

REGULAR MEETING OF COUNCIL , THURSDAY, MARCH 24TH, 2016

**TO ORDER AT
8:56 A.M.**

A Regular Meeting of the Municipal District of Provost No. 52 was held in the Council Chambers of the Municipal Administration Building, 4504 – 53 Avenue, Provost, Alberta on Thursday, March 24th, 2016 and was called to order by Reeve Murray at 8:56 a.m.

PRESENT

PRESENT

Present: Councillors D. Carson, R. N. Charlton, L. D. Kozlinski, D.L. Motley, A.G. Murray, B. R. Tripp and B. Wolfe.

**ALSO
PRESENT**

Also Present: Administrator Tyler Lawrason
Wayne MacLean, Public Works Director

ADDITIONS/DELETIONS TO THE AGENDA

2. PUBLIC WORKS

- Public Works Report
- Grader Activity Reports
 - March 14th, 2016 to March 20th, 2016

4. ADMINISTRATION

- C. Administration Personnel
 - Administrator's Notes
 - Development/Utilities Officer Report

7. NEW BUSINESS

COUNCIL REMUNERATION

- Division 2
- Division 3
- Division 5
- Division 7

DECISION ITEMS

- Reserve Allocation Changes
- Used Equipment – Trackhoe Bids
- Grader Blade Tenders Received
- Unapproved East Fire Budget

DISCUSSION ITEMS

- Village Joint Meeting Discussion

10. COMMITTEE REPORTS

Provost Fire Department

- Draft minutes – March 22nd, 2016 Fire Meeting

AGENDA

16/70. Moved by Cr. Wolfe to accept the agenda with additions as presented. (Car. Un.)

**PRESENT
8:59 A.M.**

Jessica Robley present.

APPENDIX "A"

Appendix "A" – Public Works Report was reviewed.

Wayne MacLean presented a series of observations relative to the recent A.M.S.A. conference. A number of discussions ensued.

Cr. Kozlinski posed a number of observations relative to road condition and water drainage in Division 1.

Cr. Carson noted a concern relative to Township Road 402 and gravel hauling between Range Road 85 and Highway #884.

Cr. Tripp posed a question relative to water drainage and culvert replacement in Division 4.

ABSENT
9:43 A.M.

Wayne MacLean and Jessica Robley absent.

MINUTES
REGULAR
MEETING

16/71. Moved by Cr. Tripp to accept the minutes of the March 10th, 2016 Regular Meeting. (Car. Un.)

BANK
RECONCILIATION
STATEMENT

16/72. Moved by Cr. Carson to accept the Bank Reconciliation Statement to February 29, 2016. (Car. Un.)

ACCUMULATED
SURPLUS

16/73. Moved by Cr. Charlton to accept the Accumulated Surplus Statement to December 31, 2015. (Car. Un.)

ABSENT
9:46 A.M.

Cr. Wolfe absent.

ASSET &
LIABILITY
REPORT

16/74. Moved by Cr. Tripp to accept the Asset and Liability Report to December 31, 2015. (Car. Un.)

PRESENT
9:48 A.M.

Cr. Wolfe present.

PROJECTS
REPORT

16/75. Moved by Cr. Wolfe to accept the Projects Report to December 31, 2015. (Car. Un.)

ADMINISTRATOR'S
NOTES

The Administrator's Notes were reviewed.

ABSENT
10:04 A.M.

Cr. Charlton absent.

PRESENT
10:05 A.M.

Cr. Charlton present.

ABSENT
10:33 A.M.

Cr. Tripp and Cr. Wolfe absent.

PRESENT
10:33 A.M.

Wes Taylor, MLA Battle River Constituency present.

PRESENT
10:34 A.M.

Cr. Tripp present.

PRESENT
10:34 A.M.

Cr. Wolfe present.

MLA Taylor proceeded to give a presentation relative to recent legislative and advocacy activity. A discussion ensued.

ABSENT
10:51 A.M.

Tyler Lawrason absent.

PRESENT
10:54 A.M.

Tyler Lawrason present.

ABSENT
11:17 A.M.

Wes Taylor absent.

ABSENT
11:18 A.M.

Cr. Motley absent.

PRESENT
11:18 A.M.

Barry Johnstone present.

A presentation relative East Fire capital requirements was given by Chief Johnstone.

PRESENT
11:19 A.M.

Cr. Motley present.

ABSENT
11:55 A.M.

Cr. Kozlinski absent.

ABSENT
12:00 NOON

Barry Johnstone absent.

ADMINISTRATOR'S
NOTES – CONT'D

Review of Administrator's Notes continued.

DEPARTMENT
HEAD
REPORTS

The following Department Head Reports were reviewed:

- Agricultural Fieldman Report
- Development/Utilities Officer Report
- Utilities Officer Report
- Safety Officer Report
- Peace Officer Report

Fines Distribution to February 29th, 2016.

Cr. Wolfe noted a concern relative to a curb cock repair adjacent to the Cadogan Fire hall.

COUNCILLOR
REMUNERATION
CLAIMS

16/76. Moved by Cr. Tripp to accept the Councillor remuneration claims for January, February and March 2016. (Car. Un.)

PRESENT
12:22 P.M.

Finance Office Doug Chambers present.

A presentation was given by Finance Officer Doug Chambers relative to various financial documents and proposed reserve changes.

ABSENT
12:57 P.M.

Cr. Charlton absent.

PRESENT
1:06 P.M.

Cr. Charlton present.

ABSENT
1:06 P.M.

Cr. Motley absent.

PRESENT
1:08 P.M.

Cr. Motley present.

**ACCEPT
RESERVE
CHANGES**

16/77. Moved by Cr. Motley to accept changes to reserves as proposed. (Car. Un.)

2002 Track Hoe Tender

1. Coulee Ridge - \$30,000
2. Terry Sherman - \$29,330
3. Sheldon Currier - \$25,900
4. Hope Ranch - \$22,501
5. Rodger Maertz - \$21,500
6. Hughalta Farms - \$18,100

**USED
TRACKHOE
BIDS**

16/78. Moved by Cr. Carson to accept the bid from Coulee Ridge for \$30,000.00 for 2002 Track Hoe. (Car. Un.)

Grader Blade Tenders

1. Shaw's Enterprises Ltd.-\$64,921.50
2. Valley Blades-\$71,968.50 plus GST
3. Red Head Equipment-\$80,483 plus GST

**GRADER
BLADE
TENDER
SHAW'S**

16/79. Moved by Cr. Wolfe to accept the grader blade tender from Shaw's Enterprises Ltd. in the amount of \$64,921.50. (Car. Un.)

**TABLE
EAST FIRE
BUDGET**

16/80. Moved by Cr. Motley to table the East Fire budget pending further consideration of the East Fire Committee. (Car. Un.)

A discussion relative to a co-generation project ensued.

ABSENT
1:25 P.M.

Cr. Kozlinski absent.

APPENDIX "B" 16/81. Moved by Cr. Wolfe to approve Appendix "B" according to the recommendations of the Development Officer. (Car. Un.)

APPENDIX "D" 16/82. Moved by Cr. Charlton to accept the accounts as listed on Appendix "D" for information. (Car. Un.)

COMMITTEE REPORTS

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Shorncliffe Lake Association

The minutes of the March 8th, 2016 Regular Meeting were reviewed

Provost Fire Department

The February 2016 Fire Report was reviewed. A discussion ensued on the minutes of the March 22nd, 2016 Fire Meeting.

Cr. Charlton posed a series of question relative to East Fire capital expenditures. A discussion ensued.

Cadogan Fire Department

The March 2016 Fire Reports were reviewed. Cr. Wolfe gave a verbal update relative to the Cadogan Fire report.

West End Fire Departments

The February 2016 Fire Reports were reviewed.

**ADJOURN
1:36 P.M.**

16/83. Moved by Cr. Murray to adjourn. (Car. Un.)

REEVE

ADMINISTRATOR