

REGULAR MEETING OF COUNCIL , THURSDAY, MAY 14TH, 2015

**TO ORDER AT
9:00 A.M.**

A Regular Meeting of the Municipal District of Provost No. 52 was held in the Council Chambers of the Municipal Administration Building, 4504 – 53 Avenue, Provost, Alberta on Thursday, May 14th, 2015 and was called to order by Reeve Murray at 9:00 a.m.

PRESENT

PRESENT

Present: Councillors D. Carson, R. N. Charlton, L. D. Kozlinski, D.L. Motley, A.G. Murray and B. R. Tripp.

**ALSO
PRESENT**

Also Present: Administrator Tyler Lawrason
Wayne MacLean, Public Works Director
Irvin Bethge, Special Projects Coordinator
Burt Forbes, Agricultural Fieldman

ABSENT

Absent: Cr. B. Wolfe.

ADDITIONS/DELETIONS TO THE AGENDA

**AGENDA
WITH ADDITIONS**

2. PUBLIC WORKS

- Public Works Report
- Sieve Tests – Bullock Pit

4. ADMINISTRATION

- Administrator's Notes

7. NEW BUSINESS

DECISION ITEMS

- Budget 2015
 - 2015 Budget
 - Millrate Comparison
- Gravel Committee Recommendations
- Performance Evaluation
 - Utilities and Development Officer
- Range Road 75
- Range Road 74

DISCUSSION ITEMS

- Recreation Director

APPENDIX "B"

10. CORRESPONDENCE

- Town of Provost Annual Golf Tournament
- ATB Financial – BBQ – May 29th, 2015

11. MUNICIPAL PLANNING COMMISSION

- Subdivision #55/312 – N.E. 2-41-3-W4M – Revised Size

AGENDA

15/156. Moved by Cr. Tripp to accept the agenda with additions as presented. (Car. Un.)

A discussion relative to procedure and mandate concerning communication between the Agricultural Fieldman and members of Council ensued.

A discussion relative to the existing mandate of various employees concerning the road projects planning process ensued.

A discussion relative to A.S.B. staffing ensued.

A discussion relative to concerns of the Agricultural Fieldman concerning Tier II projects ensued.

ABSENT
9:41 A.M.

Burt Forbes absent.

APPENDIX "A"

Appendix "A" – Public Works Report was reviewed.

A discussion relative to Tier 1 road construction progress ensued.

A discussion relative to gravelling program progress ensued.

A discussion relative to back road repair ensued.

Cr. Motley posed a series of questions relative to Tier 3 projects and planned activity. A discussion ensued.

Cr. Charlton posed a concern regarding the necessity for culvert installation on Township Road 380. A discussion ensued.

A discussion relative to a pre-construction meeting with A.C.P. ensued.

A discussion relative to a mulcher trial ensued.

A discussion relative to the Shorncliffe Lake road repair ensued.

Cr. Motley shared a number of photos relative to the aforementioned repair.

Cr. Charlton expressed a concern relative to traffic control.

Cr. Tripp expressed a concern relative to Township Road 404 adjacent to Secondary Highway #899. A discussion ensued.

ABSENT
10:00 A.M.

Wayne MacLean and Irvin Bethge absent.

RECESS
10:00 A.M.

15/157. Moved by Cr. Murray to recess for the Public Hearing.
(Car. Un.)

**RECONVENE
10:46 A.M.** Reconvened and called the regular meeting back to order by Reeve Murray at 10:46 a.m.

PRESENT Present: Councillors D. Carson, R. N. Charlton, L. D. Kozlinski, D.L. Motley, A.G. Murray and B. R. Tripp.

**ALSO
PRESENT** Also Present: Administrator Tyler Lawrason

ABSENT Absent: Cr. Wolfe

**MINUTES
REGULAR
MEETING** 15/158. Moved by Cr. Charlton to accept the minutes of the April 23rd, 2015 Regular Meeting. (Car. Un.)

**MINUTES
M.P.C.
MEETING** 15/159. Moved by Cr. Kozlinski to accept the minutes of the April 23rd, 2015 M.P.C. Meeting. (Car. Un.)

**ABSENT
10:47 A.M.** Cr. Motley absent.

**ADMINISTRATOR'S
NOTES** The Administrator's notes were reviewed.

**PRESENT
10:49 A.M.** Cr. Motley present.

A discussion relative to the Capt Ayre Lake shower house ensued.

**PRESENT
11:00 A.M.** Sgt. Phil Viers, Provost R.C.M.P., present.

Sgt. Viers gave a presentation on community policing issues and policing progress, and a discussion ensued with Council.

A discussion relative to scheduling of communication ensued.

Cr. Motley posed a series of questions about ticketing versus warning. A discussion ensued.

Cr. Motley posed a series of concerns relative to protocol and caution. A discussion ensued.

Sgt. Viers discussed strategies relative traffic enforcement and strategies relative to same.

Sgt. Viers elucidated a series of enforcement themes upcoming, in addition to member presence in rural areas.

A discussion relative to infraction trends and appropriate reporting mechanisms ensued.

A discussion relative to equipment and equipment usage ensued.

ABSENT
11:41 A.M.

Sgt. Viers absent.

A discussion relative to the Annual Meeting ensued.

2015
ANNUAL
MEETING

15/160. Moved by Cr. Carson to set the 2015 Annual Meeting for Thursday, June 25th, 2015, to be held at the M.D. Administration Office.
(Car. Un.)

ABSENT
11:44 A.M.

Cr. Kozlinski absent.

A discussion relative to right-of-way survey quotes ensued.

ACCEPT
EXPLORE
SURVEYS

15/161. Moved by Cr. Tripp to accept a quote from Explore Surveys Inc. for right-of-way surveys as presented in the amount of \$105,769.14.
(Car. Un.)

A discussion relative to an application from BluEarth Renewables ensued.

PRESENT
11:52 A.M.

Cr. Kozlinski present.

ABSENT
11:57 A.M.

Cr. Motley absent.

A discussion relative to the taxation rates and general economics of wind generation projects ensued.

PRESENT
11:59 A.M.

Cr. Motley present.

BLUEARTH
RENEWABLES
ROAD
UPGRADES

15/162. Moved by Cr. Murray to approve a request from BluEarth Renewables to undertake upgrades on the undeveloped rights-of-way on Range Road 13 and Range Road 11, respectively, as proposed and on conditions that future maintenance is the responsibility of the applicant.
(Car. Un.)

ADJOURN
12:00 P.M.

15/163. Moved by Cr. Murray to adjourn for dinner. (Car. Un.)

RECONVENE
12:57 P.M.

Reconvened and called the regular meeting back to order by Reeve Murray at 12:57 p.m.

PRESENT

Present: Councillors D. Carson, R. N. Charlton, D.L. Motley, A.G. Murray and B. R. Tripp.

**ALSO
PRESENT**

Also Present: Administrator Tyler Lawrason
Finance Officer Doug Chambers

ABSENT

Absent: Cr. B. Wolfe, Cr. L. D. Kozlinski

A presentation on the 2015 budget was undertaken by Finance Officer Doug Chambers.

A number of questions were posed by various members of Council relative to the budget, with a number of discussions ensuing.

A discussion relative to reserves ensued.

A discussion relative to the health services reserve ensued.

A discussion relative to cash flow issues and potential solutions ensued.

**APPROVE
2015
BUDGET**

15/164. Moved by Cr. Murray to approve the 2015 budget as presented. (Car. Un.)

**ABENT
2:14 P.M.**

Doug Chambers absent.

A discussion relative to the minutes of a recent gravel committee meeting ensued.

**GO IN
CAMERA
2:18 P.M.**

15/165. Moved by Cr. Murray to go in camera to discuss personnel issues. (Car. Un.)

**COME OUT
OF IN CAMERA
2:46 P.M.**

15/166. Moved by Cr. Murray to come out of in camera. (Car. Un.)

**PERFORMANCE
EVALUATION
DEV./UTILITIES
OFFICER**

15/167. Moved by Cr. Murray to accept the performance evaluation and attendant recommendations of the Development/Utilities Officer. (Car. Un.)

**PRESENT
2:48 P.M.**

Wayne MacLean and Irvin Bethge present.

A series of videos were viewed illustrating both currently approved Tier II projects and 2014 completed Tier II projects.

A discussion relative to prioritization, presentation and road suitability for Tier II projects ensued.

A discussion relative to next steps and desirability ensued.

**SUSPEND
CURRENT
TIER II
PROJECTS**

15/168. Moved by Cr. Motley to suspend the current Tier II project on Range Road 75 and consider alternative equivalent projects at the next Regular Meeting of Council. (Car. 4 – 1)
Opposed: Cr. Murray

A discussion relative to planning and divisional influence ensued.

A discussion relative to Waste Management Authority business ensued.

**ABSENT
3:43 P.M.**

Wayne MacLean and Irvin Bethge absent.

**PRESENT
3:47 P.M.**

Cr. Wolfe present.

A discussion relative to the recent provincial election ensued.

A discussion relative to a proposed expansion by Champion technologies ensued. A tacit consensus was reached to proceed with a Code analysis of the tentative proposal on the basis of Council's conceptual support.

A discussion relative to the pending hiring of an East Recreation Director ensued.

APPENDIX "B"

15/169. Moved by Cr. Motley to approve Appendix "B" according to the recommendations of the Development Officer. (Car. Un.)

**BYLAW NO.
2248
N.W. 20-40-6-W4M**

15/170. Moved by Cr. Motley that Bylaw No. 2248 which would amend Land Use Bylaw No. 2157 known as the Land Use Bylaw, to rezone a portion of the N.W. ¼ 20-40-06 W4M – 28.64 acres - from Urban Fringe (UF) to Country Residential (CR) be given first reading. (Car. Un.)

**ADJOURN
4:08 P.M.**

15/171. Moved by Cr. Motley to adjourn. (Car. Un.)

REEVE

ADMINISTRATOR