

REGULAR MEETING OF COUNCIL , THURSDAY, MAY 28TH, 2015

**TO ORDER AT
9:59 A.M.**

A Regular Meeting of the Municipal District of Provost No. 52 was held in the Council Chambers of the Municipal Administration Building, 4504 – 53 Avenue, Provost, Alberta on Thursday, May 28th, 2015 and was called to order by Reeve Murray at 8:59 a.m.

PRESENT

PRESENT

Present: Councillors D. Carson, R. N. Charlton, L. D. Kozlinski, D.L. Motley, A.G. Murray, B. R. Tripp and B. Wolfe.

**ALSO
PRESENT**

Also Present: Administrator Tyler Lawrason
Wayne MacLean, Public Works Director
Raina Laye, P.W. Administrative Assistant
Irvin Bethge, Special Projects Coordinator

ADDITIONS/DELETIONS TO THE AGENDA

2. PUBLIC WORKS

- Public Works Report

4. ADMINISTRATION

- C. Administration Personnel
 - Administrator's Notes

7. NEW BUSINESS

- Council Remuneration
 - Division 3
 - Division 5
 - Division 6
 - Division 7

DECISION ITEMS

- Approach Consent Fee Waiver
- AltaLink Setback Variance

APPENDIX "B"

10. COMMITTEE REPORTS

- 9) Waste Management Authority
 - May 20th, 2015 Regular Meeting Minutes

11. CORRESPONDENCE

- News Release: Alberta Legislature

AGENDA

15/172. Moved by Cr. Wolfe to accept the agenda with additions as presented. (Car. Un.)

APPENDIX "A"

Appendix "A" – Public Works Report was reviewed.

A discussion relative to reprofiling and sealcoating on the Hughenden access road ensued.

A discussion relative to gravel testing and clay exploration ensued.

A discussion relative to road repair in Cadogan ensued.

Cr. Motley posed a number of questions relative to waste management transfer stations.

Cr. Wolfe posed a question relative to aggregate movement in Cadogan.

Cr. Charlton posed an observation relative to the progress of Hauser Construction on Township Road 384.

A video presentation relative to proposed Tier II projects, and a discussion attended to same, ensued.

ABSENT
9:51 A.M.

Cr. Wolfe absent.

PRESENT
9:53 A.M.

Cr. Wolfe present.

ABSENT
9:53 A.M.

Tyler Lawrason absent.

PRESENT
9:54 A.M.

Tyler Lawrason present.

A discussion relative to contractor suitability and planning process ensued.

RECESS
10:00 A.M.

15/173. Moved by Cr. Murray to recess for Public Hearing.
(Car. Un.)

RECONVENE
10:10 A.M.

Reconvened and called the regular meeting back to order by Reeve Murray at 10:10 a.m.

PRESENT

Present: Councillors D. Carson, R. N. Charlton, L. D. Kozlinski, D.L. Motley, A.G. Murray, B. R. Tripp and B. Wolfe.

ALSO PRESENT

Also Present: Administrator Tyler Lawrason
Wayne MacLean, Public Works Director
Raina Laye, P.W. Administrative Assistant
Irvin Bethge, Special Projects Coordinator

ABSENT
10:14 A.M.

Wayne MacLean, Raina Laye and Irvin Bethge absent.

REGULAR MEETING MINUTES

15/174. Moved by Cr. Charlton to accept the minutes of the May 14th, 2015 Regular Meeting.
(Car. Un.)

PUBLIC HEARING MINUTES

15/175. Moved by Cr. Tripp to accept the minutes of the May 14th, 2015 Public Hearing with correction.
(Car. Un.)

ABSENT
10:16 A.M.

Cr. Motley absent.

M.P.C.

MEETING MINUTES 15/176. Moved by Cr. Wolfe to accept the minutes of the May 14th, 2015 M.P.C. Meeting. (Car. Un.)

BANK RECONCILIATION STATEMENT 15/177. Moved by Cr. Carson to accept the Bank Reconciliation Statement to April 30th, 2015. (Car. Un.)

PRESENT
10:17 A.M. Cr. Motley present.

A discussion relative to A.S.B. mulching activities and staff ensued.

PROJECTS REPORT 15/178. Moved by Cr. Wolfe to accept the Projects Report to March 31, 2015. (Car. Un.)

ADMINISTRATOR'S NOTES The Administrator's Notes were reviewed.

A discussion relative to a proposed road tour ensued.

June 9th, June 23rd and July 7th, 2015 were picked as dates for potential half day road tours, with a preference for afternoon.

ROAD TOUR
JUNE 9, 2015 A consensus was reached to meet at the Hughenden shop at noon on the 9th of June, 2015 and tour items of interest in Divisions 5, 6, & 7.

ABSENT
10:40 A.M. Cr. Charlton absent.

PRESENT
10:42 A.M. Cr. Charlton present.

DEPARTMENT HEAD REPORTS The following Department Head Reports were reviewed:

- Agricultural Fieldman Report
- Development/Utilities Officer Report
- Utilities Officer Report
- Assistant Development Officer Report
- Safety Officer Report
- Peace Officer Report

Fines Distribution to April 30th, 2015.

Cr. Carson made a series of observations relative to reclamation on Township Road #404.

Cr. Charlton posed a question relative to brushing. A discussion ensued.

A discussion relative to utilities activities ensued.

COUNCILLOR REMUNERATION CLAIMS 15/179. Moved by Cr. Charlton to accept the March, April and May 2015 Councillor remuneration claims as presented. (Car. Un.)

**SENIOR'S
WEEK
PROCLAMATION**

Moved by Cr. Tripp to declare June 1 – 7th, 2015 as Senior's Week in the M.D. of Provost No. 52. (Car. Un.)

**RENAME
ROAD**

15/180. Moved by Cr. Motley to rename the portion of Range Road 65A/Range Road 70 commonly known as the Shorncliffe Lake Road to "Lakeshore Drive" as requested. (Car. Un.)

**HILLCREST
LODGE
PAYMENTS**

15/181. Moved by Cr. Motley to approve invoiced relative to capital improvements at Hillcrest Lodge in the amount of \$67,961.39 plus G.S.T. as presented. (Car. Un.)

**MOVE
TIER II
PROJECT**

15/182. Moved by Cr. Murray to move the currently suspended Tier II project on Range Road 75 to Township Road 400 from Range Road 13 to Range Road 15, keeping all existing specification and contractor assignments. (Car. Un.)

**DENY
APPROACH
AND FEE
REQUEST**

15/183. Moved by Cr. Kozlinski to deny the request to waive the approach consent fee and construct an approach off of N.E. 23-38-3-W4M off of Range Road 31 as requested. (Car. 6- 1)
Opposed: Cr. Motley

**ALTALINK
SETBACK
VARIANCE**

15/184. Moved by Cr. Carson to grant AltaLink a setback variance of 2.6 meters for development adjacent to Range Road 73 on S.W. 3-41-7-W4M as requested. (Car. Un.)

**ABSENT
11:06 A.M.**

Tyler Lawrason absent.

**PRESENT
11:09 A.M.**

Tyler Lawrason present.

APPENDIX "B"

15/185. Moved by Cr. Carson to approve Appendix "B" according to the recommendations of the Development Officer. (Car. Un.)

**BYLAW
NO. 2246 -
2ND READING**

15/186. Moved by Cr. Motley that Bylaw No. 2246 which would amend Land Use Bylaw No. 2157 known as the Land Use Bylaw, to rezone a portion of the SE ¼ Sec. 30-40-06 W4M as shown on the map below – Lake Shore Estates Phase 1 and Lot 1, Block 1, Plan 142 1519 from Urban Fringe (UF) to Country Residential (CR) and that portion north of Lake Shore Estates Phase 1 from Urban Fringe (UF) to Agricultural District (AD) be given second reading. (Car. Un.)

**BYLAW
NO. 2246 –
3RD READING**

15/187. Moved by Cr. Tripp that Bylaw No. 2246 be given third reading. (Car. Un.)

A discussion relative to the Area Structure Plan specified by Bylaw No. 2247 ensued.

BYLAW

**NO. 2247 –
2ND READING**

15/188. Moved by Cr. Motley that Bylaw No. 2247, known as the Lakeshore Estates Area Structure Plan to specify policy and regulatory direction for the lands within the SE ¼ Sec. 30-40-06 W4M and the north portion of the NE ¼ Sec. 19-40-06 W4M and Land Use District amendment for the phase 1 area of the plan be given second reading.
(Car. Un.)

**BYLAW
NO. 2248 –
3RD READING**

15/189. Moved by Cr. Carson that Bylaw No. 2247 be given third reading as amended.
(Car. Un.)

**BYLAW
NO. 2248 –
2ND READING**

15/190. Moved by Cr. Wolfe that Bylaw No. 2248 which would amend Land Use Bylaw No. 2157 known as the Land Use Bylaw, to rezone a portion of the N.W. ¼ 20-40-06 W4M – 28.64 acres - from Urban Fringe (UF) to Country Residential (CR) be given second reading.
(Car. Un.)

**BYLAW
NO. 2248 –
3RD READING**

15/191. Moved by Cr. Charlton that Bylaw No. 2248 be given third reading.
(Car. Un.)

**BYLAW
NO. 2249 –
2015
MILL RATE
BYLAW**

15/192. Moved by Cr. Wolfe that Bylaw No. 2249 known as the 2015 Mill Rate Bylaw be given first reading.
(Car. Un.)

15/193. Moved by Cr. Charlton that Bylaw No. 2249 be given second reading.
(Car. Un.)

15/194. Moved by Cr. Kozlinski that Bylaw No. 2249 be considered for third reading at this meeting.
(Car. Un.)

15/195. Moved by Cr. Tripp that Bylaw No. 2249 be given third reading.
(Car. Un.)

A discussion relative to finance and future spending ensued.

APPENDIX “D”

15/196. Moved by Cr. Charlton to accept the accounts as listed on Appendix “D” for information.
(Car. Un.)

**COMMITTEE
REPORTS**

COMMITTEE REPORTS

A.S.B. & F.C.S.S.

Cr. Tripp gave a verbal update to the A.S.B. and F.C.S.S. reports.

Recreation Boards

A discussion relative to East Recreation ensued.

Shorncliffe Lake Association

The April 25th, 2015 Regular Meeting minutes were reviewed.

Cr. Carson gave a verbal update to the Shorncliffe Lake Association.

A discussion ensued. A discussion ensued specific to a splash park at Shorncliffe Lake, with a consensus reached to provide no funding to the proposed splash park.

Capt Ayre Lake Association

The April 8th, 2015 Regular Meeting minutes were reviewed.

Provost Fire Department

The April, 2015 Fire Report was reviewed.

Cadogan Fire Department

The April, 2015 Fire Reports were reviewed.

West End Fire Departments

The April, 2015 Fire Reports were reviewed. A discussion relative to West Fire ensued.

Hillcrest Lodge

Cr. Motley gave a verbal update to the Hillcrest Lodge report. A discussion ensued.

Waste Management Authority

The minutes of the April 16th, 2015 and May 20th, 2015 Regular Meetings were reviewed. Cr. Motley gave a verbal update to the Waste Management report. A discussion ensued.

Provost & District Health Services Foundation

Cr. Murray gave a verbal update to the Provost & District Health Services Foundation Report. A discussion ensued.

Airport

A discussion ensued relative to the airport.

Dr. Recruitment

A discussion ensued relative to the Doctor Recruitment Committee.

Medical Centre Exploratory Committee

A discussion ensued relative to the Medical Centre Exploratory Committee.

GO IN
CAMERA
12:03 P.M.

15/197. Moved by Cr. Murray to go in camera to discuss land and personnel issues. (Car. Un.)

OUT OF
IN CAMERA
12:19 P.M.

15/198. Moved by Cr. Murray to come out of in camera. (Car. Un.)

ADJOURN
12:20 P.M.

15/199. Moved by Cr. Murray to adjourn. (Car. Un.)

REEVE

ADMINISTRATOR