRAM
APPROVAL**

15/395. Moved by Cr. Murray to approve the proposed 2016/17/18 Tier I program as presented and authorize the release of a request for proposal concerning the 2016 projects containing the same specifications utilized during the 2015 construction season. (Car. 5 – 2)
Opposed: Cr. Motley
Cr. Tripp

**ABSENT
9:41 A.M.**

Raina Laye absent

A discussion relative to equipment purchase ensued.

**PRESENT
9:44 A.M.**

Raina Laye present.

A discussion relative to a proposed plough truck purchase ensued.

A discussion relative to loader purchase ensued.

A discussion relative to priorities of purchase ensued.

A discussion relative to a mechanic's service truck ensued.

A discussion relative to a proposed patch truck ensued.

A discussion relative to skid steer and trackhoe purchase ensued.

A discussion relative to a vibratory compactor ensued.

A discussion relative to a heavy breaking disc ensued.

**ABSENT
10:20 A.M.**

Cr. Motley absent.

**PRESENT
10:22 A.M.**

Cr. Motley present.

A discussion relative to mechanic's incidental tools and shop supplies ensued.

A discussion relative to costing and new versus used equipment ensued.

**ABSENT
10:30 A.M.**

Wayne MacLean, Raina Laye and Irvin Bethge absent.

**REGULAR
MEETING
MINUTES**

15/396. Moved by Cr. Carson to accept the minutes of the October 22nd, 2015 Regular Meeting. (Car. Un.)

**ORGANIZATIONAL
MEETING
MINUTES**

15/397. Moved by Cr. Kozlinski to accept the minutes of the October 22nd, 2015 Organizational Meeting. (Car. Un.)

**DENY
BATTLE RIVER
WATERSHED**

15/398. Moved by Cr. Charlton to deny a request for funding as posed by the Battle River Watershed Alliance. (Car. Un.)

A discussion relative to Hillcrest Lodge capital upgrades ensued.

**APPROVE
HILLCREST
LODGE
INVOICES**

15/399. Moved by Cr. Wolfe to approve invoices relative to capital improvements at Hillcrest Lodge in the amount of \$23,731.65 plus G.S.T. as presented. (Car. Un.)

**ACCEPT
QUOTE
GERRY'S
TRAILER
SALES**

15/400. Moved by Cr. Wolfe to accept a replacement quote from Gerry's Trailer Sales concerning the replacement of Decap b-train trailers with Cross Country units, at a cash cost per unit of \$9,822.75 as presented. (Car. Un.)

**ACCEPT
QUOTE
ROUGHNECKS
STEEL
BUILDERS**

15/401. Moved by Cr. Motley to accept a quote from Roughnecks Steel Builders for erection of a steel building at Shorncliffe Lake and attendant concrete work in the amount of \$23,310.00 as submitted. (Car. Un.)

**GO IN CAMERA
10:50 A.M.**

15/402. Moved by Cr. Murray to go in camera. (Car. Un.)

**COME OUT OF
IN CAMERA
11:06 A.M.**

15/403. Moved by Cr. Murray to come out of in camera. (Car. Un.)

**FIREFIGHTER
POLICY**

15/404. Moved by Cr. Murray to adapt as policy that any firefighter considered an employee of the M.D. of Provost No. 52 be subject to a limited service standard upon reaching the age of 70, which would prohibit the employee from operating a fire vehicle without accompaniment or directly operating fire suppression equipment. (Car. Un.)

**AGREEMENT
GRAVEL PIT
N.W. 27-40-6-W4M**

15/405. Moved by Cr. Motley to ratify as presented as agreement with 1501752 Alberta Ltd. concerning absolution of reclamation liability at the gravel pit on N.W. 27-40-6-W4M. (Car. Un.)

**CANCEL
RECREATION
GRANT**

15/406. Moved by Cr. Murray to cancel payment of the \$5,000.00 recreation grant to the Cadogan Ag Society for the 2015 year. (Car. Un.)

**USED
EQUIPMENT
TENDERS
RECEIVED**

USED EQUIPMENT TENDERS

**#1 - Unit #43-159 – 1997 JD 7810 MFWD Tractor – S.N.
RW7810R002217 – 9683 hours**

Ross McGillivray	\$32,000.00 GST included
Gary Torpe	\$26,500.00 GST included

**#2 - Unit #53-024 – 2001 Ford F150 XL 4X4 – S.N.
2FTRX18L61CA65775 – 336559 kilometers**

Gary Torpe	\$ 2,350.00 GST included
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**ACCEPT
BIDS
USED
EQUIPMENT**

15/407. Moved by Cr. Carson to accept the following bids on the 2015 Used Equipment Tenders received:
1. \$32,000.00 G.S.T. Included
2. \$ 2,350.00 G.S.T. Included (Car. Un.)

**GO IN CAMERA
11:20 A.M.**

15/408. Moved by Cr. Murray to go in camera to discuss personnel issues. (Car. Un.)

**COME OUT
OF IN CAMERA
11:39 A.M.**

15/409. Moved by Cr. Murray to come out of in camera. (Car. Un.)

**ACCEPT
PERF. EVAL.
FINANCE OFFICER**

15/410. Moved by Cr. Murray to accept the performance evaluation and staff recommendations for the Finance Officer. (Car. Un.)

A discussion relative to correspondence from the Town of Provost Economic Development Officer ensued.

APPENDIX "B"

15/411. Moved by Cr. Tripp to approve Appendix "B" according to the recommendations of the Development Officer. (Car. Un.)

**ADJOURN
11:48 A.M.**

15/412. Moved by Cr. Murray to adjourn. (Car. Un.)

REEVE

ADMINISTRATOR