

REGULAR MEETING OF COUNCIL , THURSDAY, MAY 26TH, 2016

**TO ORDER AT
8:58 A.M.**

A Regular Meeting of the Municipal District of Provost No. 52 was held in the Council Chambers of the Municipal Administration Building, 4504 – 53 Avenue, Provost, Alberta on Thursday, May 26th, 2016 and was called to order by Reeve Murray at 8:58 a.m.

PRESENT

PRESENT

Present: Councillors D. Carson, R. N. Charlton, D.L. Motley, A.G. Murray, B. R. Tripp and B. Wolfe.

**ALSO
PRESENT**

Also Present: Administrator Tyler Lawrason
Irvin Bethge, Special Projects Coordinator
Raina Laye, P.W. Administrative Assistant
Stephanie Taylor, Agricultural Fieldman

ABSENT

Absent: Cr. L. D. Kozlinski

ADDITIONS/DELETIONS TO THE AGENDA

2. PUBLIC WORKS

- Public Works Report
- Grader Activity Reports
 - May 16th, 2016 to May 22nd, 2016

4. ADMINISTRATION

- C. Administration Personnel
 - Administrator's Notes
 - Development/Utilities Officer Report
 - Utilities Officer Report
 - Assistant Development officer Report
 - Safety Officer Report

7. NEW BUSINESS

COUNCIL REMUNERATION

- Division 3
- Division 4
- Division 6
- Division 7

DECISION ITEMS

- Performance Evaluation
- Administrator

APPENDIX "B"

10. COMMITTEE REPORTS

Joint Development Committee

- Regular Meeting Minutes May 12th, 2016

11. CORRESPONDENCE

- Battle River Power Coop's Annual General Meeting
- Town of Provost Annual Golf Tournament

AGENDA

16/134. Moved by Cr. Tripp to accept the agenda with additions as presented. (Car. Un.)

APPENDIX "A"

Appendix "A" – Public Works Report was reviewed.

Cr. Motley posed a series of concerns relative to Township Road 420. A discussion ensued.

A discussion relative to a grade issue on Range Road 45 ensued.

Cr. Charlton posed a question relative to the condition of Township Road 424 in Division 7. A discussion ensued.

Cr. Wolfe posed a concern relative to Township Road 372 and Township Road 374.

**ABSENT
9:18 A.M.**

Irvin Bethge and Raina Laye absent.

**REGULAR
MEETING
MINUTES**

16/135. Moved by Cr. Charlton to accept the minutes of the May 12th, 2016 Regular Meeting. (Car. Un.)

**M.P.C.
MINUTES**

16/136. Moved by Cr. Wolfe to accept the minutes of the May 12th, 2016 M.P.C. Meeting. (Car. Un.)

**BANK
RECONCILIATION
STATEMENT**

16/137. Moved by Cr. Carson to accept the Bank Reconciliation Statement to April 30th, 2016. (Car. Un.)

**PROJECTS
REPORT**

16/138. Moved by Cr. Wolfe to accept the Projects Report to March 31, 2016. (Car. Un.)

**ADMINISTRATOR'S
NOTES**

The Administrator's Notes were reviewed.

Stephanie Taylor gave a verbal department head report relative to the activities of the Agricultural Service Board.

Cr. Wolfe posed a question relative to the Cadogan water treatment plant construction. A discussion ensued.

**COUNCILLOR
REMUNERATION
CLAIMS**

16/139. Moved by Cr. Tripp to accept the Councillor remuneration claims for March, April and May 2016. (Car. Un.)

**HILLCREST
LODGE
INVOICES**

16/140. Moved by Cr. Motley to approve invoices relative to capital improvements at Hillcrest Lodge in the amount of \$97,839.16. (Car. Un.)

**RECESS
9:39 A.M.**

Reeve Murray called a five (5) minute recess.

**RECONVENE
9:44 A.M.**

Reconvened and called back to order by Reeve Murray at 9:39 a.m.

PRESENT Present: Councillors D. Carson, R. N. Charlton, A.G. Murray, B. R. Tripp and B. Wolfe.

ALSO PRESENT Also Present: Administrator Tyler Lawrason
Peace Officer Ian Green

ABSENT Absent: Cr. L. D. Kozlinski

9:45 A.M. PRESENT Stephanie Taylor present.

Ian gave a presentation relative to the contents of draft Bylaw No. 2256. A discussion ensued.

**BYLAW NO. 2256
ANIMAL
CONTROL
BYLAW**

16/141. Moved by Cr. Motley that Bylaw No. 2256 known as the Animal Control Bylaw be given first reading. (Car. Un.)

16/142. Moved by Cr. Wolfe that Bylaw No. 2256 be given second reading. (Car. Un.)

16/143. Moved by Cr. Carson that Bylaw No. 2256 be considered for third reading. (Car. Un.)

16/144. Moved by Cr. Tripp that Bylaw No. 2256 be given third and final reading. (Car. Un.)

**BYLAW NO. 2255
2016 MILL RATE
BYLAW**

16/145. Moved by Cr. Murray that Bylaw No. 2255 known as the Mill Rate Bylaw be given first reading. (Car. Un.)

16/146. Moved by Cr. Charlton that Bylaw No. 2255 be given second reading. (Car. Un.)

16/147. Moved by Cr. Motley that Bylaw No. 2255 be considered for third reading. (Car. Un.)

16/148. Moved by Cr. Carson that Bylaw No. 2255 be given third and final reading. (Car. Un.)

A discussion relative to the pending Municipal Government Act amendments ensued.

APPENDIX "B"

16/149. Moved by Cr. Tripp to approve Appendix "B" according to the recommendations of the Development Officer. (Car. Un.)

**COMMITTEE
REPORTS**

Shorncliffe and Capt Ayre Lake
The Administrator gave a verbal update to the Shorncliffe and Capt Ayre Lake reports.

Provost Fire Department

The April 2016 Fire Report was reviewed.

Cadogan Fire Department

The May 2016 Fire Reports were reviewed. Cr. Wolfe gave a verbal update to the East Fire report.

West End Fire Department

The April 2016 Fire Reports were reviewed.

Waste Management Authority

The minutes of the May 5, 2016 Regular Meeting were reviewed. Cr. Motley gave a verbal update to the Waste Management report.

10:42 A.M.
GO IN
CAMERA

16/150. Moved by Cr. Murray to go in camera to discuss personnel issues. (Car. Un.)

ABSENT
10:42 A.M.

Stephanie Taylor absent.

10:56 A.M.
OUT OF
IN CAMERA

16/151. Moved by Cr. Murray to come out of in camera. (Car. Un.)

PERFORMANCE
EVALUATION
PW ADMIN
ASST.

16/152. Moved by Cr. Murray to accept the performance evaluation of the Public Works Administrative Assistant and attendant staff recommendations. (Car. Un.)

ADJOURN
10:58 A.M.

16/153. Moved by Cr. Murray to adjourn. (Car. Un.)

REEVE

ADMINISTRATOR